

HANCOCK COUNTY BOARD OF EDUCATION

October 13, 2014

The Hancock County Board of Education met on Monday, October 13, 2014, in the Board Office, New Cumberland, commencing at 5:00 p.m. Board Members present: Patsy Brancazio, Michelle Chappell, Toni Hinerman, John Manypenny, and Jerry Durante, President.

APPROVAL OF MINUTES

The minutes of the regular meeting of September 22, 2014 and the special meeting of October 2, 2014, were presented for approval.

Michelle Chappell moved and was supported by John Manypenny that the minutes be approved.

Motion Carried: Brancazio, Chappell, Hinerman, Manypenny, and Durante, President.

CALLERS

None

INFORMATION

1. Bus Awareness

Miss Smith asked the public to please be aware of our school buses. They carry the most valuable resources in our school district. There have been two bus accidents recently. The first accident the bus was stopped at a railroad crossing and was hit from behind, fortunately no students were on the bus. The second bus was traveling with 18 (eighteen) students on board when a driver lost control of their car and crossed into the path of the bus. Miss Smith stated that both bus drivers did everything right.

2. Teacher Grants

Mary Lou McGowan, teacher at Oak Glen Middle School received a Reflex Math Grant! This includes a one year free program for her classroom that focuses on math fact fluency

Lynn Elliott, teacher at Oak Glen Middle School received a McDonald's grant for her classroom

3. Enterovirus D68 (EV-68)

Miss Smith stated that she received information from Hancock County Health Department regarding the Entrovirus. This information was sent to all students and staff.

Miss Smith stated that Friday she received information from the new State Superintendent. This information lists his priorities for the educational system in West Virginia. Miss Smith gave a copy to each board member.

RECOMMENDATIONS OF THE SUPERINTENDENT

A. PERSONNEL

1. ASSIGNMENT -- CERTIFIED

It is recommended that the following assignment be approved, effective 10/15/14:

| <u>Name</u> | <u>Position</u> |
|------------------|--|
| Bernadette Wiley | Physical Therapy Assistant Bachelors/22 Countywide |

2. RESIGNATION -- COACHING -- CERTIFIED

It is recommended that the following resignation be approved, effective 10/3/14:

OAK GLEN HIGH SCHOOL

| | |
|-----------------------------|----------------|
| Girls' Basketball Assistant | Nichole Harvey |
|-----------------------------|----------------|

3. ASSIGNMENTS -- COACHING -- CERTIFIED

It is recommended that the following assignments be approved, effective the 2014-15 school year. Those indicated with an asterisk (*) have met state guidelines established for non-certified personnel employed in coaching activities:

WEIR HIGH SCHOOL

| | |
|----------------------------------|--------------------|
| Cheerleading Assistant | Courtney Zevious* |
| Cheerleading Assistant Volunteer | Lauren Ciccarelli* |
| Swimming Volunteer | John McGowan |

4. ASSIGNMENTS -- CERTIFIED

It is recommended that the following assignments be approved, effective the 2014-15 school year:

MENTORS

| | |
|------------------|-------------------|
| Tammy Fields | Martha Randolph |
| Jackie Fodor | Becky Vanderham |
| Kim Meador | Rose Mary Morris |
| Cathy Barnabei | Melanie Donofe |
| Fran Crow | Frank Carey |
| Jennifer Curtis | Dawn Petrovich |
| Katherine Carey | Barb VanBeveren |
| Kim Hughes | Debby Churella |
| Erin McConnachie | Kathleen Griffith |
| Amy Wilson | |

Miss Smith presented items 1, 2, 3, & 4 and recommended approval.

Toni Hinerman moved and was supported by Jerry Durante that items 1, 2, 3, & 4 be approved.

Motion Carried: Brancazio, Chappell, Hinerman, Manypenny, and Durante, President.

