

## HANCOCK COUNTY BOARD OF EDUCATION

July 14, 2014

The Hancock County Board of Education met on Monday, July 14, 2014, in the Board Office, New Cumberland, commencing at 5:00 p.m. Board Members present: Patsy Brancazio, Michelle Chappell, Toni Hinerman, John Manypenny, and Jerry Durante, President.

### APPROVAL OF MINUTES

The minutes of the regular meeting of June 23, 2014, and the special meeting of July 7, 2014, were presented for approval.

Patsy Brancazio moved and was supported by Toni Hinerman that the minutes be approved.

Motion Carried: Brancazio, Chappell (Mrs. Chappell abstained from voting on the June 23<sup>rd</sup> minutes, since she was not on the Board at that time), Hinerman, Manypenny, and Durante, President.

### CALLERS

1. Joseph Thomas addressed the Board regarding moving the Weirton area buses to the Hancock County Schools Bus Garage located in New Cumberland. Mr. Thomas also gave the Board a handout with his concerns listed along with a petition with 907 signatures. Mr. Thomas stated that there was an agreement with the County Commissioners to allow the school board to park the Weirton area buses at the Weirton garage until 2016. Mr. Thomas stated that he believes that it will take the buses too long to get to Weirton in the event of an emergency, with approximately a 50 minute response time. Mr. Thomas also stated that there isn't enough room at the bus garage to house an additional 14 buses and have room to do the proper pre check that is required. Mrs. Thomas signed up to address the Board, she yielded her time to her husband. Mr. Thomas asked about the evacuation plan to individual homes and churches, he is concerned about background checks being done on the individuals that could come in contact with students. Mr. Thomas also addressed the Board in regards to middle and high school students riding the buses together. He is worried about the safety of our children.

Mr. Durante explained the powers of the Board and stated that this was not brought before the Board for a vote, it was a decision made by the administration, however, the Board will monitor this once the school year has started and will hold the administration accountable for the decision and if there is anything found to be detrimental to Hancock County Schools the Board will intercede, but there is no evidence that it will fail before it starts.

### INFORMATION

1. Update on Weirton Elementary Bond Call Projects – Ron Blatt

Mr. Blatt was not in attendance.

## RECOMMENDATIONS OF THE SUPERINTENDENT

### A. PERSONNEL

#### 1. ASSIGNMENTS -- CERTIFIED

It is recommended that the following assignments be approved, effective the 2014-15 school year:

<u>Name</u>	<u>Position</u>	<u>Degree/Exp.</u>
Pamela Hamilton	Teacher (Multi-categorical/ Content area specialization/ Autism) Oak Glen High	Masters/34
Brittany Reilly	Teacher (Grade 3) New Manchester Elementary	Masters/0
Derek VanDyke	Assistant Principal Weirton Elementary	Masters/9

#### 2. TRANSFERS -- CERTIFIED

It is recommended that the following transfers be approved, effective the 2014-15 school year:

<u>Name</u>	<u>From</u>	<u>To</u>
Lissa Dulick	Teacher (English) Weir High	Teacher (English) Oak Glen High
Barbara Switzer	Teacher (Grade 5) Weir Middle	Assistant Principal Weir Middle
Amy Paul	Teacher (Pre-school Special Needs) Weirton Elementary	Teacher (Kindergarten) Weirton Elementary
Jessie Mahan	Teacher (Grade 4) Weirton Elementary	Teacher (Behavior & Support Teacher/Coach Oak Glen High
Cynthia Briscoe	Teacher (Title I Reading) Countywide, Base-Allison Elem.	Teacher (Physical Education/ Health/Wellness) Itinerant - Allison/New Man.

#### 3. SPECIAL EDUCATION (ESY) SUMMER PROGRAM -- CERTIFIED

It is recommended that the following resignation from the summer program be approved, effective 6/5/14:

<u>Name</u>	<u>Position</u>
Dina Kolman	Elementary/Multi-categorical/Autism

#### 4. ASSIGNMENTS -- SUBSTITUTES -- CERTIFIED

It is recommended that the following professional substitutes be approved, effective the 2014-15 school year: (See attached list)

5. RESIGNATIONS -- SUBSTITUTES -- CERTIFIED

It is recommended that the following resignations be approved, effective 6/30/14:

<u>Name</u>	<u>Position</u>	<u>Reason</u>
Francesca Biondillo	Substitute Teacher	Relocating
Kathryn Bowman	Substitute Teacher	Personal
Rose Marie Cusick	Substitute Teacher	Personal
Virginia Kostur	Substitute Teacher	Personal
Leslie Latshaw	Substitute Teacher	Administrative Release
Faith Magnone	Substitute Teacher	Other Employment
Jean Placek	Substitute Teacher	Personal
Diana Rauth	Substitute Teacher	Administrative Release
Robert Voithofer	Substitute Teacher	Personal

6. RESIGNATIONS -- COACHING -- CERTIFIED

It is recommended that the following resignations be approved, effective the dates indicated, due to personal reasons:

WEIR HIGH SCHOOL

Cheerleading Assistant	Ashleigh Gurskey	6/24/14
Girls' Softball Assistant	Jennifer Cooper	6/03/14

7. ASSIGNMENTS -- COACHING -- CERTIFIED

It is recommended that the following coaching assignments be approved, effective the 2014-15 school year. Those indicated with an asterisk (\*) have met state guidelines established for non-certified personnel employed in coaching activities.

