

## HANCOCK COUNTY BOARD OF EDUCATION

September 8, 2014

The Hancock County Board of Education met on Monday, September 8, 2014, in the Board Office, New Cumberland, commencing at 5:00 p.m. Board Members present: Patsy Brancazio, Michelle Chappell, Toni Hinerman, John Manypenny, and Jerry Durante, President.

### APPROVAL OF MINUTES

The minutes of the regular meeting of August 25, 2014 and the special meeting of August 26, 2014, were presented for approval.

John Manypenny moved and was supported by Toni Hinerman that the minutes be approved.

Motion Carried: Brancazio, Chappell, Hinerman, Manypenny, and Durante, President.

### CALLERS

None

### INFORMATION

#### 2. Update on Weirton Elementary Bond Call Projects – Ron Blatt

Mr. Blatt stated that bid package #6, the demolition of the Broadview, Liberty, and Weirton Heights Elementary Schools, will be advertised tomorrow and then again on September 16<sup>th</sup>. A pre-bid meeting will be held at Broadview Elementary School. All schools will be toured by everyone that attends the pre-bid meeting. Bids will be due on October 2, 2014. Mr. Durante asked if the alternates would be placed on the bid sheet and Mr. Blatt assured Mr. Durante that the alternates will be on the bid sheet, there will actually be three individual sheets, so the contractors can bid on just one school or combination of everything. Miss Smith stated that the last project at the new elementary schools is almost complete. The playground equipment has been installed, just waiting on the mulch to be delivered and installed. Mr. Durante asked if anything has been done with the noise from the chillers. Mr. Blatt answered that he has received a couple of items that will help with the noise level, one being an accustafence which could be installed to the existing fence or there is a more expensive item, accustablock. Mr. Brancazio asked if PCS was able to use RESA's buying power. Mr. Blatt stated that they were able to use the RESA bid for the furniture and some of the playground equipment.

Miss Smith stated that the auction is scheduled for Saturday, September 27<sup>th</sup> starting at 10:00 a.m. The auction will be held at the old maintenance building in Weirton. The public will be able to bid in person or online.

## RECOMMENDATIONS OF THE SUPERINTENDENT

### A. PERSONNEL

#### 1. TRANSFERS -- CERTIFIED

It is recommended that the following transfers be approved, effective 9/9/14:

<u>Name</u>	<u>From</u>	<u>To</u>
Ashley Pietrangelo	Teacher (Grade 3) Weirton Elementary	Teacher (Grade 1) Weirton Elementary
Amy Pryor	Teacher (Grade 6) Oak Glen Middle	Teacher (Academic Resource Specialist) Oak Glen Middle
Jessie Mahan	Teacher (Behavior & Support Teacher/Coach) Oak Glen High	Teacher (Multi-categorical/Autism) Oak Glen Middle
Alice Duffy	Substitute Teacher Countywide	Teacher (Career Awareness & Learning Skills) Weir Middle
Erica Sauer	Special Education Interventionist (including Pre-K) Student Services 230 flex days	Coordinator of Special Education Student Services 261 days

#### 2. UNPAID LEAVE OF ABSENCE -- CERTIFIED

It is recommended that the following unpaid leave of absence be approved, effective 12/4/14 thru 1/16/15 (to return to work on 1/19/15):

<u>Name</u>	<u>Position</u>	<u>Reason</u>
Amanda Wydra	Teacher (Pre-school Special Needs) Allison Elementary	Maternity

#### 3. UNPAID LEAVE OF ABSENCE -- CERTIFIED

It is recommended that the following unpaid leave of absence (FMLA Leave) be approved, effective 9/15/14 thru 11/7/14 (to return to work on 11/10/14):

<u>Name</u>	<u>Position</u>	<u>Reason</u>
Natalie Ware	Teacher (Pre-school Special Needs) Weirton Elementary	Maternity

#### 4. RESIGNATION -- CERTIFIED

It is recommended that the following resignation be approved, effective 8/15/14:

<u>Name</u>	<u>Position</u>	<u>Reason</u>
Angela Brncic	Substitute Teacher Countywide	Other Employment

5. ASSIGNMENTS – SUBSTITUTES - CERTIFIED

It is recommended that the following be approved as substitute teachers, effective the 2014-15 school year:

<u>Name</u>	<u>Areas of Certification</u>
Kaya Armantrout	Early Childhood K-4, Early Education PK-K
Erica Bennett	Early Education PK-K, Elementary Education K-6
Molly DeVore	Early Childhood K-4, Early Education PK-K
Jeff Hall	Speech 5-Adult, Physical Education K-Adult
Keith Huntzinger	Social Studies 5-12
Richard Nixon	Social Studies 5-Adult
Lindsay Orr	Elementary Education K-6
Jack Skidmore	Music PK-Adult
Yolanda Waldeck	English 5-Adult
Melanie Woods	English 5-9, Social Studies 5-9, Reading Endorsement PK-Adult

Miss Smith presented items 1, 2, 3, 4 & 5 and recommended approval.