5. TRANSFER – CLASSIFIED

It is recommended that the following transfers be approved effective October 15, 2014:

| <u>Name</u> | <u>From</u> | <u>To</u> |
|----------------|---|---|
| Shane Hewitt | Custodian II Oak Glen High 220 days/8 hours | Custodian II Oak Glen Middle 220 days/8 hours |
| Angela Salopek | RIF | Cook III Weirton Elementary 200 days/7 hours |
| Melissa Jeter | Substitute Cook | Cook II Weir High School 200 days/3.5 hours |
| Lester Howell | Substitute Bus Operator | Bus Operator #75 Transportation 200 days/5.75 hours |

6. LEAVE OF ABSENCE – CLASSIFIED

It is recommended that the following family medical leave of absence (FMLA) be approved effective August 20, 2014:

| <u>Name</u> | <u>Position</u> | <u>Reason</u> |
|---------------------|-----------------|---------------|
| Timothy W. Shughart | Custodian | Medical |

7. LEAVE OF ABSENCE – CLASSIFIED

It is recommended that the following unpaid medical leave be approved effective September 25, 2014, through October 31, 2014 (return to work November 3, 2014):

| <u>Name</u> | <u>Position</u> | <u>Reason</u> |
|----------------|-----------------|---------------|
| Sandra Douglas | Secretary | Medical |

8. UNPAID LEAVE - CLASSIFIED

It is recommended that the following two (2) unpaid leave days be approved; three (3) days will be personal days:

| <u>Name</u> | <u>Position</u> | <u>Dates</u> | <u>Reason</u> |
|---------------|-----------------|-------------------|---------------|
| Jamie Jenkins | Bus Operator | 10/13/14-10/17/14 | Vacation |

9. RE-CLASSIFICATION – CLASSIFIED

It is recommended that the following person(s) be re-classified Early Childhood Classroom Assistant Teacher (ECCAT) effective September 24, 2014, as follows:

| <u>Name</u> | <u>From</u> | <u>To</u> | <u>Location</u> |
|----------------|---------------|-----------------------------------|-----------------|
| Tracy Barnhart | Sup Aide II K | Sup Aide II/ ECCAT Temporary K | New Manchester |

10. ASSIGNMENT – SUBSTITUTE - CLASSIFIED

It is recommended that the following person(s) be approved for the 2014-2015 school year:

| <u>Name</u> | <u>Position</u> | <u>Location</u> |
|------------------|-----------------|-----------------|
| Robert Fedoush | Custodian | Countywide |
| Hannah Gilchrist | Custodian | Countywide |
| Donald Hall | Custodian | Countywide |

11. RESIGNATION – CLASSIFIED - SUBSTITUTE

It is recommended that the following resignation be approved effective October 17, 2014:

| <u>Name</u> | <u>Position</u> | <u>Reason</u> |
|----------------|-----------------|------------------|
| Clarissa Cohan | Cook | Other Employment |

Miss Smith presented items 5, 6, 7, 8, 9, 10, & 11 and recommended approval.

John Manypenny moved and was supported by Michelle Chappell that items 5, 6, 7, 8, 9, 10, & 11 be approved.

Motion Carried: Brancazio, Chappell, Hinerman, Manypenny, and Durante, President.

B. FINANCE

1. LIST OF BILLS

It is recommended that the list of bills be approved for payment.

Miss Smith presented the list of bills and recommended approval.

John Manypenny moved and was supported by Patsy Brancazio that the list of bills be approved.

Motion Carried: Brancazio, Chappell, Hinerman, Manypenny, and Durante, President.

C. MISCELLANEOUS

1. APPROVAL OF INVOICES

Authorization is requested to pay invoices, pending approval of the School Building Authority:

| <u>Company</u> | <u>SBA Project</u> | <u>Amount</u> |
|--------------------------------|--------------------|---------------|
| Playground Specialists Inc. | Weirton Elem. | \$ 12,520.00 |
| AV Luttamus Comm. | Weirton Elem. | \$ 56,251.40 |
| Mike Pusateri Excavating, Inc. | Weirton Elem. | \$128,812.50 |
| N. F. Mansuetto, & Sons, Inc. | Weirton Elem. | \$ 3,100.00 |
| S. A. Comunale Co., Inc. | Weirton Elem. | \$ 237.50 |
| Enertech Electrical, Inc. | Weirton Elem. | \$ 57,169.90 |
| Enertech Electrical, Inc. | Weirton Elem. | \$ 21,045.35 |
| Cattrell Companies, Inc. | Weirton Elem. | \$ 82,664.56 |
| Cattrell Companies, Inc. | Weirton Elem. | \$258,803.16 |

Miss Smith presented item 1 and recommended approval.

