

HANCOCK COUNTY BOARD OF EDUCATION

May 29, 2018

The Hancock County Board of Education met on Tuesday, May 29, 2018, at the JDR IV Career Center, New Cumberland, commencing at 5:00 p.m. Board Members present: Michelle Chappell, Tim Reinard, Carroll Rosenlieb, Larry Shaw, and Toni Hinerman, President.

APPROVAL OF MINUTES

The minutes of the regular meeting May 14, 2018 were presented for approval.

Carroll Rosenlieb moved and was supported by Tim Reinard that the minutes be approved. A question was made regarding the approval of sending policies out for comment. Mr. Woodward will look into it and if there is a problem will bring the policies back to the Board for approval to be sent out for comment.

Motion Carried: Chappell, Reinard, Rosenlieb, Shaw and Hinerman, President.

TAKE A BOW

Mr. Woodward stated that the Pre-K audit is complete and is happy to announce that Hancock County Schools Pre-K program is the “Shining Star of the State”.

DELEGATIONS

1. Ms. Lynn Gardner, addressed the Board in regards to amending the final’s policy for children with 504’s and that have maintained good grades.
2. Melanie Donofe, addressed that Board asking that the Board adopt a policy regarding how to pay for student overage.

REPORTS

1. Nurse Presentation – Joan Murray and Wendy DeAngelis

Mrs. Murray and Mrs. DeAngelis along with three students gave a demonstration using their newest tool “Nurse Ann”. Mrs. Murray and Mrs. DeAngelis were awarded a \$20,000.00 grant, which they used to purchase Nurse Ann.

2. **SUPERINTENDENT’S REPORTS**

Bus Driver Reimbursement
Epi-pen – Extra Curricular Events

Mr. Woodward stated that the Board asked him to contract Marshall County regarding the Bus Driver Reimbursement. Mr. Woodward stated that Marshall County has done away with this program.

Mr. Woodward stated that the Board asked him to seek a legal opinion regarding the epi-pen and extra-curricular events, which is emailed to them. Mr. Woodward will get in touch with other Superintendent’s in the State to get their feedback as to what they do at extra-curricular events.

UNFINISHED BUSINESS

1. Memorandum of Understanding and Shared Services Agreement, Marshall County Board of Education

Mr. Woodward presented item 1 and recommended approval.

Tim Reinard moved and was supported by Carroll Rosenlieb that item 1 be approved.

Motion Carried: Chappell, Reinard, Rosenlieb, Shaw and Hinerman, President.

2. Approval of Re-Organizational Plan

Mr. Woodward presented item 2 and recommended approval.

Larry Shaw moved and was supported by Carroll Rosenlieb that item 2 be approved.

Motion Carried: Chappell, Rosenlieb, Shaw and Hinerman, President.

Vote No: Reinard

3. Recommendation of Grievance Settlement

Mr. Woodward read the settlement stating that teachers will get paid for the entire day when they are over the state limit of students, if the student is on their roster. If there is a student that is not on their roster but comes in for a particular item, there will be no overage pay.

Mr. Woodward presented the settlement and recommended approval.

Tim Reinard moved and was supported by Larry Shaw that the recommendation be approved.

Motion Carried: Chappell, Reinard, Rosenlieb, Shaw and Hinerman, President.

RECOMMENDATIONS OF THE SUPERINTENDENT

A. PERSONNEL

1. RESIGNATIONS -- CERTIFIED

It is recommended that the following resignations be approved, effective the dates indicated:

| <u>Name</u> | <u>Position</u> | <u>Effective</u> | <u>Reason</u> |
|-----------------|--|------------------------------|------------------|
| Elaine Kimmins | Teacher (Business Education) Weir High | 6/30/18 | Retirement |
| Lauren Marion | Teacher (Multi-cat./Autism) Weir Middle | 6/13/18 | Other Employment |
| Anthony Pompa | Teacher (Math) Weir High | 6/13/18 8/1/18 | Other Employment |
| Brittany Tedrow | Teacher (Grade 5) Oak Glen Middle | 6/13/18 | Personal |

Mr. Woodward presented item 1, withholding Anthony Pompa, and recommended approval.

Caroll Rosenlieb moved and was supported by Tim Reinard that items 1, without Anthony Pompa be approved.

Motion Carried: Chappell, Reinard, Rosenlieb, Shaw and Hinerman, President.

Mr. Reinard presented item 1, Anthony Pompa, stating that the effective date will be changed to August 1, 2018, and recommended approval.

