

HANCOCK COUNTY BOARD OF EDUCATION

March 26, 2018

The Hancock County Board of Education met on Monday, March 26, 2018, at the JDR IV Career Center, New Cumberland, commencing at 5:00 p.m. Board Members present: Michelle Chappell, Tim Reinard, Carroll Rosenlieb, Larry Shaw, and Toni Hinerman, President

The minutes of the regular meeting of February 26, 2018, the special meeting of March 7, 2018, the special meeting of March 12, 2018, the regular meeting of March 12, 2018, and the special meeting of March 19, 2018, were presented for approval.

Carroll Rosenlieb moved and was supported by Michelle Chappell that the minutes be approved.

Motion Carried: Chappell, Reinard, Rosenlieb, Shaw and Hinerman, President.

TAKE A BOW

1. Young Writers' Contest

The following students have been selected as Hancock County winners in the West Virginia Young Writers Contest. Their entries will also be submitted to the state level:

Carter Ueng, student at Allison Elementary School/Michele Lynch
Lilliana Gilliam, student at New Manchester Elementary School/Heidi Markish
Molly Szyrka, student at Oak Glen Middle School/Tammy Fields
Makayla Cowan, student at Weir Middle School/Natalie Wilkins
Camille Fornwalt, student at Weir High School/Nicolette Hill
Brooke Brothers, student at Oak Glen High School/Michelle Bernardi

Mr. Woodward presented students with in attendance with a certificate and wished them well at the State Level.

DELEGATIONS

Jonathan Pratt addressed the Board with concerns regarding the recent student walk-out.

REPORTS

1. OAK GLEN MIDDLE SCHOOL – SAFETY REPORT

This will be addressed later in the meeting.

2. SUPERINTENDENT'S REPORTS

PRO OFFICER REQUEST - Mr. Woodward stated that there is not a PRO Officer at the JDR IV Career Center and he would like to add the PRO Officer, which would also help out with home visits regarding student's absences. This position will be paid through Step 12 – Safety.

CHILD NUTRITION REPORTS – Lunches were up 338 for the month of February. New food will be introduced in April.

UNFINISHED BUSINESS

1. Approval of Agreement between Brooke County and Hancock County Board of Education for the joint Alternative Learning Center. The Center will be housed at the Millsop School, Brooke County.

Mr. Woodward would like to move item 1 to personnel.

NEW BUSINESS

1. Approval of New Hancock County Crest
2. Approval of New Hancock County Seal

Mr. Woodward presented the new Crest and Seal, giving an explanation of each and recommended approval.

Larry Shaw moved and was supported by Michelle Chappell that the new Crest and Seal be approved.

Motion Carried: Chappell, Reinard, Rosenlieb, Shaw and Hinerman, President.

3. Approval of Agreement for SmartFind Express

Mr. Woodward presented item 3 and recommended approval.

Carroll Rosenlieb moved and was supported by Michelle Chappell that item 3 be approved.

Motion Carried: Chappell, Reinard, Rosenlieb, Shaw and Hinerman, President.

RECOMMENDATIONS OF THE SUPERINTENDENT

Executive Session will be needed

A. PERSONNEL

1. RESIGNATIONS -- CERTIFIED

It is recommended that the following resignations be approved, effective the dates indicated:

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Reason</u>
Deb Covey	School Nurse Countywide, Base-Weir High	June 30, 2018	Retirement
Betty Duffy	Teacher (Physical Science) Weir High	end of 2017-18 school year	Retirement
Debbie Dunham	Teacher (Title I) Weirton Elementary	end of 2017-18 school year	Retirement
Kim Hughes	Teacher (Kindergarten) Weirton Elementary	end of 2017-18 school year	Retirement
Pamela Mendrick	Teacher (Kindergarten) Weirton Elementary	June 30, 2018	Retirement
Martha Randolph	Substitute Teacher Countywide	March 12, 2018	Personal

2. LEAVES OF ABSENCE

It is recommended that the Leaves of Absence as presented in your packet be approved.

3. ASSIGNMENT -- CERTIFIED

It is recommended that the following assignment be approved, effective the 2018-19 school year:

<u>Name</u>	<u>Position</u>	<u>Deg./Exp.</u>
Michelle Hogan	Transition & Curriculum Enrichment Instructor Countywide	

4. RESIGNATION -- COACHING -- CERTIFIED

It is recommended that the following resignation be approved, effective 2/10/18, due to personal reasons:

WEIR HIGH SCHOOL

Baseball Assistant	Michael Granato
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5. ASSIGNMENTS -- COACHING -- CERTIFIED

It is recommended the following assignments be approved, effective the 2017-18 school year. The individual with an asterisk (*) has met state guidelines established for non-certified personnel employed in coaching activities.

