

HANCOCK COUNTY BOARD OF EDUCATION

April 7, 2014

The Hancock County Board of Education met on Monday, April 7, 2014, in the Board Office, New Cumberland, commencing at 5:00 p.m. Board Members present: Patsy Brancazio, Laura Greathouse, Toni Hinerman, John Manypenny, and Jerry Durante, President.

APPROVAL OF MINUTES

The minutes of the special meeting, March 24, 2014, the regular meeting of March 24, 2014, the special meeting of March 26, 2014 and the special meeting of March 31, 2014 were presented for approval.

John Manypenny moved and was supported by Patsy Brancazio that the minutes be approved.

Motion Carried: Brancazio, Greathouse, Hinerman, Manypenny, and Durante, President.

CALLERS

None

INFORMATION

1. 2014 SKILLS USA MEDALISTS

The Hancock County Schools would like to congratulate the following students from the John D. Rockefeller IV Career Center on their accomplishments at the 2014 Skills Competition.

Gold Medalist:	Keith Orr – Mobile Electronics Installation
Silver Medalist:	Hannah Gilchrist – Electronics Technology
Silver Medalist:	Vanessa Hissam – Medical Terminology
Bronze Medalist:	Jeremy Mackey – Diesel Technology

Mr. Hudek introduced students and staff, that were in attendance to the Board. Each student was presented with a certificate.

Miss Smith wanted to make the Board aware that this Thursday, April 10th, Ms. DeAngelis and Mrs. Murrays class will be holding the “Senior Prom” at Fox’s nursing home. The theme this year is “Hollywood Nights”.

2. Update on Weirton Elementary Bond Call Projects -- Ron Blatt

Mr. Blatt stated that last Thursday, March 28th was the completion date for the new elementary school and all except the gymnasium is pretty well complete. In the gym area, the operable doors are in the process of being replaced. After the replacements are in the bleachers will be installed. Mr. Blatt stated that on Friday the cooks will start their training on the new equipment. A check list was received from the engineer and work has started on some areas that need touched up. Mr. Blatt stated that the planting season starts April 15th and the seeding will begin. The Fire Marshall toured the school two weeks ago and the HVAC had to be up and running. There were corrections that had to be made and he will be back this Wednesday to make sure the corrections were made.

Miss Smith stated that about 14-15 people from Leadership Weirton toured the new school, and the JDR IV Career Center, where they were also served lunch. Miss Smith introduced Mike, from Leadership Weirton who was in attendance. Miss Smith stated that teachers from the three Weirton Elementary Schools will be touring the new school on Friday starting at 11:00 a.m. There will also be a trail run with bus routes to the new school.

Miss Smith stated that yesterday, April 6, 2014 tours were held at the three elementary schools which were open to the public. Many people went through the schools reminiscing. Mr. Brancazio stated that there were many people asking about being able to keep a brick from the school they had attended, and the also asked about the desks, chairs and lockers. Mr. Brancazio stated that the Board might want to discuss what should be done with any of the furniture and items left behind at the schools. Mr. Brancazio also stated that the floors at the schools looked beautiful, the principals and staff did an excellent job to showcase their schools. Mrs. Hinerman stated that the Weirton Museum is interested in the corner stones with dates at each school as well as old pictures. Mr. Durante stated that the Board has to follow proper procedures of how to dispose of the furniture and other items that might be left at the schools. Mr. Brancazio stated that the Board could look into having an auction, but the principals need to be made aware that employees cannot be giving things away.

RECOMMENDATIONS OF THE SUPERINTENDENT

A. PERSONNEL

1. **TRANSFERS -- CERTIFIED**

It is recommended that the following transfers be approved, effective the 2014-15 school year:

<u>Name</u>	<u>From</u>	<u>To</u>
Jennifer Cooper	Teacher (Multi-cat./Content area/Autism) Weir High	Teacher (Grade 2) Weirton Elementary
Michelle Hall	Teacher (Grade 3) Weirton Elementary	Teacher (Grade 2) Weirton Elementary
Sara Reass	Teacher (Special Ed./Autism, Resource-co-teaching) Weirton Elementary	Teacher (Multi-cat./Elementary/Autism) Weir Middle
Joseph Jimboy	Substitute Teacher Countywide	Teacher (Physical Ed.) Weirton Elementary
Mona Davis	Teacher (Grade 1) Weirton Elementary	Teacher (Kindergarten) Weirton Elementary

2a. **ASSIGNMENT -- CERTIFIED**

It is recommended that the following assignment be approved, effective 4/21/14:

<u>Name</u>	<u>Position</u>	<u>Degree/Exp.</u>
Monica Nelson	Accounts Payable Finance Office	BS/15

3. CONTRACT RENEWAL -- CERTIFIED

It is recommended that the following contract renewal be approved, effective the 2014-15 school year:

THIRD PROBATIONARY

Sherry Paul

Miss Smith presented items 1, 2a, & 3 and recommended approval.