Tim Reinard moved and was supported by Michelle Chappell that the recommendation be approved.

Motion Carried: Chappell, Reinard, Rosenlieb, Shaw and Hinerman, President.

2. RESIGNATIONS -- COACHING -- CERTIFIED

It is recommended that the following coaching resignations be approved, effective the dates indicated:

OAK GLEN HIGH SCHOOL

| | | | |
|--------------------|-----------------|---------|------------------|
| Cross-Country Head | Desiree Bergman | 6/13/18 | Personal reasons |
|--------------------|-----------------|---------|------------------|

WEIR HIGH SCHOOL

| | | | |
|-----------------------------|-----------------|---------|------------------|
| Girls' Volleyball Assistant | Justin Horstman | 5/15/18 | Personal reasons |
| Girls' Basketball Assistant | Justin Horstman | 5/15/18 | Personal reasons |
| Cheerleading Head | Nicolette Hill | 5/14/18 | Personal reasons |
| Boys' Soccer Head | James Luevano | 5/17/18 | Personal reasons |

3. ASSIGNMENT -- EXTRA-CURRICULAR -- CERTIFIED

It is recommended that the following assignment be approved, effective the 2017-18 school year:

WEIR HIGH SCHOOL

| | | |
|---------------|-----------------|------------------|
| Class of 2018 | Raymond Seifert | (Half-year only) |
|---------------|-----------------|------------------|

4. ASSIGNMENTS -- EXTRA-CURRICULAR -- CERTIFIED

It is recommended that the following extra-curricular assignments be approved, effective the 2018-19 school year:

OAK GLEN MIDDLE SCHOOL

| | |
|----------------------|--------------------------------|
| Chorus | Bethany Fernbaugh |
| Band | Kimberly Smith |
| Yearbook Co-Sponsors | Mary Lou McGowan, Shauna Smith |
| Newspaper | Stephanie Kuca |
| Student Council | Mandy McGeehan |

WEIR MIDDLE SCHOOL

| | |
|--------------------|--------------------------|
| Chorus Co-Sponsors | Karin Butyn, Stacy Slack |
| Yearbook | Stacy Slack |
| Builders Club | Stacy Slack |
| We Take A Stand | Amy Angle |

OAK GLEN HIGH SCHOOL

| | |
|------------------------|-------------------------------------|
| Band | Wendy Zinn |
| Chorus | Wendy Zinn |
| Yearbook | Jennifer Molish |
| Student Council | Edson Arneault |
| Pep Club | Jennifer Molish |
| Key Club | Jennifer Molish |
| National Honor Society | Deborah Churella |
| Masque & Sword | Lindsey Spilecki |
| Culture Club | Michelle Bernardi |
| Art Club | Elissa Greathouse |
| Play Director | Lindsey Spilecki |
| Senior Class | Cynthia Nelson, Adam Howell |
| Junior Class | Deborah Churella, Elissa Greathouse |
| Sophomore Class | Michelle Bernardi, Julie Zoellers |
| Freshman Class | Ethel Riser, Angela Chaffin |

WEIR HIGH SCHOOL

| | |
|---------------------------------|-------------------------|
| Band | Raymond Seifert |
| Chorus | Raymond Seifert |
| Yearbook | Nicolette Hill |
| Newspaper | Sherri Lengthorn |
| Literary Magazine | Morgan Bricker |
| Play Director | Raymond Seifert |
| Key Club | Sara Brown |
| National Honor Soc. Co-Sponsors | Rachel Bandy, Dan Owens |

| | |
|----------------------------|---|
| Int. Thespians Co-Sponsors | Debbie Marino, Corey Miller |
| Tri-Hi-Y | Sherri Lengthorn |
| Foreign Language | Mary Ciszek |
| Chemistry | Rachel Bandy |
| GAA | Laura Johnston |
| Hi-Y | David Thompson |
| Class of 2019 | Carrie Magnone, Sarah Walter, Raymond Seifert (1/2) |
| Class of 2020 | Julia Marzano, Candice Dotson |
| Class of 2021 | Alisa Hannah, Nicolette Hill |
| Class of 2022 | Carrie Gillette |

ROCKEFELLER CAREER CENTER

| | |
|-----------------------------|------------------------------|
| Tech National Honor Society | Jeffrie Hardy |
| Skills USA Co-Sponsors | Wendy DeAngelis, Joan Murray |

COUNTYWIDE

| | |
|----------------|-------------|
| Academic Games | Betty Smith |
|----------------|-------------|

Mr. Woodward presented items 2, 3, & 4 and recommended approval.

