

HANCOCK COUNTY BOARD OF EDUCATION

June 9, 2014

The Hancock County Board of Education met on Monday, June 9, 2014, in the Board Office, New Cumberland, commencing at 5:00 p.m. Board Members present: Patsy Brancazio, Laura Greathouse, Toni Hinerman, John Manypenny, and Jerry Durante, President.

APPROVAL OF MINUTES

The minutes of the special meeting of May 21, 2014, the special meeting of May 27, 2014, and the regular meeting of May 27, 2014, was presented for approval.

Laura Greathouse moved and was supported by John Manypenny that the minutes be approved.

Motion Carried: Brancazio, Greathouse, Hinerman, Manypenny, and Durante, President.

INFORMATION

1. Smart 529 WV College Saving Plan Essay Contest

Dominic Giddy, student at Liberty Elementary School was one of thirteen students to win the Smart 529 WV College Saving Plan Essay contest. Dominic received \$500.00 for his winning essay. In addition, the school also received \$500.00.

Miss Smith stated that Dominic Giddy will be going to Charleston for the next level of the Smart 529 WV College Saving Plan with the possibility of winning an additional \$4,500.00. Dominic read his winning essay to the Board.

Miss Smith stated that the retiree's picnic is scheduled for tomorrow starting at noon at Tomlinson Run State Park.

Miss Smith stated that she will be traveling to Charleston on Wednesday to discuss the online program and policy 2510.

2. Update on Weirton Elementary Bond Call Projects – Ron Blatt

Mr. Blatt was not in attendance; Miss Smith stated that teachers were currently moving into the new school. Miss Smith stated that it went really well and was very organized. Miss Smith wanted to thank Weir High football players, Key Club members, and National Honor Society members for volunteering their time to help move the teachers into the new school. Miss Smith stated that she would like to ask the Board to pay the teachers an additional two days to help with the moving and setting up at the new Elementary School. Miss Smith stated that they are currently working on getting the playground area ready and the last thing is the demolition of the old elementary schools. Miss Smith also stated that June 17th everyone has to be out of the old buildings, the locks will be replaced. Mr. Brancazio asked about the landscape area at the entrance to the new school. Mr. Dziatkowicz stated that the area by the entrance will have to be re-seeded and some trees will be planted in that area. Miss Smith stated that Mr. Carey would like to place the sign for the school in that area.

RECOMMENDATIONS OF THE SUPERINTENDENT

A. PERSONNEL

1. TRANSFERS -- CERTIFIED

It is recommended that the following transfers be approved, effective the 2014-15 school year:

<u>Name</u>	<u>From</u>	<u>To</u>
Millicent Hines	Teacher (English) Oak Glen High	Teacher (English) Rockefeller Career Center
Brittany Cook	Teacher (Grade 3) New Manchester Elementary	Teacher (Grade 2) Weirton Elementary

2. ASSIGNMENTS -- CERTIFIED

It is recommended that the following assignments be approved, effective the 2014-15 school year:

<u>Name</u>	<u>Position</u>	<u>Degree/Exp.</u>
TBA*	Teacher (Multi-cat./Content area specialization/Autism) Oak Glen High	
Jordan Wells	Teacher (Multi-cat./Content area specialization/Autism) Weir High	Bachelor's/0
Ashley Zago	Teacher (English) Weir High	Bachelor's/0

3. RESIGNATIONS -- COACHING

It is recommended that the following coaching resignations be approved, effective the dates indicated, due to personal reasons:

OAK GLEN HIGH SCHOOL

Girls' Basketball Assistant	Rhonda Stipeć	5/27/14
Boys' Basketball Head	David Smith	5/29/14

WEIR HIGH SCHOOL

Girls' Softball Assistant	Jennifer Cooper	5/30/14
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4. RESIGNATIONS -- EXTRA-CURRICULAR -- CERTIFIED

It is recommended that the following extra-curricular resignation be approved, effective 6/10/14, due to personal reasons:

National Honor Society Co-Sponsor	Lissa Dulick
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5. ASSIGNMENTS -- COACHING -- CERTIFIED

It is recommended that the following assignments be approved, effective the 2014-15 school year:

WEIR HIGH SCHOOL

Girls' Softball Assistant (Non-paid)	Mary Beth Prather
Football Assistant	Terry Rea Jr.