OAK GLEN HIGH SCHOOL

Cheerleading Assistant	Megan Baxter
Boys' Soccer Assistant	Keith Flanigan*
Boys' Track Assistant	Jim Gibson*
Cross-Country Assistant (Non-paid)	Diane Wells*

WEIR HIGH SCHOOL

Football Assistant (to be paid by Boosters' Club)	Mike McKenzie
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Miss Smith presented items 1, 2, 3, 4, 5, 6, & 7 and recommended approval.

John Manypenny moved and was supported by Toni Hinerman that items 1, 2, 3, 4, 5, 6, & 7 be approved.

Motion Carried: Brancazio, Chappell, Hinerman, Manypenny, and Durante, President.

8. TRANSFER – CLASSIFIED

It is recommended that the following transfer be approved effective 2014-2015 school year:

<u>Name</u>	<u>From</u>	<u>To</u>
Terri Rodriguez	Custodian II Oak Glen High School 220 days/8 hours	Custodian II Allison Elementary 220 days/8 hours
Robert Cork	Substitute Food Truck Driver/Custodian	Custodian II Oak Glen Middle School 220 days/8 hours
Robin Lojszczyk	Sup Aide III Bus 092 Transportation 200 days/7 hour	Supervisory Aide III Bus 72 Transportation 200 days/7 hours
Cheryl Reardon	Autism Mentor K-4 Weirton Elementary 200 days/7 hours	Supervisory Aide II K Weirton Elementary 200 days/7 hours
Amy Zanieski	LPN/Aide Oak Glen Middle 200 days/7 hours	LPN/Aide Weirton Elementary 200 days/7 hours

9. LEAVE OF ABSENCE – CLASSIFIED

It is recommended that the following unpaid leave of absence be approved effective the 2014-2015 school year:

<u>Name</u>	<u>Position</u>	<u>Reason</u>
Donald MacLachlan	Custodian	Medical

10. RESIGNATION – CLASSIFIED

It is recommended that the following resignation be approved, effective 6/30/14:

<u>Name</u>	<u>Position</u>	<u>Reason</u>
Randy Waite	Locksmith/Carpenter	Retirement

Miss Smith presented items 8, 9, & 10 and recommended approval.

Patsy Brancazio moved and was supported by Toni Hinerman that items 8, 9, & 10 be approved.

Motion Carried: Brancazio, Chappell, Hinerman, Manypenny, and Durante, President.

**B. FINANCE**

1. LIST OF BILLS

It is recommended that the list of bills be approved for payment.

Miss Smith presented the list of bills and recommended approval.

Toni Hinerman moved and was supported by Patsy Brancazio that the list of bills be approved.

Motion Carried: Brancazio, Chappell, Hinerman, Manypenny, and Durante, President.

2. SUBSTITUTION OF SECURITIES FOR WESBANCO BANK

Substitute: \$1,200,000 FNMA Note 5.45% due 10/18/2021  
Cusip #31359MZ22

For: \$1,200,000 FHLB Note 1.0% due 04/17/2024 (Called 07/17/2014)  
Cusip #3130A1HF8

Miss Smith presented item 2 and recommended approval.

Patsy Brancazio moved and was supported by Toni Hinerman that item 2 be approved.

Motion Carried: Brancazio, Chappell, Hinerman, Manypenny, and Durante, President.

**C. MISCELLANEOUS**

1. APPROVAL OF INVOICES

The following invoice has been submitted to the School Building Authority and is pending SBA approval:

<u>Company</u>	<u>SBA Project</u>	<u>Amount</u>
Cattrell Companies, Inc.	Weirton Elementary	\$ 7,049.00
Cattrell Companies, Inc.	Weirton Elementary	\$157,215.50
Virco Inc.	Weirton Elementary	\$ 6,249.00
Virco.Inc.	Weirton Elementary	\$ 549.00
Advanced Comm.	Weirton Elementary	\$ 1,355.00
Advanced Comm.	Weirton Elementary	\$ 745.00
McKinley & Associates	Weirton Elementary	\$ 3,509.99

Miss Smith presented item 1 and recommended approval.

John Manypenny moved and was supported by Patsy Brancazio that item 1 be approved.

Motion Carried: Brancazio, Chappell, Hinerman, Manypenny, and Durante, President.