Michelle Chappell moved and was supported by Toni Hinerman that items 1, 2, 3, 4, & 5 be approved.

Motion Carried: Brancazio, Chappell, Hinerman, Manypenny, and Durante, President.

6. TRANSFER – CLASSIFIED

It is recommended that the following transfers be approved effective September 10, 2014:

<u>Name</u>	<u>From</u>	<u>To</u>
Ray Pernell	Food Truck Driver/Custodian Kitchen/Weir High 200 days/8 hours	Custodian IV/GM JDR Career Center 240 days/8 hours
Lisa Moore	Bus Operator #70 Transportation 200 days/5.75 hours	Bus Operator #28 Transportation 200 days/5.75 hours
Margie Apesos	Substitute Bus Operator	Bus Operator #18 Transportation 200 days/5.75 hours

7. NEW POSITION

It is recommended that the following position be approved for the 2014-2015 school year

Classified

LPN/Aide	Oak Glen High School	7 hours/200 days
Sup Aide/ECCAT K	New Manchester Elem	7 hours/200 days
Bus Operator #25	Transportation	5.75 hours/200 days

8. UNPAID LEAVE

It is recommended that the following ½ day (9/23/14) unpaid leave be approved, three days (9/24-26/14) will be personal days:

<u>Name</u>	<u>Position</u>	<u>Dates</u>	<u>Reason</u>
Betty Dennis	Bus Operator	9/23/14 – 9/26/14	Out of Town

9. RE-CLASSIFICATION – CLASSIFIED

It is recommended that the following person(s) be re-classified Early Childhood Classroom Assistant Teacher (ECCAT) effective August 18, 2014, as follows:

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Location</u>
Karen Brown	Sup Aide II <del>III</del> -K	Sup Aide II- <del>III</del> / ECCAT Permanent K	Allison
Wendi Decapio	Autism Mentor PreK	Autism Mentor/ ECCAT Permanent PreK	Allison
Alicia Railing	Autism Mentor PreK	Autism Mentor/ ECCAT Temporary PreK	Allison
Cheryl Thornburg	Sup Aide IV K	Sup Aide IV/ ECCAT Permanent K	Allison
Kristin Burch	Autism Mentor PreK	Autism Mentor/ ECCAT Permanent PreK	New Manchester
Cheryl Glenn	Autism Mentor PreK	Autism Mentor/ ECCAT Permanent PreK	New Manchester
Trudy McAvoy	Sup Aide II PreK	Sup Aide II/ ECCAT Permanent PreK	New Manchester
Noreen Saxon	Sup Aide III K	Sup Aide III/ ECCAT Temporary K	Weirton Elementary
Sharon Droppleman	Sup Aide IV K	Sup Aide IV/ ECCAT Permanent K	Weirton Elementary
Carole Marino	Sup Aide IV K	Sup Aide IV/ ECCAT Temporary K	Weirton Elementary
Patti Barnabei	Autism Mentor PreK	Autism Mentor/ ECCAT Permanent PreK	Weirton Elementary
Sandra Lusk	Autism Mentor PreK	Autism Mentor/ ECCAT Temporary PreK	Weirton Elementary
Elizabeth Miller	Autism Mentor PreK	Autism Mentor/ ECCAT Permanent PreK	Weirton Elementary
Brina Schons	Autism Mentor PreK	Autism Mentor/ ECCAT Permanent PreK	Weirton Elementary
Mary Ann Taylor	Autism Mentor PreK	Autism Mentor/ ECCAT Permanent PreK	Weirton Elementary
Karen Virden	Autism Mentor PreK	Autism Mentor/ ECCAT Temporary PreK	Weirton Elementary
Sherrie Webb	Autism Mentor PreK	Autism Mentor/ ECCAT Permanent PreK	Weirton Elementary

10. RESIGNATION – CLASSIFIED

It is recommended that the following resignation be approved effective September 5, 2014:

<u>Name</u>	<u>Position</u>	<u>Reason</u>
Betty Cottrill	Cook III	Retirement

Miss Smith presented items 6, 7, 8, 9, & addendum item 10 and recommended approval.

Patsy Brancazio moved and was supported by John Manypenny that items 6, 7, 8, 9, & 10 be approved.

Motion Carried: Brancazio, Chappell, Hinerman, Manypenny, and Durante, President.

**B. FINANCE**

1. LIST OF BILLS

It is recommended that the list of bills be approved for payment.

Miss Smith presented the list of bills and recommended approval.

Toni Hinerman moved and was supported by Michelle Chappell that the list of bills be approved.

Motion Carried: Brancazio, Chappell, Hinerman, Manypenny, and Durante, President.

**C. MISCELLANEOUS**

1. APPROVAL OF INVOICES

Authorization is requested to pay invoices, pending approval of the School Building Authority:

<u>Company</u>	<u>SBA Project</u>	<u>Amount</u>
PCS	Weirton Elementary	\$ 32,545.00
McKinley	Weirton Elementary	\$ 9,911.52
Virco	Weirton Elementary	\$ 2,660.88

Miss Smith presented item 1 and recommended approval.

