

# HANCOCK COUNTY BOARD OF EDUCATION

November 13, 2017

The Hancock County Board of Education reconvened their meeting on Monday, November 13, 2017, at the JDR IV Career Center, New Cumberland, commencing at 5:00 p.m. Board Members present: Michelle Chappell, Tim Reinard, Caroll Rosenlieb and Toni Hinerman, President

## **APPROVAL OF MINUTES**

The minutes of the special meeting of October 23, 2017, the regular meeting of October 23, 2017 and the special meeting of November 6, 2017, were presented for approval.

Caroll Rosenlieb moved and was supported by Michelle Chappell that the minutes be approved.

Motion Carried: Chappell, Reinard, Rosenlieb, and Hinerman, President.

## **TAKE A BOW**

1. Graduation 20/20 State Recognition

WHS  
OGHS  
WMS  
OGMS

Erica Sauer presented Weir High, Oak Glen High, Weir Middle and Oak Glen Middle with plaques.

## **REPORTS**

1. SUPERINTENDENT'S REPORTS

- a. CEFPP Review: -Mr. Woodward stated that the CEFPP is up to date. The next 10-year cycle is coming up.
- b. Virtual School: - Mr. Woodward stated that there is going to be a meeting with Edmentum next week. This company uses WV teachers who are WV certified. The goal is to start in this in January.
- c. Policies up for review: - Mr. Woodward stated that he would like to bring before the board the Middle School Coaching policy for review and possible revisions.
- d. JDR IV Career Center program additions: - Mr. Enich gave an update on the Needs Assessment questionnaire that went out to students. See Attached:

Mr. Woodward stated that he would for the policy on how we pay teachers for overage of students on the next agenda for discussion and possible action.

Mr. Woodward discussed the reason for the delay in providing free meals to our students. Hancock County schools is waiting for the final audit that was done in October, as soon as we get the results and check on our finances, we will be signing the final paperwork and get started as soon as possible.

Mr. Woodward discussed House Bill 2711.

Mr. Woodward announced that the Hancock County Schools offices will be closing at noon on Wednesday, November 22<sup>nd</sup>.

2. Teaching Partisan Resistance - Donna Ferguson, Sherri Lengthorn, Stacey Porter and David Thompson

Donna Ferguson, Stacey Porter and David Thompson gave a report on Classrooms without borders.

Mr. Woodward gave an update on his goals:

- Had the first HAT meeting and also, Teacher and Service Personnel advisory meetings.
- Starting 2<sup>nd</sup> rounds of DATA Talks
- Held 2 town hall meetings
- CTE - working on after school programs with WMC and Change, Inc.
- Meeting with 911 – safety concerns
- Starting to use Restorative Justice
- CSAT – had first referral
- Superintendent’s Discipline committee is going well
- New Website soon
- Culinary Arts and Mountaineer Casino starting partnership
- RESA to ESSA setback
- Meeting with Luttamus regarding bus radios
- Moving from Smart Board to Smart Panels
- Moving from AT&T to Verizon for cell phone service

**UNFINISHED BUSINESS**

1. **SURPLUS PROPERTY**

It is recommended that the following bids for the surplus property, be approved:

<u>Name</u>	<u>Property</u>	<u>Amount</u>
Kemper	Weirton Heights	\$ 5,000.00
Kemper	Liberty	\$ 65,000.00
Veltri	Broadview	\$ 120,000.00

Mr. Woodward presented item 1 and recommended approval.

Tim Reinard moved and was supported by Carroll Rosenlieb that item 1 be approved, with the stipulation that Hancock County Board of Education retain the mineral rights to said property.

Motion Carried: Chappell, Reinard, Rosenlieb, and Hinerman, President.

