

HANCOCK COUNTY BOARD OF EDUCATION

September 22, 2014

The Hancock County Board of Education met on Monday, September 22, 2014, in the Board Office, New Cumberland, commencing at 5:00 p.m. Board Members present: Patsy Brancazio, Toni Hinerman, John Manypenny, and Jerry Durante, President. Board Member Michelle Chappell will be arriving late.**

APPROVAL OF MINUTES

The minutes of the regular meeting of July 29, 2014 and the regular meeting of September 8, 2014, were presented for approval.

John Manypenny moved and was supported by Toni Hinerman that the minutes be approved.

Motion Carried: Brancazio, Hinerman, Manypenny, and Durante, President.

CALLERS

Debra Lawton requested an executive session with the Board

Patsy Brancazio moved and was supported by Toni Hinerman that the Board convene in executive session to meet with Mrs. Lawton.

Motion Carried: Brancazio, Hinerman, Manypenny, and Durante, President.

The Board reconvened in regular session at 5:15 p.m. No action was taken or needed as a result of the executive session.

INFORMATION

1. Anne Ford – Alpha Delta Kappa

Mrs. Ford addressed the Board asking them to proclaim October Alpha Delta Kappa month. This sorority is an Honorary Sorority for Women Educators. Miss Smith stated that this will be addressed later on the agenda.

**Michelle Chappell arrived at 5:17 p.m.

2. Auction for the surplus property will be held on Saturday, September 27, 2014.

Miss Smith reminded everyone about the auction that will be taking place on Saturday, September 27, 2014. The auction will start at 10:00 a.m.

3. Demolition of Broadview, Liberty, and Weirton Heights Elementary Schools.

Miss Smith stated that there was a pre-bid meeting held last week. Twelve (12) different individuals were in attendance. Bids will be open Thursday, October 2nd.

4. Progress reports will be distributed September 23rd for Grades K-8 and October 2nd for Grades 9-12.

Miss Smith reminded everyone of the progress reports dates.

RECOMMENDATIONS OF THE SUPERINTENDENT

A. PERSONNEL

1. TRANSFERS -- CERTIFIED

It is recommended that the following transfers be approved, effective the dates indicated:

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective</u>
Kylee Barnhart	Teacher (Grade 1) Allison Elementary	Teacher (Grade 6) Oak Glen Middle	2015-16 school yr.
Ryan Wells	Substitute Teacher Countywide	Teacher (Behavior & Support Teacher/ Coach) Oak Glen High	9/23/14

2. ASSIGNMENT -- CERTIFIED

It is recommended that the following assignment be approved, effective 9/24/14:

<u>Name</u>	<u>Position</u>	<u>Degree/Exp.</u>
Sheila Kendrick	Teacher (Grade 3) Weirton Elementary	Masters/38

3. UNPAID LEAVE OF ABSENCE -- CERTIFIED

It is recommended that the following unpaid leave of absence be approved, effective 8/28/14 thru 10/10/14 (to return to work on 10/13/14):

<u>Name</u>	<u>Position</u>	<u>Reason</u>
Tracy Austin	Teacher (Grade 5) Weir Middle	Medical

4. RESIGNATION -- SUBSTITUTE -- CERTIFIED

It is recommended that the following resignation be approved, effective 9/10/14:

<u>Name</u>	<u>Position</u>	<u>Reason</u>
David Nurmi	Substitute Teacher Countywide	Personal

5. EXTENSION OF CONTRACT DAYS -- CERTIFIED

It is recommended that the following employee receive payment for the days she worked beyond her contract:

<u>Name</u>	<u>Position</u>	<u>Days Worked</u>
Ruth Ann Douglass	Attendance Officer Countywide	June 26, 2014 July 3, 2014, ½ day July 7, 2014, ½ day July 8, 2014 July 9, 2014

6. ASSIGNMENT -- COACHING -- CERTIFIED

It is recommended that the following assignment be approved, effective the 2014-15 school year:

WEIR HIGH SCHOOL

Girls' Volleyball Assistant Dave Thompson

Miss Smith presented items 1, 2, 3, 4, 5, & 6 and recommended approval.

John Manypenny moved and was supported by Michelle Chappell that items 1, 2, 3, 4, 5, & 6 be approved.

Motion Carried: Brancazio, Chappell, Hinerman, Manypenny, and Durante, President.

