

## HANCOCK COUNTY BOARD OF EDUCATION

February 24, 2014

The Hancock County Board of Education met on Monday, February 24, 2014, in the Board Office, New Cumberland, commencing at 5:00 p.m. Board Members present: Patsy Brancazio, Toni Hinerman, John Manypenny, and Jerry Durante, President. Board Member absent: Laura Greathouse.

### **APPROVAL OF MINUTES**

The minutes of the regular meeting of February 10, 2014, special meeting of February 4, 2014 and the special meeting of February 17, 2014, were presented for approval.

John Manypenny moved and was supported by Toni Hinerman that the minutes be approved.

Motion Carried: Brancazio, Hinerman, Manypenny, and Durante, President.

Mrs. Greathouse arrived at the meeting at 5:05 p.m.

### **CALLERS**

None

### **INFORMATION**

#### 1. Faculty Senate and School Improvement Council

##### JDR IV Career Center

Martin Hudek, School Improvement Council  
Milt O'Mery, Faculty Senate  
Lindsey Robinson, Student

##### Oak Glen Middle School

Kim Swords, Faculty Senate  
Chris Enochs, School Improvement Council  
Kayla Gilmore, Student

##### Oak Glen High School

Debby Churella, Faculty Senate  
Barb Logue, School Improvement Council  
Chris Bailey, Student

Reports Attached.



3. ASSIGNMENTS -- CERTIFIED

It is recommended that the following be approved as mentors, effective the 2013-14 school year:

Name

Elizabeth Morris	Half-year
Annette Littleton	Half-year
Barbara VanBeveren	Full-year

Miss Smith presented items 1, 2, & 3 and recommended approval.

Toni Hinerman moved and was supported by Laura Greathouse that items 1, 2, & 3 be approved.

Motion Carried: Brancazio, Greathouse, Hinerman, Manypenny, and Durante, President.

4. TRANSFER - CLASSIFIED

It is recommended that the following transfer be approved effective February 26, 2014:

<u>Name</u>	<u>From</u>	<u>To</u>
Willard Burdine	Substitute Bus Driver	Bus Driver #5 Transportation 200 days/5.75 hours

Miss Smith presented item 4 and recommended approval.

Patsy Brancazio moved and was supported by Toni Hinerman that item 4 be approved.

Motion Carried: Brancazio, Greathouse, Hinerman, Manypenny, and Durante, President.

5. TRANSFER - CLASSIFIED

It is recommended that the following transfer be approved effective 2014-2015 school year:

<u>Name</u>	<u>From</u>	<u>To</u>
Denise Chappell	Secretary III Central Kitchen 210 days/8 hours	Secretary III JDR Career Center 240 days/Flex hours not to exceed 20 hr/week

Miss Smith presented item 5 and recommended approval.

Patsy Brancazio moved and was supported by Laura Greathouse that item 5 be approved.

Motion Carried: Brancazio, Greathouse, Hinerman, Manypenny, and Durante, President.

6. RESIGNATION – CLASSIFIED - SUBSTITUTE

It is recommended that the following resignation be approved effective as indicated:

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective</u>
Catherine Walker	Cook	Personal	02/04/2014
Melinda Brothers	Custodian	Other Employment	02/11/2014

7. RECOMMENDATION FOR RIF – 2014-2015 school year

<u>Name</u>	<u>Position</u>	<u>Location</u>
Sylvia Guthrie	Cook III	Kitchen/Weir High

8. RECOMMENDATION FOR TRANSFER – 2014-2015 school year

<u>Name</u>	<u>Position</u>	<u>Location</u>
Loueva Truax	Cook	Weir High

Miss Smith presented items 6, 7, & 8 and recommended approval.

John Manypenny moved and was supported by Patsy Brancazio that items 6, 7, & 8 be approved.

Motion Carried: Brancazio, Greathouse, Hinerman, Manypenny, and Durante, President.

9. RESCIND BOARD ACTION

It is recommended that the following board action be rescinded, as indicated:

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Board Action Date</u>
Karen Brown	Autism Mentor	Sup Aide III	July 19, 2010
Debra Durham	Autism Mentor	Sup Aide III	June 24, 2013
Margaret D. France	Autism Mentor	Sup Aide III	May 29, 2013
Cheryl Reardon	Autism Mentor	Sup Aide III	May 29, 2013

Miss Smith presented item 9 and recommended approval.

Laura Greathouse moved and was supported by Toni Hinerman that item 9 be approved.

Motion Carried: Brancazio, Greathouse, Hinerman, Manypenny, and Durante, President.

