

## HANCOCK COUNTY BOARD OF EDUCATION

April 28, 2014

The Hancock County Board of Education met on Monday, April 28, 2014, in the Board Office, New Cumberland, commencing at 5:00 p.m. Board Members present: Patsy Brancazio, Laura Greathouse, Toni Hinerman, John Manypenny, and Jerry Durante, President.

### APPROVAL OF MINUTES

The minutes of the regular meeting of April 7, 2014, the reconvened meeting of April 15, 2014, the special meeting of April 15, 2014, and the special meeting of April 16, 2014, were presented for approval.

John Manypenny moved and was supported by Toni Hinerman that the minutes be approved.

Motion Carried: Brancazio, Greathouse, Hinerman, Manypenny, and Durante, President.

### CALLERS

Mr. Mayo from the NAACP, requested an executive session with the Board. Mr. Durante stated that the Board would meet in executive session at the end of the board meeting.

### INFORMATION

#### 1. Golden Horseshoe Award

Sean	Gray	Oak Glen Middle
Morgan	Hicks	Oak Glen Middle
Alessia	Richmond	Oak Glen Middle
Jonathan	Wynn	Oak Glen Middle

Each student was presented with a certificate.

Miss Smith announced that she received notification from Dr. Phares that Hancock County Schools 2014-2015 school calendar has been approved.

#### 2. Academic teachers at the JDR IV Career Center

Miss Smith announced that the WV Department of Education has awarded Hancock County Schools funding for a Math and English teacher to be placed at the JDR IV Career Center. Miss Smith stated that these teachers will be in training next school year. Miss Smith also stated that these teachers will be working with the current instructors at the Career Center, once the program has been established. The students will be earning credits by taking these courses at the Career Center. Miss Smith stated that there are currently seven other states that are participating in this program.

## RECOMMENDATIONS OF THE SUPERINTENDENT

### A. PERSONNEL

#### 1. RESIGNATIONS -- CERTIFIED

It is recommended that the following resignations be approved, effective 6/11/14:

<u>Name</u>	<u>Position</u>	<u>Reason</u>
Charlotte Mergen	Teacher (Social Studies) Weir High	Retirement
Lynsey Cyrus	Teacher (Multi-cat./Content area specialization/Autism Oak Glen High School	Maternity/Personal
Danielle Montelione	Teacher (Special Ed./Autism/BD) Weirton Elementary	Relocating

#### 2. ASSIGNMENT -- CERTIFIED

It is recommended that the following assignment be approved, effective the 2014-15 school year:

<u>Name</u>	<u>Position</u>	<u>Degree/Exp.</u>
Levi Naylor	School Psychologist Countywide, Base-Student Services	Masters+30/0

#### 3. TRANSFERS -- CERTIFIED

It is recommended that the following transfers be approved, effective the 2014-15 school year:

<u>Name</u>	<u>From</u>	<u>To</u>
Julie Alatis	Teacher (Multi-categorical/Autism) Oak Glen High	Teacher (TMI Profound) Weir High
Dan Owens	Teacher (Math/Physics) Weir High	Teacher (Math/Physics/ Physical Science) Weir High
Mark Ujevich	Teacher (Biology/Gen. Science) Weir High	Teacher (Science) Oak Glen High
Mark Dziatkowicz	Director of Facilities & Maintenance Weirton location	Director of Facilities & Maintenance New Cumberland location

Miss Smith presented items 1, 2, & 3 and recommended approval.

Laura Greathouse moved and was supported by Patsy Brancazio that items 1, 2, & 3 be approved.

Motion Carried: Brancazio, Greathouse, Hinerman, Manypenny, and Durante, President.

4. RESIGNATION -- COACHING -- CERTIFIED

It is recommended that the following resignation be approved, effective 4/14/14, due to personal reasons:

WEIR HIGH SCHOOL

Football Assistant

Mark Ujevich

5. ASSIGNMENTS -- CERTIFIED

It is recommended that the following assignments be approved, effective the 2014-15 school year. Those indicated with an asterisk (\*) have met state guidelines established for non-certified personnel employed in coaching activities:

OAK GLEN HIGH SCHOOL

Football Assistants

Frank Crain  
Michael Demster  
Jason Kekseo  
Jessie Mahan  
Patrick McGillian  
Ryan Wells

