

## HANCOCK COUNTY BOARD OF EDUCATION

March 10, 2014

The Hancock County Board of Education met on Monday, March 10, 2014, in the Board Office, New Cumberland, commencing at 5:00 p.m. Board Members present: Patsy Brancazio, Laura Greathouse, John Manypenny, and Jerry Durante, President.  
Board member absent: Toni Hinerman.

### APPROVAL OF MINUTES

The minutes of the regular meeting, February 24, 2014, were presented for approval.

John Manypenny moved and was supported by Laura Greathouse that the minutes be approved.

Motion Carried: Brancazio, Greathouse, Manypenny, and Durante, President.

### CALLERS

None

### INFORMATION

#### 1. Update on Weirton Elementary Bond Call Projects -- Ron Blatt

Mr. Blatt shared photos of the Weirton Elementary School. Mr. Blatt gave each board member a cost report. Mr. Blatt stated that as of this date the Weirton Elementary project is \$20,000.00 under budget, and on track to be completed by March 28<sup>th</sup>. Mr. Blatt stated that the Fire Marshall will be doing a walk through on March 20 & 21, and hopefully grant occupancy that day.

Mr. Blatt stated that Cattrell's project manager will create a punch list that he will take to the sub-contractors to get things completed before the architect does their walk through for substantial completions. Mr. Blatt stated that smart boards have not been installed. The smart boards are coming from Broadview, Liberty, and Weirton Heights Elementary schools. Miss Smith stated that she has scheduled the date of April 11<sup>th</sup> for when the smart boards will be removed from the three elementary schools and will be installed by the Cattrell Company.

## RECOMMENDATIONS OF THE SUPERINTENDENT

### A. PERSONNEL

#### 1. TRANSFERS -- CERTIFIED

It is recommended that the following transfers be approved, effective the 2014-15 school year:

| <u>Name</u>    | <u>From</u>  | <u>To</u>                               |
|----------------|--|---|
| Melanie Donofe | Teacher (Kindergarten)<br>Weirton Elementary         | Teacher (Grade 4)<br>Weirton Elementary |
| Sara DeVecchis | Teacher (Grade 2)<br>Weirton Elementary              | Teacher (Grade 6)<br>Weir Middle        |
| Kim Meador     | Teacher (Grade 2)<br>Weirton Elementary              | Teacher (Grade 6)<br>Weir Middle        |
| Rikki Regan    | Teacher (Multi-cat./Elem./<br>Autism)<br>Weir Middle | Teacher (Grade 6)<br>Weir Middle        |

#### 2. ASSIGNMENT -- CERTIFIED

It is recommended that the following assignment be approved, effective the 2014-15 school year:

| <u>Name</u>  | <u>Position</u>  | <u>Degree/Exp.</u> |
|--------------|--|--------------------|
| LeAnn Haught | Speech-Language Pathologist<br>Itinerant, Base-Weir Middle | Masters/0          |

#### 3. RESIGNATION -- CERTIFIED

It is recommended that the following resignation be approved, effective 4/12/14:

| <u>Name</u>         | <u>Position</u>   | <u>Reason</u>    |
|---------------------|---|------------------|
| Jennifer DiGiacinto | Technology Coordinator<br>Countywide/Itinerant<br>Base-Curriculum | Other Employment |

#### 4. TRANSFER/ASSIGNMENT -- CERTIFIED

It is recommended that the following transfer/assignment be approved, effective the 2014-15 school year:

| <u>Name</u>    | <u>Position</u>                       | <u>Degree/Exp.</u> |
|----------------|---------------------------------------|--------------------|
| Terry Rea, Jr. | Teacher (Social Studies)<br>Weir High | Bachelors/3        |

Miss Smith presented items 1, 2, 3, & 4 and recommended approval.

Laura Greathouse moved and was supported by Patsy Brancazio that items 1, 2, 3, & 4 be approved.

Motion Carried: Brancazio, Greathouse, Manypenny, and Durante, President.

5. ASSIGNMENTS -- COACHING -- CERTIFIED

It is recommended that the following coaching assignments be approved, effective the 2014-15 school year. Those indicated with an asterisk (\*) have met state guidelines established for non-certified personnel employed in coaching activities.