Toni Hinerman moved and was supported by Laura Greathouse that items 1, 2a, & 3 be approved.

Motion Carried: Brancazio, Greathouse, Hinerman, Manypenny, and Durante, President.

4. REDUCTIONS-IN-FORCE -- COACHING -- CERTIFIED

It is recommended that the following reductions-in-force be approved, effective the end of the 2013-14 school year:

Richard Gibson
Perry Miotlowski

5. ASSIGNMENT -- COACHING -- CERTIFIED

It is recommended that the following assignment be approved, effective the 2013-14 school year:

OAK GLEN HIGH SCHOOL

Scott Porter, Baseball Chaperone

Miss Smith presented items 4 & 5 and recommended approval.

Patsy Brancazio moved and was supported by Laura Greathouse that items 4 & 5 be approved.

Motion Carried: Brancazio, Greathouse, Hinerman, Manypenny, and Durante, President.

6. TRANSFER – CLASSIFIED

It is recommended that the following transfer be approved, effective April 9, 2014:

<u>Name</u>	<u>From</u>	<u>To</u>
Lisa Moore	Substitute Bus Operator	Bus Operator #5 Transportation 200 days/5.75 hours

7. TRANSFER – CLASSIFIED

It is recommended that the following transfer be approved, effective 2013-2014 school year:

<u>Name</u>	<u>From</u>	<u>To</u>
Angela Salopek	Substitute Cook	Cook II Oak Glen High School 200 days/3.5 hours
Michele DeGarmo	Substitute Food Truck Driver/ Custodian	Custodian II Oak Glen Middle 220 days/8 hours

8. TRANSFER – CLASSIFIED

It is recommended that the following transfer be approved, effective 2014-2015 school year:

<u>Name</u>	<u>From</u>	<u>To</u>
George Starr	Custodian III/GM Weirton Elementary School 240 days/8 hours (9a-5p)	Custodian III/GM Weirton Elementary School 240 days/8 hours (6a-2p)
Jon Ball	Custodian II Weirton Elementary 220 flex days/8 hours	Custodian III/GM Weirton Elementary School 240 days/8 hours
Sylvia Guthrie	RIF	Cook III Central Kitchen 200 days/7 hours
Eydie Long	RIF	Sup Aide II Bus 23 Transportation 200 days/7 hours
Barbara Jennelle	RIF	Sup Aide III Bus 92 Transportation 200 days/7 hours
Catherine Gruda	Sup Aide IV Bus 72 Transportation 200 days/7 hours	Sup Aide IV Bus 134 Transportation 200 days/7 hours
Tonia Witherow	Sup Aide IV K-4 Weirton Elementary School 200 days/7 hours	Sup Aide IV Bus 135 Transportation 200 days/7 hours
Robin Lojszczyk	RIF	Sup Aide II Bus 35 Transportation Not to exceed 225 days/7 hrs

Miss Smith presented items 6, 7, & 8 and recommended approval.

John Manypenny moved and was supported by Toni Hinerman that items 6, 7, & 8 be approved.

Motion Carried: Brancazio, Greathouse, Hinerman, Manypenny, and Durante, President.

9. RECOMMENDATION FOR RIF – 2014-2015 school year

<u>Name</u>	<u>Position</u>	<u>Location</u>
Angela Salopek	Cook II	OGHS
Lisa Moore	Bus Operator #5	Transportation

10. RESIGNATION – CLASSIFIED - SUBSTITUTE

It is recommended that the following resignation be approved effective March 21, 2014:

<u>Name</u>	<u>Position</u>	<u>Reason</u>
Joyce Reed	Coordinator of Payroll	Personal

Miss Smith presented items 9 & 10 and recommended approval.

Toni Hinerman moved and was supported by John Manypenny that items 9 & 10 be approved.

Motion Carried: Brancazio, Greathouse, Hinerman, Manypenny, and Durante, President.