10. SERVICE PERSONNEL RECLASSIFIED

It is recommended that the following employees be reclassified, as indicated and effective February 3, 2014:

<u>Name</u>	<u>From</u>	<u>To</u>
Karen Brown	Sup Aide III	Sup Aide II
Debbra Durham	Sup Aide III	Sup Aide II
Margaret D. France	Sup Aide III	Sup Aide II
Cheryl Reardon	Sup Aide III	Sup Aide II

Miss Smith presented item 10 and recommended approval.

Patsy Brancazio moved and was supported by Toni Hinerman that item 10 be approved.

Motion Carried: Brancazio, Greathouse, Hinerman, Manypenny, and Durante, President.

11. NEW POSITIONS REQUESTED – CLASSIFIED

It is recommended that the following positions be approved and advertised effective the 2013-2014 school year:

<u>Position</u>	<u>Location</u>	<u>Hours/Days</u>
Bus Driver	Transportation	5.75 hours/200 days
Supervisory Aide II/III/IV/ Special Education	Transportation	7 hours/200 days

Miss Smith presented item 11 with a change. The hours/days should be not to exceed 225 days, with that being noted, item 11 was recommended for approval.

Toni Hinerman moved and was supported by Patsy Brancazio that item 11 be approved.

Motion Carried: Brancazio, Greathouse, Hinerman, Manypenny, and Durante, President.

**B. FINANCE**

1. LIST OF BILLS

It is recommended that the list of bills be approved for payment.

Ms. Smith presented the list of bills and recommended approval.

Patsy Brancazio moved and was supported by Laura Greathouse that the list of bills be approved.

Motion Carried: Brancazio, Greathouse, Hinerman, Manypenny, and Durante, President.

C. MISCELLANEOUS

1. APPROVAL OF INVOICES

The following invoice has been submitted to the School Building Authority and is pending SBA approval:

<u>Company</u>	<u>SBA Project</u>	<u>Amount</u>
Architectural Illustration	Weirton Elem.	\$ 850.00
PSI	Weirton Elem.	\$ 550.50
PCS	Weirton Elem.	\$32,545.00

Miss Smith presented item 1 and recommended approval.

John Manypenny moved and was supported by Toni Hinerman that item 1 be approved.

Motion Carried: Brancazio, Greathouse, Hinerman, Manypenny, and Durante, President.

2. OVERNIGHT TRIP

Approval for an overnight trip for the JDR IV Career Center ProStart class to Wilson Lodge, Wheeling, WV to attend the State Culinary Competition. The students will be leaving March 5, 2014 and returning March 6, 2014.

3. OVERNIGHT TRIP

Approval for an overnight trip for 8<sup>th</sup> grade Oak Glen Middle School students to Gettysburg/Washington DC. The students will be leaving April 25, 2014 and returning April 27, 2014.

Miss Smith presented items 2 & 3 and recommended approval.

John Manypenny moved and was supported by Laura Greathouse that items 2 & 3 be approved.

Motion Carried: Brancazio, Greathouse, Hinerman, Manypenny, and Durante, President.

4. STUDENT ACCEPTANCE

It is recommended that the following student acceptance be approved, for the 2014-2015 school year.

CODE: HCX1313  
HCX312

5. STUDENT RELEASE

It is recommended that the following student be released from Hancock County Schools for the 2014-2015 school year:

CODE: BCX146

Miss Smith presented items 4 & 5 and recommended approval.

Toni Hinerman moved and was supported by Laura Greathouse that items 4 & 5 be approved.

Motion Carried: Brancazio, Greathouse, Hinerman, Manypenny, and Durante, President.

NEW BUSINESS

1. CAMERA BID

The following bids were received for the camera's at the new elementary school. It is recommended that the bid(s) indicated by the asterisk (\*) be approved.

<u>Company</u>	<u>Bid</u>
Lauttamus	\$ 60,712.00*
Tri- State Security	\$ 64,822.32
Accent	\$ 69,815.00
Pomeroy	\$ 69,815.00
Micrologic, Inc	\$ 84,289.00
Tate Communications	\$ 89,594.73

Miss Smith presented item 1 and recommended approval.

Patsy Brancazio moved and was supported by Toni Hinerman that item 1 be approved.

UNFINISHED BUSINESS

None

COMMUNICATIONS

1. Thank you card – Andrea Dulaney

Miss Smith read the Thank you card from Andrea Dulaney.

POLICY ISSUES

**MEETING**

Monday, March 10, 2014                      5:00 p.m.                      Regular Meeting  
Board of Education  
Board Office, New Cumberland

Monday, March 17, 2014                      5:00 p.m.                      Special Meeting  
Board of Education  
JDR IV CC, New Cumberland

Purpose of this meeting: Public meeting on the 2014-15 school calendar

With no further business before the board, Mr. Durante declared the meeting adjourned.

The meeting adjourned at 6:30 p.m.

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Gerald Durante, President

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Suzan L. Smith, Secretary