OAK GLEN HIGH SCHOOL

Boys' Soccer Head Aaron Bennett\*

Girls' Soccer Head Sam Paletta\*

WEIR HIGH SCHOOL

Boys' Soccer Head James Luevano

6. RESIGNATION -- COACHING -- CERTIFIED

It is recommended that the following resignation be approved, effective the 2013-14 school year, due to transferring to head coach:

WEIR HIGH SCHOOL

Baseball Assistant Jason Angle

7. ASSIGNMENTS -- COACHING -- CERTIFIED

It is recommended that the following assignments be approved, effective the 2013-14 school year. Those indicated with an asterisk (\*) have met state guidelines established for non-certified personnel employed in coaching activities.

OAK GLEN HIGH SCHOOL

Girls' Track Assistant Jessie Ferrari

Girls' Track Assistant Casey Deveaney

Girls' Track Assistants (Non-paid)  
Kasey Arnott\*  
Kim Everly\*  
Jennifer Molish

Boys' Track Assistant Michael Demster

Boys' Track Assistant (Non-paid) Adam Howell

Boys' Track Statistician (Non-paid) Kathy Everly

|                                       |                              |
|---------------------------------------|------------------------------|
| Girls' Tennis Assistant (Non-paid)    | Everett Spurlock*            |
| Boys' Tennis Assistant (Non-paid)     | Zach Brown*                  |
| Girls' Softball Assistants (Non-paid) | Scott Pryor*<br>Chris Clunk* |

WEIR HIGH SCHOOL

|                    |                   |
|--------------------|-------------------|
| Baseball Assistant | Perry Miotlowski* |
|--------------------|-------------------|

7a. ASSIGNMENTS -- COACHING -- CERTIFIED

It is recommended that the following assignment be approved, effective the 2013-14 school year:

OAK GLEN HIGH SCHOOL

|                       |                     |
|-----------------------|---------------------|
| Boys' Track Assistant | Richard Gibson, Jr. |
|-----------------------|---------------------|

Miss Smith presented items 5, 6, 7, & 7a and recommended approval.

John Manypenny moved and was supported by Laura Greathouse that items 5, 6, 7, & 7a be approved.

Mr. Brancazio would like it to go on record that the coach leaving the Weir High position was a 1<sup>st</sup> Class individual and coach. Mr. Brancazio further stated that he would like to thank her for her service to Hancock County Schools and wishes her good luck in her future endeavors, our loss is someone else's gain.

Mr. Durante stated this person is an exemplary coach and will be missed. Mr. Durante stated that this person is leaving because any noncertified employee is RIF'd from their coaching position annually, and could not be rehired if a certified person bids on the position. Mr. Brancazio stated that for the past four to five years he has asked the State to have this law changed, and was told that there was a grievance filed and they are awaiting the outcome. Mr. Brancazio stated that if he gets any questions regarding this he is going to refer them to WV Legislators, the Board has no control over this.

Motion Carried: Brancazio, Greathouse, Manypenny, and Durante, President.

8. ASSIGNMENTS -- SUBSTITUTES -- CERTIFIED

It is recommended that the following be approved as substitute school nurses, effective the 2013-14 school year:

| <u>Name</u>       | <u>Certification</u>     |
|-------------------|--------------------------|
| Cassie Newlun     | School Nurse Pre-K-Adult |
| Alexis Dankovchik | School Nurse Pre-K-Adult |

9. REMOVAL FROM SUBSTITUTE LIST -- CERTIFIED

It is recommended that the following be removed from the substitute list, effective 3/10/14, due to administrative release:

Name

Jeanmarie Swartzmiller

Ashley Zago

10. REMOVAL FROM RIF -- CERTIFIED

It is recommended that the following be removed from reduction-in-force and be reassigned for the 2014-15 school year:

JESSICA FERRARI -- Teacher (Science)  
Oak Glen High School

11. NEW POSITION -- CERTIFIED

It is recommended that the following position be approved and advertised, effective the 2014-15 school year:

SCHOOL PSYCHOLOGIST

12. CONTRACT RENEWALS -- CERTIFIED

It is recommended that the following contract renewals be approved, effective the 2014-15 school year:

CONTINUING

Rachel Bandy  
Amanda Cain  
Mona Davis  
Nicole Drobish  
Rance Everly  
Jamie Fair  
Carrie Gillette  
Stacie Grishkevich  
Jason Kekseo  
Heidi Markish  
David Marston  
Amanda McAvoy  
Patrick McGillian

Terri Patterson  
Anthony Pompa  
Josh Rulnick  
Natalie Simich  
Joseph Smarrella  
Amber Smith  
Dominique Smith  
Amanda Soplinski  
Lindsey Spilecki  
David Thompson  
Sarah Walter  
Sarah West  
Ian Whittington

### THIRD PROBATIONARY

Julie Alatis  
John Barber  
Lena Celani  
Linsey Cyrus  
Steven Fuscardo  
Casey Deveaney  
Mathew Deveaney  
Timothy Egyud  
Carly Gass  
Shelby Gianni  
April Gianvito  
Breanna Hayes  
Kaitlin Karpinski  
Kevin Logue

James Lynch  
Morgan Martin  
Corey Miller  
Milton O'Mery, Jr.  
Amy Paul  
Sara Reass  
Jennifer Rogers  
Andrew Romitti  
Frank Sisinni  
Eva Smith  
Rhonda Stipec  
Jennifer Turner  
Mark Ujevich

### SECOND PROBATIONARY

Yvonne Abakah  
Edson Arneault  
Renee Bailey  
Catherine Cekinovich  
Mary Ciszek  
Jennifer Cooper  
Elissa Dray  
Heather Fairchild  
Jessie Ferrari  
Joshua Haspel

Laura Holbert  
Rachel Keyser  
Stephanie Leisie  
Sherri Lengthorn  
James Luevano  
Jessie Mahan  
Danielle Montelione  
Philip Taylor  
Amber Wydra

### FIRST PROBATIONARY

Robert Conant  
Karin Freese

Cassandra Lockerbie

Miss Smith presented items 8, 9, 10, 11, & 12 and recommended approval.

Laura Greathouse moved and was supported by Jerry Durante that items 8, 9, 10, 11, & 12 be approved.

Motion Carried: Brancazio, Greathouse, Manypenny, and Durante, President.

13. TRANSFER - CLASSIFIED

It is recommended that the following transfer be approved effective March 11, 2014:

| <u>Name</u>    | <u>From</u>   | <u>To</u>  |
|----------------|---|--|
| James Barr     | Bus Driver #74<br>Transportation<br>5.75 hours/200 days | Bus Driver #35<br>Transportation<br>5.75 hours/Not to exceed<br>225 days |
| Tracy Barnhart | Substitute Aide   | Sup Aide II<br>Transportation<br>7 hours/Not to exceed<br>225 days       |

14. TRANSFER - CLASSIFIED

It is recommended that the following transfer be approved effective 2014-2015 school year:

| <u>Name</u>       | <u>From</u>   | <u>To</u>  |
|-------------------|---|--|
| Donald Foltz      | Custodian III/GM<br>New Manchester Elem<br>240 days/8 hours | Custodian II<br>Allison Elem<br>220 days/8 hours                   |
| Carolyn Puskarich | RIF   | Custodian II<br>Oak Glen High School<br>220 days/8 hours           |
| Joseph Ballato    | RIF   | Custodian II<br>Oak Glen Middle School<br>220 days/8 hours         |
| Kathy Alatis      | Transfer  | Secretary III<br>Central Kitchen<br>210 days/8 hours               |
| Mishal Hawthorne  | Transfer  | Cook III<br>Central Kitchen<br>200 days/3.5 hours                  |
| Lori Ballato      | RIF   | Cook III<br>Central Kitchen<br>200 days/7 hours                    |
| Paul Rafacz       | Transfer  | Food Truck Driver/Custodian<br>Central Kitchen<br>200 days/8 hours |
| Tammy Fink        | Cook III<br>Weirton Elementary School<br>200 days/7 hours   | Cook II<br>Oak Glen High School<br>200 days/3.5 hours              |

|              |   |   |
|--------------|---|---|
| Nancy Wetzel | Transfer  | Cook II<br>Oak Glen High School<br>200 days/3.5 hours |
| Lorie Bryan  | Transfer  | Cook III<br>Oak Glen High School<br>200 days/7 hours  |
| Loueva Truax | Cook II<br>Weir High School<br>200 days/3.5 hours | Cook III<br>Weir High School<br>200 days/7 hours      |