Patsy Brancazio moved and was supported by Toni Hinerman that item 1 be approved.

Motion Carried: Brancazio, Chappell, Hinerman, Manypenny, and Durante, President.

2. TERMINATION OF SERVICES

It is recommended that written notice be provided to the Hancock County Prosecutor's office that the Hancock County Board of Education wishes to terminate the Hancock County prosecutor's representation of the Board of Education. The superintendent will provide written notice to the same that effective December 1, 2014 that the agreement is terminated. Miss Smith stated that this only applies to legal representation, all other services remain intact.

Miss Smith presented item 2 and recommended approval.

John Manypenny moved and was supported by Michelle Chappell that item 2 be approved.

Motion Carried: Brancazio, Chappell, Hinerman, Manypenny, and Durante, President.

3. APPROVAL OF SERVICES

It is recommended that the Hancock County Board. of Education approve hiring David F. Cross for private counsel effective December 1, 2014.

Miss Smith presented item 3 and recommended approval.

Toni Hinerman moved and was supported by Patsy Brancazio that item 3 be approved.

Motion Carried: Brancazio, Chappell, Hinerman, Manypenny, and Durante, President.

4. BIDS – DEMOLITION

The attached bids were received for demolition of the three elementary schools (Broadview, Liberty and Weirton Heights). It is recommended that the highlighted bids be approved.

Miss Smith presented item 4 and recommended approval.

Patsy Brancazio moved and was supported by Toni Hinerman that item 4 be approved.

Motion Carried: Brancazio, Chappell, Hinerman, Manypenny, and Durante, President.

5. SALARY SCALE

It is recommended that the professional pay scale be approved: (Attached)

Extra-Duty Pay Scale

Miss Smith presented item 5 and recommended approval.

Patsy Brancazio moved and was supported by John Manypenny that item5 be approved.

Motion Carried: Brancazio, Chappell, Hinerman, Manypenny, and Durante, President.

6. BIDS –MOBILE HOUSE

The following bids were received for the mobile home located at the JDR IV Career Center. It is recommended that the bid(s) indicated by the asterisk (*) be approved.

| <u>NAME</u> | <u>BID</u> |
|---------------------|------------|
| Arthur Chappell Jr. | \$1500.00* |
| Robert Ball | \$1250.00 |

Miss Smith presented item 6 and recommended approval.

Patsy Brancazio moved and was supported by John Manypenny that item 6 be approved.

Motion Carried: Brancazio, Chappell, Hinerman, Manypenny, and Durante, President.

NEW BUSINESS

None

UNFINISHED BUSINESS

None

COMMUNICATIONS

None

POLICY ISSUES

1. The following policy is being presented at a second reading. This policy was passed at a first reading on Monday, August 25, 2014 and sent out for comments. No comments were received.

IKFB Embedded Credit

2. The following policy is being recommended for approval. This policy will replace in its entirety policy GCN-P Professional Staff Evaluation.

GCN-P Educator Evaluation

3. WEST VIRGINIA STATE BOARD POLICY 2419

It is recommended that West Virginia State Board Policy 2419 – Regulations for the Education of Students with Exceptionalities be adopted for Hancock County Schools.

4. The following policy is being recommended for approval. This policy will replace in its entirety policy JLD Comprehensive Developmental Guidance and Counseling Policy.

JLD Comprehensive School Counseling Program

Miss Smith presented items 1, 2, 3, & 4 and recommended approval.

Patsy Brancazio moved and was supported by Michelle Chappell that items 1, 2, 3, & 4 be approved.

Motion Carried: Brancazio, Chappell, Hinerman, Manypenny, and Durante, President.

MEETINGS

Monday, October 27, 2014 5:00 p.m. Regular Meeting
Board of Education
Board Room, New Cumberland

Miss Smith stated that she would like to meet in executive session to discuss a property issue.

Patsy Brancazio moved and was supported by John Manypenny that the board convene in executive session for the reason stated.

The board reconvened in regular session at 6:30 p.m. No action was taken.

With no further business before the board, Mr. Durante declared the meeting adjourned.

The meeting adjourned at 6:30 p.m.

Gerald Durante, President

Suzan L. Smith, Secretary