WEIR HIGH SCHOOL

Baseball Assistant (Non-paid)	Michael Granato
Baseball Assistant (Non-paid)	Perry Miotlowski*
Chaperone for future band trips and outings	Wendy Marshall (pending fingerprints)

6. RESIGNATION – CLASSIFIED - SUBSTITUTE

It is recommended that the following resignation be approved and effective March 16, 2018.

<u>Name</u>	<u>Position</u>	<u>Reason</u>
Janice Timmins	Substitute Custodian Countywide	Other Employment

7. RESIGNATION – CLASSIFIED

It is recommended that the following resignation be approved and effective (end of work day) April 30, 2018.

<u>Name</u>	<u>Position</u>	<u>Reason</u>
Pamela Fuccy	Bus Operator #121 Transportation	Retirement

8. RESIGNATION – CLASSIFIED

It is recommended that the following resignation be approved and effective (end of work day) June 30, 2018.

<u>Name</u>	<u>Position</u>	<u>Reason</u>
Patti Barnabei	AM/ECCAT Aide Weirton Elementary	Retirement
Sherrie Webb	AM/ECCAT Pre-K Weirton Elementary	Retirement
Christine D. Risk	Bus Operator #72 Transportation	Retirement

9. ASSIGNMENT – SUBSTITUTE - CLASSIFIED

It is recommended that the following person(s) be approved:

<u>Name</u>	<u>Position</u>	<u>Location</u>
Tim Adkins*	Substitute Bus Operator	Transportation

*Pending favorable results of State Certification test.

10. TRANSFER - CLASSIFIED

It is recommended that the following transfer be approved and effective March 28, 2018.

<u>Name</u>	<u>From</u>	<u>To</u>
Paul Tate	Custodian II 220 days/8 hours Weir High School 10:00am – 6:00pm	Custodian III/ GM 240 days/ 8 hours New Manchester Elementary 6:00am – 2:00pm

Mr. Woodward presented items 1, 2, 3, 4, 5, 6, 7, 8, 9, & 10 and recommended approval.

Caroll Rosenlieb moved and was supported by Tim Reinard that items 1, 2,3 ,4 ,5 ,6 ,7 8, 9, & 10 be approved, with the removal of the GM part of item 10.

Motion Carried: Chappell, Reinard, Rosenlieb, Shaw and Hinerman, President.

Mr. Woodward stated that the Board needed to go into executive session to discuss personnel.

Caroll Rosenlieb moved and was supported by Michelle Chappell that the board convene in executive session.

Motion Carried: Chappell, Reinard, Rosenlieb, Shaw and Hinerman, President.

The Board reconvened in regular session at 6:10 p.m.

Mr. Woodward asked Mrs. Mick to give an overview on OGMS Safety Report.

Board Members were given information regarding the products that they are looking out. See Attached.

B. FINANCE

1. LIST OF BILLS

Mr. Woodward presented the list of bills and recommended approval.

Tim Reinard moved and was supported by Larry Shaw that the bills be approved.

Motion Carried: Chappell, Reinard, Rosenlieb, Shaw and Hinerman, President.

C. MISCELLANEOUS

5. AGREEMENT

It is recommended that the following agreement be approved. This agreement is for the 2018-2019 school year.

Prevention Resource Officer Program – 3 Elementary, 2 Middle, 2 High Schools

Mr. Woodward presented item 5, adding the JDR IV Career Center, and recommended approval.

Michelle Chappell moved and was supported by Tim Reinard that item 5 be approved.

Motion Carried: Chappell, Reinard, Rosenlieb, Shaw and Hinerman, President.

1. STUDENT ACCEPTANCES

It is recommended that the following student acceptances be approved, for the 2018-19 school year:

Code: HCX188
HCX28
HCX213
HCX2413

Mr. Woodward presented item 1 and recommended approval.

Michelle Chappell moved and was supported by Tim Reinard that item 1 be approved.

Motion Carried: Chappell, Reinard, Rosenlieb, Shaw and Hinerman, President.

2. REQUEST OF OVERNIGHT FIELD TRIP

It is recommended that an overnight trip for Weir High Schools Tri-Hi-Y/Hi-Y to Charleston, WV, April 27 – April 29, 2018, be approved. One student and two chaperones will attend the Youth in Government. The teachers will be providing the transportation.

3. REQUEST OF OVERNIGHT FIELD TRIP

Approval for an overnight trip for John D. Rockefeller IV Career Center students to Fairmont, WV, April 13 - April 15, 2018 for the Skills USA competition.

4. REQUEST OF OVERNIGHT FIELD TRIP

It is recommended that an overnight trip for Hancock County Academic Game to Knoxville, TN, April 26 – May 1, 2018, be approved.