7. TRANSFER – CLASSIFIED

It is recommended that the following transfers be approved, effective September 24, 2014:

<u>Name</u>	<u>From</u>	<u>To</u>
Robert Cork	Custodian II Oak Glen Middle 220 days/8 hours	Food Truck Driver/Custodian Kitchen/Weir High 200 days/8 hours
Karl Hatala	Substitute Bus Operator	Bus Operator #70 Transportation 200 days/5.75 hours
Roger Stewart, Jr.	Substitute Bus Operator	Bus Operator #25 Transportation 200 days/5.75
Tammy Rawson	Substitute LPN/Aide	LPN/Aide Oak Glen High School 200 days/7 hours
Tracy Barnhart	RIF	Sup Aide II/ECCAT K New Manchester Elem 200 days/7 hours
Cherie Asbury	Cook III Weirton Elementary 200 days/7 hours	Cook III New Manchester Elementary 200 days/7 hours

8. UNPAID LEAVE

It is recommended that the following ½ day (9/23/14) unpaid leave be approved, three days (9/24-26/14) will be personal days:

<u>Name</u>	<u>Position</u>	<u>Dates</u>	<u>Reason</u>
Jeff Plimpton	Bus Operator	9/23/14 – 9/26/14	Out of Town

9. RE-CLASSIFICATION – CLASSIFIED

It is recommended that the following person(s) be re-classified Early Childhood Classroom Assistant Teacher (ECCAT) effective August 18, 2014, as follows:

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Location</u>
Beverly Swartzmiller	Sup Aide II PreK	Sup Aide II/ ECCAT Temporary PreK	New Manchester

10. RESIGNATION – CLASSIFIED

It is recommended that the following resignation be approved, effective September 26, 2014:

<u>Name</u>	<u>Position</u>	<u>Reason</u>
Amanda Bailey	Cook II Weir High	Personal

11. RESIGNATION – CLASSIFIED - SUBSTITUTE

It is recommended that the following resignation be approved, effective September 4, 2014:

<u>Name</u>	<u>Position</u>	<u>Reason</u>
Michelle Shuman	Custodian	Relocating

12. RESIGNATION – CLASSIFIED - SUBSTITUTE

It is recommended that the following resignation be approved, effective September 15, 2014:

<u>Name</u>	<u>Position</u>	<u>Reason</u>
Lyndsy Halstead	Aide	Other Employment

13. REMOVAL FROM RIF LIST

It is recommended that the following employee be removed from the RIF list, effective August 21, 2014

<u>Name</u>	<u>Position</u>	<u>Location</u>
Robert Stewart	Bus Driver Mid-Day Run	Transportation

14. ASSIGNMENT – SUBSTITUTE - CLASSIFIED

It is recommended that the following person be approved, effective September 24, 2014:

<u>Name</u>	<u>Position</u>	<u>Location</u>
Randall Waite	Custodian	Countywide

15. RESIGNATION – CLASSIFIED

It is recommended that the following resignation be approved, effective September 19, 2014:

<u>Name</u>	<u>Position</u>	<u>Reason</u>
Robert Orr, Jr.	Bus Operator #75	Personal

Miss Smith presented items 7, 8, 9, 10, 11, 12, 13, 14, & 15 and recommended approval.

Toni Hinerman moved and was supported by Patsy Brancazio that items 7, 8, 9, 10, 11, 12, 13, 14, & 15 be approved.

Motion Carried: Brancazio, Chappell, Hinerman, Manypenny, and Durante, President.

B. FINANCE

1. LIST OF BILLS

It is recommended that the list of bills be approved for payment.

Miss Smith presented the list of bills and recommended approval.

Patsy Brancazio moved and was supported by Michelle Chappell that the list of bills be approved.

Motion Carried: Brancazio, Chappell, Hinerman, Manypenny, and Durante, President.

2. ACCEPTANCE OF FINANCIAL STATEMENT

It is recommended that the 2013-2014 Annual Financial Statement be accepted.

Miss Smith presented item 2 and recommended approval.

Patsy Brancazio moved and was supported by Toni Hinerman that item 2 be approved.

Motion Carried: Brancazio, Chappell, Hinerman, Manypenny, and Durante, President.

C. MISCELLANEOUS

1. APPROVAL OF INVOICES

The following invoice has been submitted to the School Building Authority and is pending SBA approval:

<u>Company</u>	<u>SBA Project</u>	<u>Amount</u>
Caldwell's Windoware, Inc	Weirton Elem.	\$ 2,100.0

Miss Smith presented item 1 and recommended approval.