**NEW BUSINESS - RECOMMENDATIONS OF THE SUPERINTENDENT**

A. **PERSONNEL**

1. **CHANGE IN ENDING DATE OF UNPAID LEAVE OF ABSENCE**

It is recommended that the following change in the ending date of her unpaid leave of absence be approved:

<u>Name</u>	<u>Position</u>	<u>From</u>	<u>To</u>
Jennifer Molish	Teacher (Business)	1/12/18	11/13/17

2. ASSIGNMENTS – COACHING – CERTIFIED

It is recommended that the following assignments be approved, effective the 2017-18 school year. Those indicated with an asterisk (\*) have met state guidelines established for non-certified personnel employed in coaching activities.

OAK GLEN HIGH SCHOOL

Wrestling Assistant	Tyler Brown
Wrestling Assistant (Non-paid)	Zach Brown*
Wrestling Assistant (Non-paid)	Brandon Miller*
Girls' Basketball Assistant (Non-paid)	Sam Paletta*

WEIR HIGH SCHOOL

Girls' Basketball Assistant (Non-paid)	Raymond Case*
Boys' Basketball Assistant (Non-paid)	Mike DelRe (Effective after 11/30/17)

3. ASSIGNMENTS – ADULT EVENING

It is recommended that the following be approved for instructors in the adult evening program at the Rockefeller Career Center:

<u>Class</u>	<u>Name</u>
Automotive Technology	Jeff Hardy
Pipe Welding	James Chappell
Fall Crafts	Elissa Greathouse
Photography	Audrey Shaw
Certified Nuring Assistant	Joan Murray
Certified Nursing Assistant	Wendy DeAngelis
Certified Nursing Assistant	Kathryn Dray
TASC Testing Examiner	William Marino

4. LEAVES OF ABSENCES

It is recommended that the Leaves of Absences as presented in your packet, be approved.

5. TRANSFER – CERTIFIED

It is recommended that the following transfer be approved, effective December 1, 2017:

<u>Name</u>	<u>From</u>	<u>To</u>
Donna Ferguson	Teacher (Social Studies) Weir High	Dean of Students/Activities Sponsor Weir High/240 days

6. TRANSFER - CLASSIFIED

It is recommended that the following transfer be approved, effective November 15, 2017:

<u>Name</u>	<u>From</u>	<u>To</u>
Rosanna Guiddy	Cook III Central Kitchen 200 days/7 hours	Cook II Weir High 200 days/3.5 hours

7. ASSIGNMENT – SUBSTITUTE - CLASSIFIED

It is recommended that the following person(s) be approved, effective November 15, 2017:

<u>Name</u>	<u>Position</u>	<u>Location</u>
Kathryn Haynes	Cook II	Weirton Elementary 200 days/3.5 hours <i>*to fill a leave of absence</i>

Mr. Woodward presented items 1, 2, 3, 4, 5, 6, & 7 and recommended approval.

Carol Rosenlieb moved and was supported by Tim Reinard that items 1, 2, 3, 4, 5, 6, & 7 be approved.

Motion Carried: Chappell, Reinard, Rosenlieb, and Hinerman, President.

8. SUBSTITUTE SERVICE PERSONNEL - CLASSIFIED

It is recommended that the following countywide substitute be approved, effective the 2017-2018 school year:

<u>Name</u>	<u>Classification</u>
Shana Adams	Substitute Cook

\*Pending Board approval of fingerprint results.

Mr. Woodward stated that the board needed to convene in executive session regarding item 8.

Carroll Rosenlieb moved and was supported by Michelle Chappell that the board convene in executive session regarding item 8.

Motion Carried: Chappell, Reinard, Rosenlieb, and Hinerman, President.

-----  
Carroll Rosenlieb moved and was supported by Michelle Chappell that the board reconvene in regular session. The Board reconvened in regular session at 6:12 p.m.

Mr. Woodward stated that he would like item 8 struck from the record.

Michelle Chappell moved and was supported by Tim Reinard that item 8 be struck from the record.

Motion Carried: Chappell, Reinard, Rosenlieb, and Hinerman, President.