11. LEAVE OF ABSENCE – CLASSIFIED

It is recommended that the following unpaid leave of absence for May 9, 2014, be approved:

<u>Name</u>	<u>Position</u>	<u>Reason</u>
Deborah Staley	Cook II	Vacation

Miss Smith presented items 11 and recommended approval.

Laura Greathouse moved and was supported by Toni Hinerman that item 11 be approved.

Motion Carried: Brancazio, Greathouse, Hinerman, Manypenny, and Durante, President.

B. FINANCE

1. LIST OF BILLS

It is recommended that the list of bills be approved for payment.

Ms. Smith presented the list of bills and recommended approval.

Laura Greathouse moved and was supported by Toni Hinerman that the list of bills be approved.

Motion Carried: Brancazio, Greathouse, Hinerman, Manypenny, and Durante, President.

C. MISCELLANEOUS

1. APPROVAL OF INVOICES

Authorization is requested to pay invoices, pending approval of the School Building Authority:

<u>Company</u>	<u>SBA Project</u>	<u>Amount</u>
McKinley	Weirton Elem.	\$ 19,930.18
McKinley	Weirton Elem.	\$ 240.00
Cattrell	Weirton Elem.	\$ 151,275.71
Cattrell	Weirton Elem.	\$ 1,373.70
Enertech	Weirton Elem.	\$ 74,673.60
Flag Floors	Weirton Elem.	\$ 82,557.98
SA Comunale	Weirton Elem.	\$ 636.50
Cattrell	Weirton Elem.	\$ 108,668.60

Miss Smith presented item 1 and recommended approval.

John Manypenny moved and was supported by Patsy Brancazio that item 1 be approved.

Motion Carried: Brancazio, Greathouse, Hinerman, Manypenny, and Durante, President.

2. STUDENT ACCEPTANCES

It is recommended that the following student acceptances be approved for the 2014-15 school year:

CODE: HCX104
HCX34
HCX119

3. STUDENT RELEASES

It is recommended that the following student releases be approved for the 2014-15 school year:

CODE: BCX111
BCX1011
BCX119

4. SHORT-DAY STUDENTS

It is recommended that the following short-day students be approved for the 2013-14 school year:
(This is for the third trimester)

CODE: SDS/OG/1120
SDS/OG/1912
SDS/OG/1012
SDS/OG/1419
SDS/WH/2018

4a. SHORT-DAY STUDENTS

It is recommended that the following short-day students be approved for the 2013-14 school year:
(This is for the third trimester)

CODE:	SDS/WH/108	SDS/WH/41	SDS/WH/207
	SDS/WH/1116	SDS/WH/153	SDS/WH/38
	SDS/WH/516	SDS/WH/112	SDS/WH/208
	SDS/WH/1919	SDS/WH/203	SDS/WH/1011
	SDS/WH/220	SDS/WH/24	SDS/WH/511
	SDS/WH/1323	SDS/WH/114	SDS/WH/1614
	SDSWH/2023	SDS/WH/46	SDS/WH/119
			SDS/WH/197

Miss Smith presented items 2, 3, 4, & 4a and recommended approval.

Patsy Brancazio moved and was supported by Toni Hinerman that items 2, 3, 4, & 4a be approved.

Motion Carried: Brancazio, Greathouse, Hinerman, Manypenny, and Durante, President.

5. REQUEST – LITTLE BLESSINGS DAY CARE

Little Blessings Day Care facility is requesting the use of one bus and a driver to transport their staff and children for one day, April 29, May 1, May 6 or May 8, 2014 (date will be based on driver's schedule) for an educational field trip. Insurance information attached.

Miss Smith presented item 5 and recommended approval.

John Manypenny moved and was supported by Toni Hinerman that item 5 be approved.

Motion Carried: Brancazio, Greathouse, Hinerman, Manypenny, and Durante, President.

6. AFFORDABLE CARE ACT RESOLUTION

It is recommended that the Affordable Care Act Resolution be adopted by Hancock County Schools.

Miss Smith presented item 6 and recommended approval.

John Manypenny moved and was supported by Laura Greathouse that item 6 be approved.

Motion Carried: Brancazio, Greathouse, Hinerman, Manypenny, and Durante, President.

7. REQUEST

It is recommended that ArcelorMittal, Weirton Plant be granted permission to use two buses for their ArcelorMittal USA Safety Day, on April 28, 2014. The hours of the Safety Day will be from 9:30 am to 1:30 pm.

Miss Smith presented item 7 and recommended approval.