Boys' Basketball Assistants

Gerald Everly  
Jared Gamble\*  
Brian Hissam\*  
Scott Wiley

Girls' Basketball Head

TBA\*\*

Girls' Basketball Assistants

Sherrie Garner  
Ronald Harris  
Nichole Harvey  
Rhonda Stipec

Wrestling Assistants

Frank Crain  
Jessie Mahan  
Tim Ralph\*  
Ian Whittington

Boys' Track Assistants

Michael Demster  
Richard Everly

Girls' Track Head

Girls' Track Assistants

Diane Wells\*  
Casey Deveaney  
Jessie Ferrari  
Steve McConnachie\*

Baseball Assistants	T. J. Osbon* Mark Shenton*
Girls' Softball Assistants	Sherrie Garner Stephanie Tingler
Boys' Tennis Head	Shannon Sayre*
Girls' Tennis Head	Kenneth Keller*
Girls' Volleyball Assistants	Debbie Masters Michelle McHaffie
Girls' Soccer Assistant	TBA**
Boys' Soccer Assistant	<del>Jeff Sayre*</del>
Cheerleading Head	Debbie Fish*
Cheerleading Assistants	Kylee Barnhart
<u>WEIR HIGH SCHOOL</u>	
Football Assistants	Michael Buffo* Anthony Pompa Frank Sisinni Gerard Spencer* Richard Stead Paul Stevens* Tom Taylor
Boys' Basketball Assistants	Jason Angle Anthony Piccirillo Michael Shockley Ronald Smith*
Girls' Basketball Assistants	James Davis* Jessica Naughton Ashley Pietrangelo Richard Stead
Wrestling Assistants	Dennis Cook* Terry Rea
Wrestling Assistant (Non-paid)	Gary Hostuttler*
Boys' Track Assistants	John J. Pennacchio, Jr. Gerard Spencer*
Girls' Track Assistants	Carrie Magnone Eva Smith

Baseball Assistant	Michael Granato
Girls' Softball Head	David Hinerman*
Girls' Softball Assistants	Jennifer Cooper Sam Niesslein*
Girls' Volleyball Assistants	Laura Holbert Patrick Kush* Eva Smith
Boys' Soccer Assistants	Milan Martich* Scott Schrader*
Girls' Soccer Assistants	Joseph Jimboy Ashley Pietrangelo
Cheerleading Assistant	Ashleigh Gurskey

5a ASSIGNMENTS -- COACHING -- CERTIFIED

It is recommended that the following assignments be approved, effective the 2014-15 school year:

OAK GLEN HIGH SCHOOL

Girls' Basketball Head	Ryan Wells
Girls' Soccer Assistant	Jessie Ferrari

Miss Smith presented items 4, 5, & 5a, stating that at 4:30 today we received a letter from Mr. Sayre stating that he has to withdraw his name from coaching soccer at Oak Glen High School, so with the correction made, Miss Smith recommended approval.

Laura Greathouse moved and was supported by John Manypenny that items 4, 5, & 5a be approved.

Motion Carried: Brancazio, Greathouse, Hinerman, Manypenny, and Durante, President.

6. RESIGNATION – CLASSIFIED

It is recommended that the following resignation be approved effective June 10, 2014:

<u>Name</u>	<u>Position</u>	<u>Reason</u>
Kurt Lyons	Custodian II Weir High School (filling leave of absence)	Retirement

7. LEAVE OF ABSENCE – CLASSIFIED

It is recommended that the following unpaid medical leave of absence be approved effective April 22, 2014, through April 28, 2014 (return date April 29, 2014):

<u>Name</u>	<u>Position</u>	<u>Reason</u>
S. Renee Barber	Custodian II	Medical

8. LEAVE OF ABSENCE – CLASSIFIED

It is recommended that the following unpaid leave of absence be approved effective April 22, 2014, through June 6, 2014 (return date 2014-2015 school year):

<u>Name</u>	<u>Position</u>	<u>Reason</u>
Josette Manley	Sup Aide IV Kindergarten	Personal

9. LEAVE OF ABSENCE – CLASSIFIED

It is recommended that the following unpaid medical leave of absence be approved effective March 14, 2014, through June 24, 2014 (return date 2014-2015 school year):

<u>Name</u>	<u>Position</u>	<u>Reason</u>
Timothy J. Shughart	Custodian II	Medical

Miss Smith presented items 6, 7, 8, & 9 and recommended approval.