9. RESIGNATION – CLASSIFIED

It is recommended that the following resignation be approved, effective August 30, 2017:

<u>Name</u>	<u>Position</u>	<u>Reason</u>
Marsha Tournay	Cook II Weir High School	Medical

10. RESIGNATION – CLASSIFIED

It is recommended that the following resignation be approved, effective October 31, 2017:

<u>Name</u>	<u>Position</u>	<u>Reason</u>
Rachael Evans	Secretary III Maintenance Department	Retirement

Mr. Woodward presented items 9 & 10 and recommended approval.

Michelle Chappell moved and was supported by Carroll Rosenlieb that item 9 & 10 approved.

Motion Carried: Chappell, Reinard, Rosenlieb, and Hinerman, President.

**B. FINANCE**

1. LIST OF BILLS

Mr. Woodward presented the list of bills and recommended approval.

Carroll Rosenlieb moved and was supported by Michelle Chappell that the bills be approved.

Motion Carried: Chappell, Reinard, Rosenlieb, and Hinerman, President.

**C. MISCELLANEOUS**

1. STUDENT ACCEPTANCE

It is recommended that the following student acceptance be approved, for the 2017-18 school year:

Code: HCX422

Mr. Woodward presented item 1 and recommended approval.

Carroll Rosenlieb moved and was supported by Michelle Chappell that item 1 be approved.

Motion Carried: Chappell, Reinard, Rosenlieb, and Hinerman, President.

2. REQUEST FOR OVERNIGHT TRIP

Approval is recommended for overnight trip –Weir High Key Club to Charleston WV for the West Virginia Key Club Conference, November 11 & 12, 2017:

Mr. Woodward presented item 2 and recommended approval.

Carroll Rosenlieb moved and was supported by Michelle Chappell that item 2 be approved.

Motion Carried: Chappell, Reinard, Rosenlieb, and Hinerman, President.

## **D. POLICY ISSUES**

### **1. DKCA – Travel Reimbursement**

The following policy is being presented at a second reading. This policy was passed at a first reading on Monday, September 25, 2017 and sent out for comments.

### **2. JLCE – Allergic Reaction/Anaphylaxis Protocol**

It is recommended that this policy be approved.

Mr. Woodward presented items 1 & 2 and recommended approval.

Carroll Rosenlieb moved and was supported by Tim Reinard that items 1 & 2 be approved.

Motion Carried: Chappell, Reinard, Rosenlieb, and Hinerman, President.

## **COMMUNICATIONS**

## **GOOD OF THE ORDER**

### **1. Possible selection of vacant board seat.**

Tim Reinard made a motion and was supported by Carroll Rosenlieb to select Mr. Larry Shaw as the person to fill the vacant board seat.

Carroll Rosenlieb – yes, Toni Hinerman – nay, Tim Reinard – yes, Michelle Chappell – yes.

Michelle Chappell stated that she attended a ESSA meeting and gave an update on the all the RESA's in the State. Mrs. Chappell also stated that the person that takes care of TSSI has been hired by the State of WV.

## **MEETINGS**

Monday, November 27, 2017	5:00 p.m.	Regular Meeting Board of Education JDR IV Career Center, New Cumberland
---------------------------	-----------	---

## **STUDENT DISCIPLINE**

### **1. Student Discipline hearing/recommendation**

Mr. Woodward stated that there was a need for an executive session for the student discipline hearing/recommendation.

Carroll Rosenlieb moved and was supported by Tim Reinard that the board convene in executive session for the reason stated.

Motion Carried: Chappell, Reinard, Rosenlieb, and Hinerman, President.

---

Carroll Rosenlieb moved and was supported by Michelle Chappell that the board reconvene in regular session.

Motion Carried: Chappell, Reinard, Rosenlieb, and Hinerman, President.

Mr. Woodward stated that action was taken in executive session.

**ADJOURNMENT**

With no further business before the board, Mrs. Hinerman declared the meeting adjourned.

---

Toni Hinerman, President

---

Mr. Timothy Woodward, Secretary