Toni Hinerman moved and was supported by Patsy Brancazio that item 7 be approved.

Motion Carried: Brancazio, Greathouse, Hinerman, Manypenny, and Durante, President.

8. NORTHERN PANHANDLE HEAD START AGREEMENT

It is recommended that the agreement with the Northern Panhandle Head Start be approved.

Miss Smith presented item 8 and recommended approval.

Erica Sauer explained the agreement with Northern Panhandle Head Start, stating that this is just a draft agreement at this point. Erica stated that this agreement will allow Head Start to use one of the Pre-K classrooms at Allison Elementary School. Head Start will be providing the teacher and the aide and Hancock County Schools will be able to count the students in the October child count and also in the free and reduced lunch reports. Mr. Durante asked what made Head Start a different collaborative than the other Pre-K's in the county that they can come into our school? Erica answered that the students that attend Head Start have to be income eligible and they are federally funded, the other Pre – K's are privately owned. Mr. Brancazio stated that he would like to take more time to look this agreement over and discuss it further. Mr. Durante stated that Head Start does not report to Hancock County Schools no matter how it is stated in the agreement, and he agrees that this item should be tabled at this time.

Miss Smith recommended that the agreement be approved, as a draft and can be altered.

John Manypenny moved and was supported by Toni Hinerman that the agreement be approved.

Motion Carried: Greathouse, Hinerman, and Manypenny. Vote No: Durante and Brancazio.

9. OVERNIGHT TRIP

Approval for an overnight trip for students in grades 5-12 who have qualified to participate in the Academic Games League of America National Tournament. The students will be traveling to Knoxville Tennessee, leaving April 25, 2014 and returning April 29, 2014.

Miss Smith presented item 9 and recommended approval.

Laura Greathouse moved and was supported by Patsy Brancazio that item 9 be approved.

Motion Carried: Brancazio, Greathouse, Hinerman, Manypenny, and Durante, President.

NEW BUSINESS

None

UNFINISHED BUSINESS

1. CALENDAR – 2014-2015 SCHOOL YEAR

It is recommended that the enclosed calendar for the 2014-2015 school year be approved.

Miss Smith presented item 1 and recommended approval.

Laura Greathouse moved and was supported by Toni Hinerman that item 1 be approved.

Motion Carried: Brancazio, Greathouse, Hinerman, Manypenny, and Durante, President.

2. WEST VIRGINIA DEPARTMENT OF HIGHWAYS AGREEMENT

It is recommended that the agreement with the West Virginia Department of Highways for the installation of School Area Traffic Control (School Zone Flashers) be approved.

Miss Smith presented item 2 and recommended approval.

Laura Greathouse moved and was supported by Patsy Brancazio that item 2 be approved.

Motion Carried: Brancazio, Greathouse, Hinerman, Manypenny, and Durante, President.

COMMUNICATIONS

None

POLICY ISSUES

1. The following policy is being recommended for re-adoption:

JC SCHOOL ATTENDANCE AREAS

Miss Smith presented item 1 and recommended approval.

Patsy Brancazio moved and was supported by Toni Hinerman that item 1 be approved.

Motion Carried: Brancazio, Greathouse, Hinerman, Manypenny, and Durante, President.

MEETING

Mr. Durante stated that he would like to schedule a meeting on Wednesday, April 16, 2014 for a work session: Online School discussion.

Tuesday, April 15, 2014	5:00 p.m.	Special Meeting Board of Education Board Room, New Cumberland
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Purpose of this meeting: reconvened meeting of March 24, 2014

Monday, April 28, 2014	5:00 p.m.	Regular Meeting Board of Education Board Room, New Cumberland
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Miss Smith shared the news of the passing of Mr. William Fahey. Miss Smith stated that this is a tremendous loss to Hancock County Schools. Mr. Fahey has been our counsel for many years and has worked with many Superintendents and Board Members. Miss Smith stated that he was a man of integrity and it is a great loss and all that knowledge was gone in a second. Miss Smith stated that her heart goes out to Rita Carpenter, Mr. Fahey's secretary, she not only lost her boss but also a part of her family.

EXECUTIVE SESSION

Purpose of the executive session involves a legal matter.

Mr. Durante stated that there was a need for an executive session which involves a legal matter.

The Board convened in executive session at 5:40 p.m.

With no further business before the board, Mr. Durante declared the meeting adjourned.

The meeting adjourned at 6:25 p.m.

Gerald Durante, President

Suzan L. Smith, Secretary