John Manypenny moved and was supported by Patsy Brancazio that item 1 be approved.

Motion Carried: Brancazio, Chappell, Hinerman, Manypenny, and Durante, President.

2. AGREEMENT – NEW CUMBERLAND SOUP KITCHEN

It is recommended that Hancock County Schools enter into a Memorandum of Understanding with the New Cumberland Soup Kitchen for the 2014-2015 school year.

3. AGREEMENT – CHANGE, INC.

It is recommended that Hancock County Schools enter into a Memorandum of Understanding with the Change, Inc. for the 2014-2015 school year.

4. AGREEMENT – CHANGE, INC.

It is recommended that Hancock County Schools enter into a Memorandum of Understanding with the Change, Inc. Table of Hope, for the 2014-2015 school year.

Miss Smith presented items 2, 3, & 4 and recommended approval.

Michelle Chappell moved and was supported by Patsy Brancazio that items 2, 3, & 4 be approved.

Motion Carried: Brancazio, Chappell, Hinerman, Manypenny, and Durante, President.

5. AGREEMENT – AMERICAN RED CROSS

It is recommended that Hancock County Schools enter into a Statement of Understanding with the American Red Cross for the 2014-2015 school year.

Miss Smith presented item 5 and recommended approval.

Patsy Brancazio moved and was supported by John Manypenny that item 5 be approved.

Motion Carried: Brancazio, Chappell, Hinerman, Manypenny, and Durante, President.

6. AGREEMENT – NORTHERN PANHANDLE HEAD START, INC.

It is recommended that Hancock County Schools enter into a Memorandum of Understanding with the Northern Panhandle Head Start Inc. for the 2014-2015 school year.

Miss Smith presented item 6 and recommended approval.

Toni Hinerman moved and was supported by Michelle Chappell that item 6 be approved.

Motion Carried: Brancazio, Chappell, Hinerman, Manypenny, and Durante, President.

7. SUPPORT ORGANIZATIONS

The following list of support organizations is being presented for approval for the 2014-15 school year. Each organization has been provided with Accounting Procedures for Support Organizations Guidelines and Hancock County Board of Education Policy DIA – Individual School and Support Organizations Accounting Procedures.

Allison Elementary PTA  
Weirton Elementary PTA  
OGMS Sports Boosters  
OGHS Band Boosters  
Cheer For Weir  
Weir High Softball Boosters  
Weir High Wrestling Boosters  
WHS Parent Group – Class of 2016

Miss Smith presented item 7 and recommended approval.

Michelle Chappell moved and was supported by Patsy Brancazio that item 7 be approved.

Motion Carried: Brancazio, Chappell, Hinerman, Manypenny, and Durante, President.

8. SHORT-DAY STUDENTS

It is recommended that the following short-day students be approved for the 2014-15 school year:  
(This is for the first trimester)

CODE:	SDS/WH/261	SDS/WH/618
	SDS/WH/102	SDS/WH/1018
	SDS/WH/104	SDS/OG/138
	SDS/WH/35	
	SDS/WH/187	
	SDS/WH/107	
	SDS/WH/310	
	SDS/WH/116	

Miss Smith presented item 8 and recommended approval.

Patsy Brancazio moved and was supported by John Manypenny that item 8 be approved.

Motion Carried: Brancazio, Chappell, Hinerman, Manypenny, and Durante, President.

9. AK ENERGY MANAGEMENT RENEWAL (Compass Energy Gas Services)

It is recommended that the Board renew the agreement with AK Energy Management (Compass Energy Gas Services) for one year through September 30, 2015.

Miss Smith presented item 9 and recommended approval.

John Manypenny moved and was supported by Toni Hinerman that item 9 be approved.

Motion Carried: Brancazio, Chappell, Hinerman, Manypenny, and Durante, President.

NEW BUSINESS

None

UNFINISHED BUSINESS

None

COMMUNICATIONS

1. Thank you card - Mr. Dan Enich

Mr. Durante read the Thank You card from Mr. Enich.

## **POLICY ISSUES**

1. The following policies are being presented at a second reading. These policies were passed at a first reading on Monday, July 28, 2014 and sent out for comments. No comments were received.

GCMD, GDME, GDLA	Overtime
GCQ-P, GDFB-S	Breaking ties during hiring of service and professional personnel and reduction in force and transfer
GCRJ	Employment and Callout service personnel substitute
IGDDA	Middle School Band Programs

2. The following policy is being recommended to be deleted from the Hancock County Schools Policy Manual:

EDAAA	Parking of Buses
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Miss Smith presented items 1 & 2 and recommended approval.

Patsy Brancazio moved and was supported by Toni Hinerman that items 1 & 2 be approved.

Motion Carried: Brancazio, Chappell, Hinerman, Manypenny, and Durante, President.

## **MEETINGS**

Monday, September 22, 2014	5:00 p.m.	Regular Meeting Board of Education Board Room, New Cumberland
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With no further business before the board, Mr. Durante declared the meeting adjourned.

The meeting adjourned at 5:40 p.m.

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Gerald Durante, President

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Suzan L. Smith, Secretary