2. AGREEMENT – BETHANY COLLEGE

It is recommended that Hancock County Schools enter into a Field Base/Clinical agreement with Bethany College for student teachers.

Miss Smith presented item 2 and recommended approval.

Toni Hinerman moved and was supported by Patsy Brancazio that item 2 be approved.

Motion Carried: Brancazio, Chappell, Hinerman, Manypenny, and Durante, President.

3. STUDENT RELEASES

It is recommended that the following student releases be approved, for the 2014-15 school year:

CODE: BCX203  
BCX23  
BCX133  
BCX113

Miss Smith presented item 3 and recommended approval.

Patsy Brancazio moved and was supported by John Manypenny that item 3 be approved.

Motion Carried: Brancazio, Chappell, Hinerman, Manypenny, and Durante, President.

4. AGREEMENT

It is recommended that the following agreement be renewed:

Environmental protection agency would like to renew their agreement to lease a 14x18 area, for the purpose of maintaining their air monitoring tower, on the northwestern corner of the land more commonly known as New Manchester Elementary School, located in the town in New Manchester . This agreement will be for a five year period beginning on September 1, 2014 and ending at midnight on August 31, 2019 at the current rate of \$1.00 per year.

5. AGREEMENT

It is recommended that the following agreement be renewed:

Environmental protection agency would like to renew their agreement to lease a 15x16 area, for the purpose of maintaining their air monitoring tower, on the northwestern corner of the land more commonly known as A. T. Allison Elementary School, located in the town in Chester. This agreement will be for a five year period beginning on September 1, 2014 and ending at midnight on August 31, 2019 at the current rate of \$1.00 per year.

Miss Smith presented items 4 & 5 and recommended approval.

Toni Hinerman moved and was supported by Michelle Chappell that items 4 & 5 be approved.

Motion Carried: Brancazio, Chappell, Hinerman, Manypenny, and Durante, President.

## 6. REQUEST

It is recommended that ArcelorMittal, Weirton Plant be granted permission to use two (2) buses and two (2) drivers for their ArcelorMittal USA Safety Day, on July 23, 2014. The hours of the Safety Day will be from 9:30 am to 3:30 pm.

Miss Smith presented item 6 and recommended approval.

Patsy Brancazio moved and was supported by Toni Hinerman that item 6 be approved.

Motion Carried: Brancazio, Chappell, Hinerman, Manypenny, and Durante, President.

## NEW BUSINESS

1. Permission to update Oak Glen High School's library and make it useful for the staff and students. Oak Glen would like to label many of the old books as surplus and donate them to a local library before ordering new books.

Miss Smith presented item 1 and recommended approval.

John Manypenny moved and was supported by Michelle Chappell that item 1 be approved.

Motion Carried: Brancazio, Chappell, Hinerman, Manypenny, and Durante, President.

## UNFINISHED BUSINESS

## COMMUNICATIONS

1. Thank You cards – Lisa Topley  
Cindy Jividen  
Andrea Dulaney

Miss Smith read each thank you note.

2. Weir High Football Ad
3. Weir High Soccer Ad

Miss Smith stated that she had received a request for the Board to place ads in Weir High School's football program and the Weir High Soccer Program and will be receiving the same request for Oak Glen High School. Miss Smith stated that these ads were not funded by Hancock County Schools, but by each individual Board Member

## **POLICY ISSUES**

1. The following policies are being recommended to go out for re-adoption:

GCCAA	Professional Sick Leave Bank
GCCAB	School Service Personnel Sick Leave Bank
GCCAC	Leave Donation
GCCAD	Spousal Leave Donation/form
GCCAE	Administrative Leave

2. The following policies are being recommended to go out with revisions:

GCCAC	Parental Leave Act
GCCAD	Military Leave
GCCAF	FMLA
GCCCA	Personal Sick Leave
GDD	Vacation
GK	Leave without Pay

3. The following policy is being presented at a second reading. This policy was passed at a first reading on Tuesday, May 27, 2014 and sent out for comments. Comments were received.

IKF Graduation Requirements

Miss Smith presented items 1, 2, & 3 and recommended approval.

John Manypenny moved and was supported by Patsy Brancazio that items 1, 2,& 3 be approved.

Motion Carried: Brancazio, Chappell, Hinerman, Manypenny, and Durante, President.

## **MEETING**

Monday, July 28, 2014	5:00 p.m.	Regular Meeting Board of Education Board Room, New Cumberland
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Thursday, July 31, 2014	5:00 p.m.	Special Meeting Board of Education Board Room, New Cumberland
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Purpose of this meeting: Employee Hearing

Mr. Durante stated that he was going to tentatively schedule a special board meeting for Monday, July 21, 2014 starting at 5:00 p.m. This meeting is for a work session.

With no further business before the board, Mr. Durante declared the meeting adjourned.

The meeting adjourned at 6:00 p.m.

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Gerald Durante, President

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Suzan L. Smith, Secretary