6. ASSIGNMENTS -- EXTRA-CURRICULAR -- CERTIFIED

It is recommended that the following extra-curricular assignments be approved, effective the 2014-15 school year:

OAK GLEN MIDDLE SCHOOL

Chorus	Bethany Fernbaugh
Band	Neil Randolph
Yearbook	Mary Lou Bingiel
Newspaper	Stephanie Kuca
Student Council	Mandy McGeehan

WEIR HIGH SCHOOL

Band Head	Raymond Seifert
Chorus Head	Raymond Seifert
Student Council	Debbie Mahoney
Newspaper	Corey Miller
Play Director	Raymond Seifert
Key Club Co-Sponsor	Donna Ferguson
National Honor Society Co-Sponsors	Rachel Bandy and Dan Owens
International Thespians Co-Sponsors	Debbie Marino and Corey Miller
Tri-Hi-Y Co-Sponsors	Stacy Ruiz and Anthony Pompa
Interact	Renee Howard
Foreign Language Co-Sponsors	Mary Cizek and Rachel Keyser
Chemistry	Rachel Bandy
GAA	Eva Smith
Hi-Y Co-Sponsors	Stacy Ruiz and Anthony Pompa

Class of 2015	Ruth DelRe
	Donna Ferguson
	Anthony Pompa
Class of 2016	Sherri Lengthorn
	Vince McIntosh
	Dave Thompson
Class of 2017	Rachel Keyser
	Debbie Marino
Class of 2018	Allison Martin
	Carrie Rine

7. ASSIGNMENTS -- CERTIFIED

It is recommended that the following assignments be approved for Hancock County's Online Academy for developing online courses, effective the summers of 2014 and 2015.

The dates for this summer are July 7 thru 11 and July 21 thru 23, 2014, a total of eight (8) days, to be paid their daily rate of pay, pending approval of grant award:

<u>Name/School</u>	<u>Subject Area</u>
Adam Howell/Oak Glen High	Social Studies
Frances Jones/Oak Glen High	Social Studies
Frank Crain/Oak Glen High	Social Studies
Nichole Harvey/Oak Glen High	Science/Biology
Jessie Ferrari/Oak Glen High	Science/Biology
Catherine Barnabei/Weir High	Science/Physical Science
Vince McIntosh/Weir High	English
Michelle Bernardi/Oak Glen High	English
Kelli Patterson/Oak Glen High	English
Sharon Lengthorn/Weir High	English
Debby Churella/Oak Glen High	Math
Mathew Deveaney/Oak Glen High	Math
Julie Zoellers/Oak Glen High	Math

8. REQUEST – SUMMER TRAINING - CERTIFIED

It is recommended that approval be granted for the attached list to attend summer training. Participants will be compensated accordingly as indicated:

Miss Smith presented items 1, 2, 3, 4, 5, 6, 7, & 8 and recommended approval.

John Manypenny moved and was supported by Patsy Brancazio that items 1, 2, 3, 4, 5, 6, 7, & 8 be approved.

Motion Carried: Brancazio, Greathouse, Hinerman, Manypenny, and Durante, President.

9. TRANSFER – CLASSIFIED

It is recommended that the following transfer be approved effective June 11, 2014:

<u>Name</u>	<u>From</u>	<u>To</u>
Terri Rodriguez	Substitute Custodian	Custodian II Oak Glen High School 220 days/8 hours

10. TRANSFER – CLASSIFIED

It is recommended that the following transfer be approved effective 2014-2015 school year:

<u>Name</u>	<u>From</u>	<u>To</u>
Rebecca LaScola	Autism Mentor Weir High School 200 days/7 hours	Autism Mentor Oak Glen Middle 200 days/7 hours
Carolyn Puskarich	Custodian II Oak Glen High 220 days/8 hours	Custodian II Weir High 220 days/8 hours
Pete Huzey	Substitute Custodian	Custodian II Oak Glen Middle 220 days/8 hours

11. ASSIGNMENT – SPECIAL EDUCATION (ESY) – CLASSIFIED

It is recommended that the following assignments be approved. Beginning Monday, June 16, 2014, and ending on Thursday, July 3, 2014:

<u>Name</u>	<u>Position</u>	<u>Location</u>
Alissa Altomare	Supervisory Aide Substitute/As Needed	Classroom/Transportation
Joseph Hamilton	Supervisory Aide Substitute/As Needed	Classroom/Transportation
Summer Harper	Supervisory Aide Substitute/As Needed	Classroom/Transportation

12. LEAVE OF ABSENCE – CLASSIFIED

It is recommended that the following unpaid leave of absence be approved effective May 9, 2014, through the end of the 2013-2014 school year (return August 2014):

<u>Name</u>	<u>Position</u>	<u>Reason</u>
Richard Gibson	Bus Driver	Medical

13. RESIGNATION – CLASSIFIED

It is recommended that the following resignation be approved effective June 30, 2014:

<u>Name</u>	<u>Position</u>	<u>Reason</u>
Ronald Kindle	Custodian IV/GM	Retirement

Miss Smith presented items 9, 10, 11, 12 & 13 and recommended approval.