Larry Shaw moved and was supported by Michelle Chappell that items 2, 3, & 4 be approved.

Motion Carried: Chappell, Reinard, Rosenlieb, Shaw and Hinerman, President.

5. RESIGNATION – CLASSIFIED

It is recommended that the following resignation be approved and effective end of work day June 30, 2018.

| <u>Name</u> | <u>Position</u> | <u>Reason</u> |
|----------------|--|---------------|
| Betsy Anderson | Executive Secretary Superintendent's Office | Retirement |

6. RESIGNATION – CLASSIFIED

It is recommended that the following resignation be approved and effective end of work day May 31, 2018.

| <u>Name</u> | <u>Position</u> | <u>Reason</u> |
|-------------|---|---------------|
| Dave Ewing | Mason/Carpenter Maintenance Department | Retirement |

7. TRANSFER - CLASSIFIED

It is recommended that the following transfer be approved and effective May 30, 2018.

| <u>Name</u> | <u>From</u> | <u>To</u> |
|------------------|--|--|
| Mary C. Catlett | Supervisory Aide IV Weirton Elementary 200 days/7 hours | Autism Mentor/ECCAT Weirton Elementary 200 days/7 hours 7:30am – 2:30pm |
| Eydie A. Long | Autism Mentor Weir Middle 200 days/7 hours | Autism Mentor/ECCAT Weirton Elementary 200 days/7 hours 7:30am – 2:30pm |
| Paula Cline | LPN/Aide Allison Elementary 200 days/7 hours | Supervisory Aide II-IV/ECCAT Allison Elementary 200 days/7 hours 8:00am – 3:00pm |
| Tracy Barnhart | Supervisory Aide III/ECCAT Oak Glen High School 200 days/7 hours | Supervisory Aide II-IV/ECCAT New Manchester Elementary 200 days/7 hours 8:00am – 3:00pm |
| Misty Still | Bus Operator #141 Transportation 200 days/5.75 hours | Bus Operator #121 Transportation 200 days/5.75 hours |
| Margie Apesos | Bus Operator #162 Transportation 200 days/5.75 hours | Bus Operator #142 Transportation 200 days/5.75 hours |
| Ronald Lesky | Bus Operator #43 Transportation 200 days/7 hours | Bus Operator #43 Transportation 200 days/7 hours |
| James Barr | Bus Operator #134 Transportation 200 days/5.75 hours | Bus Operator #105 Transportation 200 days/7 hours |
| Jeffrey Plimpton | Bus Operator #138 Transportation 200 days/7 hours | Bus Operator #141 Transportation 200 days/7 hours |
| Patricia Barr | Bus Operator #094 Transportation 200 days/7 hours | Bus Operator #183 Transportation 200 days/7 hours |

Mr. Woodward presented items 5, 6, & 7 and recommended approval.

Michelle Chappell moved and was supported by Carroll Rosenlieb that items 5, 6, & 7 be approved.

Motion Carried: Chappell, Reinard, Rosenlieb, Shaw and Hinerman, President.

B. FINANCE

1. LIST OF BILLS

Mr. Woodward presented the list of bills and recommended approval.

Tim Reinard moved and was supported by Michelle Chappell that the bills be approved.

Motion Carried: Chappell, Reinard, Rosenlieb, Shaw and Hinerman, President.

C. MISCELLANEOUS

1. STUDENT ACCEPTANCE

It is recommended that the following student acceptance be approved, for the 2018-19 school year:

Code: HCX1419
HCX1219
HCX116
HCX110

2. APPROVAL TO PURCHASE BUSES

Approval to order three (3) - seventy-seven (77) passenger buses, 2019 model, Thomas Saf-T-Liner C2 School Buses. These buses meet all federal and WV minimum requirements for school bus construction. TOTAL PRICE: \$279,432.00.

Mr. Woodward presented items 1 & 2 and recommended approval.

Tim Reinard moved and was supported by Carroll Rosenlieb that items 1 & 2 be approved.

Motion Carried: Chappell, Reinard, Rosenlieb, Shaw and Hinerman, President.