15. RESIGNATION – CLASSIFIED

It is recommended that the following resignation be approved effective March 6, 2014 (last day worked March 5, 2014):

| <u>Name</u>    | <u>Position</u>                 | <u>Reason</u> |
|----------------|---------------------------------|---------------|
| Mary Steineman | Cook II<br>Oak Glen High School | Medical       |

16. CONTRACT RENEWALS - CLASSIFIED

It is recommended that the following contract renewals be approved, effective the 2014-2015 school year:

Continuing

|                  |               |                 |
|------------------|---------------|-----------------|
| Charles Chevront | Lisa Sayre    | Michael Watkins |
| Bruce Walker     | Michael Board | Jodi Davis      |
| William R. King  | Sheila Long   | Frank Ridgway   |
| Phillip Sutton   | Warner Haught |                 |

Third

|                        |                  |                    |
|------------------------|------------------|--------------------|
| Denise Travis          | Andrea Mercer    | Cecelia Wounaris   |
| Brian Flanigan         | Pamela Miller    | Elizabeth Lundberg |
| Bettye Mullins         | James Hixenbaugh | Paul Rafacz        |
| Dan Roberts            | Robert Ball      | Bethany Henderson  |
| Candice Dotson         | Robert Orr, Jr.  | Lori Ballato       |
| Patricia Jo Hixenbaugh | Martha Smith     |                    |

Second

|                     |                     |                     |
|---------------------|---------------------|---------------------|
| Misty Givens        | S. Renee Barber     | Lisa Converse       |
| Roseanna Finney     | Donald MacLachlan   | Jonathan Ball       |
| Janice Newlun       | Carolyn Puskarich   | Willard Douglas     |
| Rudy Puskarich, Jr. | George Rowland, Jr. | Timothy W. Shughart |
| Paula Brady         | Amy Zanieski        |                     |



First

Joseph Ballato

Willard Burdine

Miss Smith presented items 13, 14, 15, & 16 and recommended approval.

Patsy Brancazio moved and was supported by Laura Greathouse that items 13, 14, 15, & 16 be approved.

Motion Carried: Brancazio, Greathouse, Manypenny, and Durante, President.

**B. FINANCE**

1. LIST OF BILLS

It is recommended that the list of bills be approved for payment.

Ms. Smith presented the list of bills and recommended approval.

Laura Greathouse moved and was supported by John Manypenny that the list of bills be approved.

Motion Carried: Brancazio, Greathouse, Manypenny, and Durante, President.

**C. MISCELLANEOUS**

1. APPROVAL OF INVOICES

Authorization is requested to pay invoices, pending approval of the School Building Authority:

| <u>Company</u> | <u>SBA Project</u> | <u>Amount</u> |
|----------------|--------------------|---------------|
| McKinley       | Weirton Elem.      | \$ 264.00     |
| McKinley       | Weirton Elem.      | \$ 11,647.67  |
| Cattrell       | Weirton Elem.      | \$ 225,264.56 |
| Cattrell       | Weirton Elem.      | \$ 138,861.50 |
| Flag Floor     | Weirton Elem.      | \$ 101,040.66 |
| Tomko          | Weirton Elem.      | \$ 6,365.00   |
| S. A. Comunale | Weirton Elem.      | \$ 1,168.50   |
| Enertech       | Weirton Elem.      | \$ 105,196.26 |

Miss Smith presented item 1 and recommended approval.

Patsy Brancazio moved and was supported by Laura Greathouse that item 1 be approved.

