

HANCOCK COUNTY BOARD OF EDUCATION

June 29, 2015

The Hancock County Board of Education met on Monday, June 29, 2015, in the Board Room, New Cumberland, commencing at 5:00 p.m. Board Members present: Marie Brancazio, Michelle Chappell, Toni Hinerman, John Manypenny, and Jerry Durante, President.

APPROVAL OF MINUTES

The minutes of the regular meeting of June 8, 2015, the special meeting of June 9, 2015 and the special meeting of June 22, 2015, were presented for approval.

John Manypenny moved and was supported by Toni Hinerman that the minutes be approved.

Motion Carried: Brancazio, Chappell, Hinerman, Manypenny, and Durante, President.

Miss Smith asked to take the agenda out of order, placing finance first.

B. FINANCE

1. LIST OF BILLS

It is recommended that the list of bills be approved for payment.

Miss Smith presented the list of bills and recommended approval.

Marie Brancazio moved and was supported by Toni Hinerman that the list of bills be approved.

Motion Carried: Brancazio, Chappell, Hinerman, Manypenny, and Durante, President.

2a. BUDGET SUPPLEMENTS

It is recommended that the following supplements be approved:

Fund 11	\$	329,984.00
Fund 31	\$	1,430,000.00
Fund 61	\$	360,455.03

3a. BUDGET TRANSFERS

It is recommended that the following transfers be approved:

Fund 11	\$	824,990.53
Fund 31	\$	0.00
Fund 51	\$	20,000.00

Joe Campinelli explained the supplements and transfers to the Board. Mr. Campinelli stated that after tonight's board approval, the supplements and transfers will be sent to the State Department for their approval.

Miss Smith presented items 2 & 3 and recommended approval.

Michelle Chappell moved and was supported by Toni Hinerman that items 2a & 3a be approved.

Motion Carried: Brancazio, Chappell, Hinerman, Manypenny, and Durante, President.

4. SALARY SCALES

It is recommended that the professional and service personnel pay scales be approved: (Attached)

- Professional Salary Schedule
- Administrative Pay Supplement Schedule
- Principal Pay Supplement Schedule
- Extra-Duty Pay Scale
- Co-Curricular
- Extra-Curricular (Coaching)
- Supplemental Salaries
- Substitute Teacher Pay Scale
- Service Salary Schedule (full-time)
- Service Salary Schedule (half- time)

Miss Smith presented item 4 and recommended approval.

Toni Hinerman moved and was supported by Michelle Chappell that item 4 be approved.

Motion Carried: Brancazio, Chappell, Hinerman, Manypenny, and Durante, President

INFORMATION

None

RECOMMENDATIONS OF THE SUPERINTENDENT

A. PERSONNEL

1. RESIGNATIONS -- CERTIFIED

It is recommended that the following resignations be approved, effective June 30, 2015:

<u>Name</u>	<u>Position</u>	<u>Reason</u>
Allison Martin	Teacher (Multi-categorical/Content area specialization) Weir High	Personal
Pamela Hamilton	Teacher (Multi-categorical/Content area specialization/Autism) Oak Glen High	Relocating

1a. RESIGNATION -- CERTIFIED

It is recommended that the following resignation be approved, effective June 29, 2015:

<u>Name</u>	<u>Position</u>	<u>Reason</u>
Stephanie Leisie	Teacher (Pre-K - Special Needs) Allison Elementary	Relocating

2. RESIGNATION -- COACHING -- CERTIFIED

It is recommended that the following coaching resignation be approved, effective 6/19/15:

WEIR HIGH SCHOOL

Joseph Smarrella Golf Head

3. SUBSTITUTES -- CERTIFIED

It is recommended that the following be approved as substitute teachers, effective the 2015-16 school year: (See Attached)

4. SERVICE PERSONNEL – CLASSIFIED --SUBSTITUTES

It is recommended that the following substitutes be approved, effective the 2015-2016 school year:

<u>Name</u>	<u>Position</u>
Jill Swan	Cook

5. RESIGNATION – CLASSIFIED

It is recommended that the following resignation be approved effective June 30, 2015:

<u>Name</u>	<u>Position</u>	<u>Reason</u>
Reida Lojszczyk	Secretary	Retirement
Dawn Hauser	Secretary	Retirement

Miss Smith presented personnel items 1, 1a, 2, 3, 4, & 5 and recommended approval.

John Manypenny moved and was supported by Michelle Chappell that items 1, 1a, 2, 3, 4, & 5 be approved.

Motion Carried: Brancazio, Chappell, Hinerman, Manypenny, and Durante, President.