3. BIDS – WEIR MIDDLE SCHOOL GYM ROOF REPLACEMENT

The following bids were received for Weir Middle School Roof Replacement. It is recommended that the bid with the asterisk (*), be approved.

| <u>Company</u> | <u>Bid</u> |
|-------------------|-----------------|
| Sutter Roofing | \$1,373,500.00 |
| Mansuetto Roofing | \$1,108,500.00* |

Mr. Woodward presented item 1 and recommended approval. Mr. Woodward stated that the SBA awarded Hancock County with 1,000,000.00 dollars with the understanding that Hancock County provide \$300,000.00 since this is under bid, not sure what the SBA will award.

Tim Reinard moved and was supported by Carroll Rosenlieb that item 3 be approved.

Caroll Rosenlieb asked about a timeframe. Mr. Dziatkowicz stated that they will start June 13th and be finished by the time school starts in the fall.

Motion Carried: Chappell, Reinard, Rosenlieb, Shaw and Hinerman, President.

4. 2018 – 19 BOARD MEETINGS

Approval of the 2018-2019 Board Meeting schedule.

Mr. Woodward presented item 4 and recommended approval.

Michelle Chappell moved and was supported by Tim Reinard that item 4 be approved.

Motion Carried: Chappell, Reinard, Rosenlieb, Shaw and Hinerman, President.

5. SURPLUS EQUIPMENT

It is recommended that the following equipment be approved for surplus:

| <u>Quantity</u> | <u>Item</u> |
|-----------------|---|
| 20 | (4) drawer file cabinets |
| 12 | (2) drawer filing cabinets |
| 3 | small refrigerators (broke) |
| 16 | wood and metal computer table/desk |
| 1 | ss milk cooler (broke) |
| 1 | ss warmer (broke) |
| 3 | pianos |
| 4 | smart boards (obsolete) |
| 2 | (3) shelf metal shelves |
| 8 | grey cloth office chairs |
| 3 | red cloth office chairs |
| 1 | blue cloth office chair |
| 1 | wood credenza |
| 2 | 3/5 wood tables |
| 8 | blue stackable metal/plastic office chair |
| 4 | ss cafeteria serving line sections |
| 1 | 30x60 ss kitchen prep table |
| 1 | 30x30 ss kitchen prep table |
| 2 | hopper salt spreaders |
| 1 | used hw boiler |

Mr. Woodward presented item 5 and recommended approval.

Caroll Rosenlieb moved and was supported by Michelle Chappell that item 5 be approved.

Motion Carried: Chappell, Reinard, Rosenlieb, Shaw and Hinerman, President.

D. POLICY ISSUES

1. It is recommended that policy JLCDA – Epinephrine Auto – Injectors (Epi-pen) be approved to go out for comment.

Mr. Woodward presented item 1 and recommended approval.

Larry Shaw moved and was supported by Michelle Chappell that item 1 be approved.

Motion Carried: Chappell, Reinard, Rosenlieb, Shaw and Hinerman, President.

COMMUNICATIONS

Mr. Woodward stated that he sent an email to the Board.

GOOD OF THE ORDER

Mr. Woodward stated that there are 2 policies out for comment that will be brought back to the Board for approval for them to be placed out for comment.

Michelle Chappell stated that Thursday will be the last RESA call.

MEETINGS

| | | |
|-------------------------|-----------|---|
| Wednesday, May 30, 2018 | 5:00 p.m. | Special Meeting Board of Education JDR IV Career Center, New Cumberland |
|-------------------------|-----------|---|

Purpose of this meeting: Budget Hearing and Adoption

| | | |
|-----------------------|-----------|---|
| Monday, June 11, 2018 | 5:00 p.m. | Regular Meeting Board of Education JDR IV Career Center, New Cumberland |
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The Board went into executive session to discuss item B that was on the agenda.

Tim Reinard moved and was supported that the Board convene in executive session for the reason stated:

Motion Carried: Chappell, Reinard, and Rosenlieb.

Vote No: Shaw and Hinerman, President.

The Board reconvened in regular session at 6:06 p.m.

No action was taken as a result of the executive session.

EXECUTIVE SESSION

1. Superintendent's Evaluation

The Board convened in executive session regarding the Superintendent's Evaluation.

Carroll Rosenlieb moved and was supported by Michelle Chappell that the board convene in executive session for the reason stated.

Motion Carried: Chappell, Reinard, Rosenlieb, Shaw and Hinerman, President.

The Board reconvened in regular session at 8:00 p.m.

The Board presented the completed evaluation to Mr. Woodward.

ADJOURNMENT

With no further business before the board, Mrs. Hinerman declared the meeting adjourned.

Toni Hinerman, President

Mr. Timothy Woodward, Secretary