Patsy Brancazio moved and was supported by Toni Hinerman that items 9, 10, 11, 12, & 13 be approved.

Motion Carried: Brancazio, Greathouse, Hinerman, Manypenny, and Durante, President.

B. FINANCE

1. LIST OF BILLS

It is recommended that the list of bills be approved for payment.

Miss Smith presented the list of bills and recommended approval.

Toni Hinerman moved and was supported by Patsy Brancazio that the list of bills be approved.

Motion Carried: Brancazio, Greathouse, Hinerman, Manypenny, and Durante, President.

2. SUBSTITUTION OF SECURITIES FOR WESBANCO BANK

Substitute: \$1,000,000 FHLMC Note 5.68% due 02/03/2027

Cusip #3128X5A81

For: \$1,000,000 FHLB Note 4.0% due 12/26/2023

Cusip #3130A0GP9

Miss Smith presented item 2 and recommended approval.

Laura Greathouse moved and was supported by Patsy Brancazio that item 2 be approved.

Motion Carried: Brancazio, Greathouse, Hinerman, Manypenny, and Durante, President.

C. MISCELLANEOUS

1. APPROVAL OF INVOICES

The following invoice has been submitted to the School Building Authority and is pending SBA approval:

<u>Company</u>	<u>SBA Project</u>	<u>Amount</u>
Advanced Communications	Weirton Elem.	\$ 3,930.00
HABCO West Virginia	Weirton Elem.	\$ 41,305.50
McKinley	Weirton Elem.	\$ 3,618.88
Flag Floors	Weirton Elem.	\$ 2,360.42
Enertech Electrical	Weirton Elem.	\$ 16,572.75
Cattrell Companies	Weirton Elem.	\$ 19,698.25
Cattrell Companies	Weirton Elem.	\$ 21,403.50

Miss Smith presented item 1 and recommended approval.

John Manypenny moved and was supported by Toni Hinerman that item 1 be approved.

Motion Carried: Brancazio, Greathouse, Hinerman, Manypenny, and Durante, President.

2. AGREEMENT

It is recommended that the following agreement be renewed:

Environmental protection agency would like to renew their agreement to lease a 20x20 area, for the purpose of maintaining their air monitoring tower, on the northwestern corner of the land more commonly known as Lawrenceville Community Park, located on Tyrone Road . This agreement will be for a five year period beginning on September 1, 2014 and ending at midnight on August 31, 2019 at the current rate of \$1.00 per year.

Miss Smith presented item 2 and recommended approval.

Laura Greathouse moved and was supported by Patsy Brancazio that item 2 be approved.

Motion Carried: Brancazio, Greathouse, Hinerman, Manypenny, and Durante, President.

3. STUDENT ACCEPTANCE

It is recommended that the following student acceptance be approved, for the 2014-15 school year:

CODE: HCX1423

3a. STUDENT ACCEPTANCE

It is recommended that the following student acceptance be approved, for the 2014-15 school year:

CODE: HCX316

4. STUDENT RELEASES

It is recommended that the following student releases be approved, for the 2014-15 school year:

CODE: BCX132 BCX523
BCX192 BCX1223
BCX62

Miss Smith presented items 3, 3a, & 4, and recommended approval.

Patsy Brancazio moved and was supported by Toni Hinerman that items 3, 3a & 4 be approved.

Motion Carried: Brancazio, Greathouse, Hinerman, Manypenny, and Durante, President.

5. SURPLUS PROPERTY

It is recommended that the attached list be declared surplus property:

Miss Smith presented item 5 and recommended approval.

John Manypenny moved and was supported by Laura Greathouse that item 5 be approved.

Motion Carried: Brancazio, Greathouse, Hinerman, Manypenny, and Durante, President.

6. BIDS – FLASHING SCHOOL ZONE LIGHT

It is recommended that the bid(s) indicated with the asterisk (*) be approved. This bid is for a flashing school zone light at Weirton Elementary School.

<u>NAME</u>	<u>BID</u>
West Virginia Signal & Light, Inc	\$ 15,000 *
Davis H. Elliot Company, Inc.	\$ 28,750

Miss Smith presented item 6 and recommended approval.

Patsy Brancazio moved and was supported by John Manypenny that item 6 be approved.