Toni Hinerman moved and was supported by Patsy Brancazio that items 6, 7, 8, & 9 be approved.

Motion Carried: Brancazio, Greathouse, Hinerman, Manypenny, and Durante, President.

10. ~~ASSIGNMENT – SUBSTITUTE – CLASSIFIED~~

~~It is recommended that the following person(s) be approved effective the 2013-2014 school year:~~

<del><u>Name</u></del>	<del><u>Position</u></del>	<del><u>Location</u></del>
<del>Joan McKitrick</del>	<del>Cook</del>	<del>Countywide</del>

Miss Smith would like to pull item 10 from the agenda.

11. TRANSFER – CLASSIFIED

It is recommended that the following transfer be approved effective 2014-2015 school year:

<u>Name</u>	<u>From</u>	<u>To</u>
Kent Ruiz	Custodian IV/GM Weir High School 240 days/8 hours	Custodian III/GM Weirton Elementary School 240 days/8 hours (9a-5p)
S. Renee Barber	Custodian II Oak Glen High/Countywide 220 days/8 hours	Custodian II Weirton Elementary 220 flex days/8 hours
Eydie Long	Sup Aide II Bus 23 Transportation 200 days/7 hours	Sup Aide II 72 Transportation 200 days/7 hours
Barbara Jennelle	Sup Aide III Bus 92 Transportation 200 days/7 hours	Sup Aide III K-4 Weirton Elementary 200 days/7 hours

12. ADMINISTRATIVE RELEASE- SUBSTITUTES

It is recommended that the following administrative releases be approved effective April 28, 2014

<u>Name</u>	<u>Position</u>	<u>Location</u>
Debra Najdecki	Cook	Countywide
Lee Ann Bryan	LPN/Aide	Countywide
Melisa Michael	LPN/Aide	Countywide
Douglas Wells, Jr.	Custodian	Countywide

Miss Smith presented items 11 & 12 and recommended approval.

John Manypenny moved and was supported by Patsy Brancazio that items 11 & 12 be approved.

Motion Carried: Brancazio, Greathouse, Hinerman, Manypenny, and Durante, President.

13. REQUEST – CUSTODIAL

Permission is requested for approval of eight (8) custodians to work extra days, not to exceed ten (10) days, to move equipment, furniture, supplies and whatever is deemed necessary to the new Weirton Elementary School.

Miss Smith presented item 13 and recommended approval.

Laura Greathouse moved and was supported by John Manypenny that item 13 be approved.

Mrs. Greathouse asked who would be covering the school if their custodian was one of the 8 selected. Mr. Dziatkowicz stated that three of the custodians would come from his office and the other custodian would not be working at this time. Miss Smith stated that this job will entail lots of lifting and moving furniture. Mr. Brancazio asked what will happen if we don't get enough people to do all the moving, is the Board able to hire professional movers. Miss Smith answered that yes, they are allowed to get professional movers, but thought we would offer it to the employees first.

Motion Carried: Brancazio, Greathouse, Hinerman, Manypenny, and Durante, President.

**B. FINANCE**

1. LIST OF BILLS

It is recommended that the list of bills be approved for payment.

Ms. Smith presented the list of bills and recommended approval.

Toni Hinerman moved and was supported by Laura Greathouse that the list of bills be approved.

Motion Carried: Brancazio, Greathouse, Hinerman, Manypenny, and Durante, President.

**C. MISCELLANEOUS**

1. APPROVAL OF INVOICES

The following invoice has been submitted to the School Building Authority and is pending SBA approval:

<u>Company</u>	<u>SBA Project</u>	<u>Amount</u>
PSI	Weirton Elementary	\$ 155.50

Miss Smith presented item 1 and recommended approval.

Patsy Brancazio moved and was supported by Toni Hinerman that item 1 be approved.

Motion Carried: Brancazio, Greathouse, Hinerman, Manypenny, and Durante, President.

2. KORENERGY

It is recommended that Hancock County Schools continue to participate in the Demand Response/Energy Efficiency Program offered by KOREnergy. The following schools will participate in this program pending Board approval: Allison Elementary, Oak Glen Middle, Oak Glen High, Weir Middle, Weir High and the John D. Rockefeller IV Career Center.

Miss Smith presented item 2 and recommended approval.

Patsy Brancazio moved and was supported by Laura Greathouse that item 2 be approved.

Motion Carried: Brancazio, Greathouse, Hinerman, Manypenny, and Durante, President.