Patsy Brancazio moved and was supported by Toni Hinerman that item 1 be approved.

Motion Carried: Brancazio, Chappell, Hinerman, Manypenny, and Durante, President.

2. SURPLUS PROPERTY

It is recommended that the attached be declared surplus property:

Miss Smith presented item 2 and recommended approval.

Michelle Chappell moved and was supported by Patsy Brancazio that item 2 be approved.

Motion Carried: Brancazio, Chappell, Hinerman, Manypenny, and Durante, President.

3. USE OF BUILDINGS

Approval for the Hancock County Commission to use the following schools for the upcoming election, November 4, 2014:

Allison Elementary, New Manchester Elementary, Weirton Elementary (3 precincts), and Weir Middle.

Miss Smith presented item 3 and recommended approval.

John Manypenny moved and was supported by Patsy Brancazio that item 3 be approved.

Motion Carried: Brancazio, Chappell, Hinerman, Manypenny, and Durante, President.

4. BIDS – USED VEHICLES

The attached bids were received for Used Vehicles. It is recommended that the highlighted bids be approved.

Miss Smith presented item 4 and recommended approval.

Toni Hinerman moved and was supported by John Manypenny that item 4 be approved.

Motion Carried: Brancazio, Chappell, Hinerman, Manypenny, and Durante, President.

5. SUPPORT ORGANIZATIONS

The following list of support organizations is being presented for approval for the 2014-15 school year. Each organization has been provided with Accounting Procedures for Support Organizations Guidelines and Hancock County Board of Education Policy DIA – Individual School and Support Organizations Accounting Procedures.

New Manchester Elementary PTA
Weir Middle PTSA
Oak Glen High School Boys Basketball
Oak Glen Lady Bears Basketball Boosters
Oak Glen Cross Country Boosters
Oak Glen High School Softball Boosters
Touchdown Club
Oak Glen High School Track Boosters
Oak Glen High School Volleyball Boosters
Weir High
Weir High Baseball Boosters
Weir High Basketball Boosters
Weir High Football Boosters
WHS Parent Group - Class of 2017
WHS Parent Group - Class of 2018

Miss Smith presented item 5 and recommended approval.

Patsy Brancazio moved and was supported by Michelle Chappell that item 5 be approved.

Motion Carried: Brancazio, Chappell, Hinerman, Manypenny, and Durante, President.

6. STUDENT ACCEPTANCE

It is recommended that the following student acceptance be approved, for the 2014-15 school year:

CODE: HCX1319

Miss Smith presented item6 and recommended approval.

Michelle Chappell moved and was supported by Toni Hinerman that item 6 be approved.

Motion Carried: Brancazio, Chappell, Hinerman, Manypenny, and Durante, President.

NEW BUSINESS

1. It is recommended that the month of October be proclaimed as International Alpha Delta Kappa month.

Miss Smith presented item 1 and recommended approval.

John Manypenny moved and was supported by Patsy Brancazio that item 1 be approved.

Motion Carried: Brancazio, Chappell, Hinerman, Manypenny, and Durante, President.

UNFINISHED BUSINESS

None

COMMUNICATIONS

Miss Smith stated that she had received information regarding a Walk-a-thon being held at Weirton Elementary. This Walk-a-thon is to help raise money for the Weirton United Way.

POLICY ISSUES

1. The following WV State policy 7211 (Conflict Resolution Process for Citizens) is being recommended to replace Hancock County Policy KN.

Miss Smith presented item 1 and recommended approval.

Patsy Brancazio moved and was supported by Michelle Chappell that item 1 be approved.

Motion Carried: Brancazio, Chappell, Hinerman, Manypenny, and Durante, President.

MEETING

Monday, October 13, 2014 5:00 p.m. Regular Meeting
Board of Education
Board Room, New Cumberland

Miss Smith stated that she would like for the Board to convene in executive session to discuss a property issue and pending litigation.

Patsy Brancazio moved and was supported by Toni Hinerman that the Board convene in executive session for the reasons stated.

Motion Carried: Brancazio, Chappell, Hinerman, Manypenny, and Durante, President.

The Board reconvened in regular session at

No action was taken or needed as a result of the executive session.

With no further business before the board, Mr. Durante declared the meeting adjourned.

The meeting adjourned at 6:25 p.m.

Gerald Durante, President

Suzan L. Smith, Secretary