C. MISCELLANEOUS

1. CONTRACT – OAK GLEN HIGH/NEWBROUGH PHOTO

It is recommended that Hancock County Board of Education on behalf of Oak Glen High School approve the contract with Newbrough Photo.

Miss Smith presented item 1 and recommended approval.

Marie Brancazio moved and was supported by Michelle Chappell that item 1 be approved.

Motion Carried: Brancazio, Chappell, Hinerman, Manypenny, and Durante, President.

2. STUDENT ACCEPTANCES

It is recommended that the following student acceptances be approved, for the 2015-16 school year:

CODE: HCX713 HCX813 HCX1918

3. STUDENT RELEASE

It is recommended that the following student release be approved, for the 2015-16 school year:

CODE: BCX116

3a. STUDENT RELEASES

It is recommended that the following student releases be approved, for the 2015-16 school year:

CODE: BCX203 BCX133 BCX23
 BCX52

Miss Smith presented items 2, 2a, & 3 and recommended approval.

Michelle Chappell moved and was supported by Marie Brancazio that items 2, 2a, & 3 be approved.

Motion Carried: Brancazio, Chappell, Hinerman, Manypenny, and Durante, President.

4. APPROVAL OF INVOICES

The following invoice has been submitted to the School Building Authority and is pending SBA approval:

<u>Company</u>	<u>SBA Project</u>	<u>Amount</u>
Caldwell's Windoware, Inc.	Weirton Elem.	\$ 12,267.00
Cattrell Companies, Inc.	Weirton Elem.	\$ 80,800.00
Cattrell Companies, Inc.	Weirton Elem.	\$227,835.00
Harvey Air Balancing Co.	Weirton Elem.	\$ 4,589.50

Miss Smith presented item 4 and recommended approval.

Toni Hinerman moved and was supported by John Manypenny that item 4 be approved.

Motion Carried: Brancazio, Chappell, Hinerman, Manypenny, and Durante, President.

NEW BUSINESS

None

UNFINISHED BUSINESS

Mr. Durante announced that this was Suzan Smith's last meeting. Mr. Durante spoke about the many accomplishments that Miss Smith has had during her time as Superintendent. Mr. Durante spoke about how hard Miss Smith worked to raise the funding for the Student Based Health Care Center that is located at the new Weirton Elementary School. Mr. Durante stated that Miss Smith raised that money for the kids and to show their appreciation, Mr. Durante recommended that the Student Based Health Care Center be named the Suzan L. Smith Health Center.

Toni Hinerman moved and was supported by Michelle Chappell that the Health Care Center be named the Suzan L. Smith Health Center.

Motion Carried: Brancazio, Chappell, Hinerman, Manypenny, and Durante, President.

Miss Smith was presented with the metal plate that will be installed at the Health Care Center.

COMMUNICATIONS

1. Weir High Soccer Ad

Miss Smith stated that the board had received a request to place an ad in the Weir High Soccer program, stating that the money does not come out of county funds, but each individual board member.

Miss Smith read a thank you card from Cheryl Reardon.

Miss Smith stated that in today's mail she received a check from the Benedum Grant for the online program in the amount of \$120,000.00.

Mr. Durante stated that he had received a thank you letter from Mr. Neely and a thank you card from Miss Smith.

POLICY ISSUES

1. The following policies are being presented at a second reading. These policies were passed at a first reading on Tuesday, May 26, 2015 and sent out for comments. Comments were received.

GCMD, GCME, GDLA	OVERTIME
GDD	VACATION

Miss Smith stated that she has received many comments on the overtime policy and stated that there needs to be some clarification. Miss Smith stated that in the event of a 2 hour delay because of cold, there is no reason that the staff cannot report to work, there will be enough accrued time to make up these days. If the 2 hour delay is called because of bad roads, employees won't be made to come in. Miss Smith stated that with the new law change, we need to make sure that all employees work their contracted days. We can't have some fulfilling their contracted days and others not meeting theirs.

Miss Smith presented item 1 and recommended approval.

Toni Hinerman moved and was supported by Marie Brancazio item 1 be approved.

Motion Carried: Brancazio, Chappell, Hinerman, Manypenny, and Durante, President.

MEETINGS

Wednesday, July 1, 2015	5:00 p.m.	Special Meeting Board of Education Board Room, New Cumberland
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Purpose of this meeting: Business

Monday, July 13, 2015	5:00 p.m.	Regular Meeting Board of Education Board Room, New Cumberland
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With no further business before the board, Mr. Durante declared the meeting adjourned.

Gerald Durante, President

Suzan L. Smith, Secretary