Mr. Woodward presented items 2, 3, & 4 and recommended approval.

Caroll Rosenlieb moved and was supported by Tim Reinard that items 2, 3, & 4 be approved.

Mr. Reinard asked if a county vehicle would be available if the teachers that were driving their personal vehicles would be able to take those instead of their own vehicles.

Motion Carried: Chappell, Reinard, Rosenlieb, Shaw and Hinerman, President.

6. BIDS – BUS RENOVATION

The following bid(s) were received for the Extended School Day Bus Renovation. It is recommended that the bid(s) indicated by the asterisk (*) be approved.

<u>NAME</u>	<u>BID</u>
Creative Interior	

Mr. Woodward presented item 6 and recommended approval.

Larry Shaw moved and was supported by Caroll Rosenlieb that item 6 be approved.

Motion Carried: Chappell, Reinard, Rosenlieb, Shaw and Hinerman, President.

7. REQUEST – LITTLE BLESSINGS DAY CARE

Little Blessings Day Care facility is requesting the use of one bus and a driver to transport their staff and children for one day, for an educational field trip.

Mr. Woodward presented item 7 and recommended approval.

Michelle Chappell moved and was supported by Caroll Rosenlieb that item 7 be approved.

Motion Carried: Chappell, Reinard, Rosenlieb, Shaw and Hinerman, President.

8. JDR IV CAREER CENTER – SECONDARY PROGRAM OF STUDIES

It is recommended that the Secondary Program of Studies booklet be approved.

Mr. Woodward presented item 8 and recommended approval.

Tim Reinard moved and was supported by Michelle Chappell that item 8 be approved.

Motion Carried: Chappell, Reinard, Rosenlieb, Shaw and Hinerman, President.

9. NOTICE OF MAKE-UP DAYS FOR THE 2017 – 18 SCHOOL CALENDAR

Miss Petrovich stated that the last day for students will be June 8, 2018 and the last day for 200 day employees will be June 13, 2018.

D. POLICY ISSUES

1. POLICY REVISIONS

The following revised policy is being recommended for approval: The policy was sent out for comments. Comments were received.

GEA – Athletic Coaches

Item 1 is tabled until the next regular meeting.

2. POLICY FOR COMMENT

The following policy is being recommended to go out for comment:

KF - Use of Facilities

Mr. Woodward recommended that policy KF go out on comment.

Larry Shaw moved and was supported by Michelle Chappell that policy KF go out for comment.

Motion Carried: Chappell, Reinard, Rosenlieb, Shaw and Hinerman, President.

***** UNFINISHED BUSINESS**

1. Approval of Agreement between Brooke County and Hancock County Board of Education for the joint Alternative Learning Center. The Center will be housed at the Millsop School, Brooke County.

Mr. Woodward presented item 1 and recommended approval.

Caroll Rosenlieb moved and was supported by Michelle Chappell that item 1 be approved.

Motion Carried: Chappell, Rosenlieb, Shaw and Hinerman, President.

Voted No: Reinard.

COMMUNICATIONS

Thank You Cards were received, along with a basket of goodies, in support of the work stoppage.

GOOD OF THE ORDER

Mr. Woodward stated that Weir High School would be ready for student's tomorrow. The starting point for the cost of the damage will be \$100,000.00. The people responsible for the damage have been caught.

Michelle Chappell stated that there was a RESA 6 meeting (participated by phone) on March 15th and she is happy to report that the Medicaid money is starting to come forward. Next RESA meeting will be held on April 19th.

Larry Shaw stated that the Oak Glen High Schools' National Honor Society Induction was wonderful.

Mr. Woodward stated that he was made aware that there were over 40 students at Weir High that asked if they could help with the clean-up of their school, and that the community has also been wonderful.

MEETINGS

Monday, April 2, 2018 5:00 p.m. Special Meeting
Board of Education
JDR IV Career Center, New Cumberland

Purpose of this meeting: Work Session – ALC funding/Personnel Lay-outs

Monday, April 9, 2018 5:00 p.m. Regular Meeting
Board of Education
JDR IV Career Center, New Cumberland

Discussion was held regarding the dates and times for Faculty Senate/LSIC meetings with the Board.

STUDENT DISCIPLINE

CODE: WMX103

Mr. Woodward stated that the Board needs to go into executive session for the student discipline.

Tim Reinard moved and was supported by Larry Shaw that the Board convene in executive session or the reason stated.

Motion Carried: Chappell, Reinard, Rosenlieb, Shaw and Hinerman, President.

ADJOURNMENT

With no further business before the board, Mrs. Hinerman declared the meeting adjourned.

Toni Hinerman, President

Mr. Timothy Woodward, Secretary