3. SURPLUS PROPERTY

It is recommended that the attached list be declared surplus property:

Miss Smith presented item 3 and recommended approval.

Toni Hinerman moved and was supported by Laura Greathouse that item 3 be approved.

Motion Carried: Brancazio, Greathouse, Hinerman, Manypenny, and Durante, President.

4. SALARY SCALES

It is recommended that the professional and service personnel pay scales be approved: (Attached)

Professional Salary Schedule  
Administrative Pay Supplement Schedule  
Principal Pay Supplement Schedule  
Extra-Duty Pay Scale  
Co-Curricular  
Extra-Curricular (Coaching)  
Supplemental Salaries  
Substitute Teacher Pay Scale  
Service Salary Schedule (full-time)  
Service Salary Schedule (half- time)

Miss Smith presented item 4 and recommended approval.

John Manypenny moved and was supported by Laura Greathouse that item 4 be approved.

Motion Carried: Brancazio, Greathouse, Hinerman, Manypenny, and Durante, President.

5. BIDS - FOOD TRUCK

It is recommended that the bid(s) indicated with the asterisk (\*) be approved.

<u>NAME</u>	<u>BID</u>
Heritage 2014 International	\$ 95,231.00
Hill 2015 International	\$ 90,468.26*

Miss Smith presented item 5 and recommended approval.

Toni Hinerman moved and was supported by Laura Greathouse that item 5 be approved.

Motion Carried: Brancazio, Greathouse, Hinerman, Manypenny, and Durante, President.

6. BIDS – MAINTENANCE TRUCK

It is recommended that the bid(s) indicated with the asterisk (\*) be approved.

<u>NAME</u>	<u>BID</u>
Bob Robinson 2015 Chevy Silverado (State Bid Price)	\$ 26,740.00*

7. BIDS – TRUCK BED

It is recommended that the bid(s) indicated with the asterisk (\*) be approved.

<u>NAME</u>	<u>BID</u>
Cross Trucking	\$ 7,696.00*
Quality Truck	\$ 8,746.00
Sabre Equipment	\$ 8,841.00

8. BIDS - PLOW

It is recommended that the bid(s) indicated with the asterisk (\*) be approved.

<u>NAME</u>	<u>BID</u>
Cross Trucking	\$ 4,600.00*
Quality Truck	\$ 5,055.00
Sabre Equipment	\$ 5,251.00

Miss Smith presented items 6, 7, & 8 and recommended approval.

Laura Greathouse moved and was supported by Toni Hinerman that items 6, 7, & 8 be approved.

Motion Carried: Brancazio, Greathouse, Hinerman, Manypenny, and Durante, President.

9. AFFORDABLE CARE ACT RESOLUTION (AMENDED)

It is recommended that the amended Affordable Care Act Resolution be adopted by Hancock County Schools.

Miss Smith presented item 9 and recommended approval.

Patsy Brancazio moved and was supported by Laura Greathouse that item 9 be approved.

Motion Carried: Brancazio, Greathouse, Hinerman, Manypenny, and Durante, President.

NEW BUSINESS

None

**UNFINISHED BUSINESS**

None

**COMMUNICATIONS**

None

**POLICY ISSUES**

1. The following policy is being recommended to go out for revisions:

**IKE PROMOTION/RETENTION/ADVANCEMENT**

Miss Smith presented item 1 and recommended approval.

Laura Greathouse moved and was supported by Patsy Brancazio that item 1 be approved.

Motion Carried: Brancazio, Greathouse, Hinerman, Manypenny, and Durante, President.

**MEETING**

Monday, May 5, 2014	5:00 p.m.	Special Meeting Board of Education Board Office, New Cumberland
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Purpose of this meeting: Budget workshop

Wednesday, May 14, 2014	5:00 p.m.	Regular Meeting Board of Education Board Office, New Cumberland
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Mr. Durante scheduled a special meeting on Thursday, May 15, 2014 starting at 5:00 p.m.

Purpose of this meeting: Superintendent's Evaluation.

**EXECUTIVE SESSION**

Mr. Durante stated that there was a need for an executive session.

The Board re-convened in regular session at 6:15 p.m. No action was taken as a result of the executive session.

With no further business before the board, Mr. Durante declared the meeting adjourned.

The meeting adjourned at 6:20 p.m.

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Gerald Durante, President

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Suzan L. Smith, Secretary