Motion Carried: Brancazio, Greathouse, Manypenny, and Durante, President.

2. STUDENT ACCEPTANCE

It is recommended that the following student acceptances be approved, for the 2014-15 school year:

CODE: HCX1212

3. STUDENT RELEASE

It is recommended that the following student releases be approved, for the 2014-15 school year.

CODE: BCX919  
BCX719

Miss Smith presented items 2 & 3 and recommended approval.

John Manypenny moved and was supported by Laura Greathouse that items 2 & 3 be approved.

Motion Carried: Brancazio, Greathouse, Manypenny, and Durante, President.

4. REVISED SCHOOL CALENDAR 2013-14

Approval of the revised 2013-14 school calendar. Attached

Miss Smith presented item 4 and recommended approval.

Patsy Brancazio moved and was supported by Laura Greathouse that item 4 be approved.

Motion Carried: Brancazio, Greathouse, Manypenny, and Durante, President.

5. RE-ADMITTANCE

It is recommended that the following re-admittance be approved, on a probationary basis, for the start of the 2013-2014 third trimester.

CODE: WHX1013

Miss Smith presented item 5 and recommended approval.

Laura Greathouse moved and was supported by John Manypenny that item 5 be approved.

Motion Carried: Brancazio, Greathouse, Manypenny, and Durante, President.

6. REQUEST – HANCOCK COUNTY COMMISSION

The Hancock County Commission has requested use of the following schools for the May 13, 2014 Primary Election.

|                                    |                            |
|------------------------------------|----------------------------|
| Allen T. Allison Elementary        | New Manchester Elementary  |
| Weir Middle School                 | Weirton Heights Elementary |
| Liberty School (precincts 23 & 25) | Broadview Elementary       |

Miss Smith presented item 6 and recommended approval.

Patsy Brancazio moved and was supported by Laura Greathouse that item 6 be approved.

Motion Carried: Brancazio, Greathouse, Manypenny, and Durante, President.

## **NEW BUSINESS**

### 1. **FURNITURE BID**

The following bid was received for the furniture at the new elementary school. It is recommended that the bid be approved: Attached

| <u>Company</u> | <u>Bid</u>   |
|----------------|--------------|
| VIRCO          | \$305,450.91 |

Miss Smith presented item 1 and recommended approval.

John Manypenny moved and was supported by Patsy Brancazio that item 1 be approved.

Motion Carried: Brancazio, Greathouse, Manypenny, and Durante, President.

## **UNFINISHED BUSINESS**

None

## **COMMUNICATIONS**

None

## **POLICY ISSUES**

None

## **MEETING**

|                        |           |   |
|------------------------|-----------|---|
| Monday, March 17, 2014 | 5:00 p.m. | Special Meeting<br>Board of Education<br>JDR IV Career Center, New Cumberland |
|------------------------|-----------|---|

Purpose of this meeting: Public meeting on the 2014-15 school calendar.

|                           |           |   |
|---------------------------|-----------|---|
| Wednesday, March 19, 2014 | 5:00 p.m. | Special Meeting<br>Board of Education<br>Board Room, New Cumberland |
|---------------------------|-----------|---|

Purpose of this meeting: Work Session: Discussion for Extra Curricular Salaries

The March 19<sup>th</sup> meeting is being rescheduled for March 26, 2014.

|                        |           |   |
|------------------------|-----------|---|
| Monday, March 24, 2014 | 4:45 p.m. | Special Meeting<br>Board of Education<br>Board Room, New Cumberland |
|------------------------|-----------|---|

Purpose of this meeting: Proposed Levy Rate Approval

Monday, March 24, 2014                      5:00 p.m.                      Regular Meeting  
Board of Education  
Board Room, New Cumberland

Monday, March 31, 2014                      4:45 p.m.                      Special Meeting  
Board of Education  
Board Room, New Cumberland

Purpose of this meeting: Faculty Senate/Local School Improvement Council meeting (all 5 elementary schools)

With no further business before the board, Mr. Durante declared the meeting adjourned.

The meeting adjourned at 6:25 p.m.

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Gerald Durante, President

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Suzan L. Smith, Secretary