Motion Carried: Brancazio, Greathouse, Hinerman, Manypenny, and Durante, President.

7. BIDS – FREEZER

It is recommended that the bid(s) indicated with the asterisk (*) be approved. This bid is for a freezer to be installed at the central kitchen location.

<u>NAME</u>	<u>BID</u>
National Equipment	\$ 26,760.00*
Carney & Sloan, Inc.	\$ 27,839.25

Miss Smith presented item 7 and recommended approval.

Toni Hinerman moved and was supported by Laura Greathouse that item 7 be approved.

Motion Carried: Brancazio, Greathouse, Hinerman, Manypenny, and Durante, President.

8. SCHOOL MEAL PRICES - (2014-2015 School Year)

It is recommended that the following school meal prices be approved for the 2014-15 school year:

	<u>PRESENT</u>	<u>RECOMMENDATION</u>
Reduced Breakfast	.30*	.30*
Reduced Lunch	.40*	.40*
Breakfast	1.50	1.55
Elementary Lunch	1.65	1.70
Middle & High School Lunch	1.70	1.75
Adult Breakfast	3.15	3.35
Adult Lunch	3.90	4.45
Second Breakfast	2.90	3.35
Second Lunch	3.90	4.45

* The reduced prices are set by USDA

Miss Smith presented item 8 and recommended approval.

Patsy Brancazio moved and was supported by Toni Hinerman that item 8 be approved.

Motion Carried: Brancazio, Greathouse, Hinerman, Manypenny, and Durante, President.

9. RESCINDING OF BID – MAINTENANCE TRUCK

It is recommended that the bid approved at the April 28, 2014 board meeting, be rescinded.

<u>NAME</u>	<u>BID</u>
Bob Robinson 2015 Chevy Silverado (State Bid Price)	\$ 26,740.00

Miss Smith presented item 9 and recommended approval.

Laura Greathouse moved and was supported by John Manypenny that item 9 be approved.

Motion Carried: Brancazio, Greathouse, Hinerman, Manypenny, and Durante, President.

NEW BUSINESS

1. 2014 – 15 BOARD MEETINGS

Approval of the 2014-2015 Board Meeting schedule.

Miss Smith presented item 1 and recommended approval.

Toni Hinerman moved and was supported by Patsy Brancazio that item 1 be approved.

Motion Carried: Brancazio, Greathouse, Hinerman, Manypenny, and Durante, President.

UNFINISHED BUSINESS

Toni Hinerman moved to rescind the motion on the Northern Panhandle Head Start Agreement that was approved on April 7, 2014 due to the lack of information that was given to the Board, and was supported by John Manypenny that the motion be rescinded.

Motion Carried: Brancazio, Greathouse, Hinerman, Manypenny, and Durante, President.

COMMUNICATIONS

1. Northern Panhandle Workforce Investment Board, Inc.

Miss Smith stated that she received a letter from the Northern Panhandle Workforce Investment Board regarding their visit to the JDR IV Career Center. The letter stated that they were really impressed with the simulated work place. Mr. Hudek stated that the teachers and Mr. Anderson bought into the program and that made it the success that it is.

POLICY ISSUES

1. The following policy is being presented at a second reading. This policy was passed at a first reading on April 28, 2014 and sent out for comments.

IKE PROMOTION/RETENTION/ADVANCEMENT

2. The following policy is being recommended to go out for revisions:

EBCD EMERGENCY CLOSING OF SCHOOLS

3. The following policy is being recommended to go out for a first reading:

EBCD-A ADDITIONAL MINUTES OF INSTRUCTION

Miss Smith presented items 1, 2, & 3 and recommended approval.

John Manypenny moved and was supported by Patsy Brancazio that items 1, 2,& 3 be approved.

Motion Carried: Brancazio, Greathouse, Hinerman, Manypenny, and Durante, President.

MEETING

Monday, June 23, 2014	5:00 p.m.	Regular Meeting Board of Education Board Room, New Cumberland
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Monday, July 7, 2014	5:00 p.m.	Special Meeting Board of Education Board Room, New Cumberland
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Purpose of this meeting: Reorganization of the Board.

Mr. Durante stated that he was going to tentatively schedule a special board meeting for Tuesday, June 17, 2014 starting at 5:00 p.m. This meeting is for Personnel/meeting with Weir High School concerning starting a program.

With no further business before the board, Mr. Durante declared the meeting adjourned.

The meeting adjourned at 5:50 p.m.

Gerald Durante, President

Suzan L. Smith, Secretary