

# HANCOCK COUNTY BOARD OF EDUCATION

December 14, 2015

The Hancock County Board of Education met on Monday, December 14, 2015, in the Board Room, New Cumberland, commencing at 5:00 p.m. Board Members present: Marie Brancazio, Michelle Chappell, Toni Hinerman, John Manypenny, and Jerry Durante, President.

## **APPROVAL OF MINUTES**

The minutes of the special meeting of November 19, 2015, the regular meeting of November 23, 2015 and the special meeting of November 30, 2015 were presented for approval. With corrections on the November 30<sup>th</sup> minutes, student's names will be coded on the minutes of November 19<sup>th</sup>.

John Manypenny moved and was supported by Toni Hinerman that the minutes be approved.

Motion Carried: Brancazio, Chappell, Hinerman, Manypenny, and Durante, President.

## **TAKE A BOW**

None

## **DELEGATIONS**

None

## **INFORMATION**

### 1. Reports:

Ruth Ann Douglas sent a report that:

- School attendance is above 90 percent. Dr. Kidder stated that this is wonderful news and she was informed that local businesses are going to help promote better school attendance through an incentive program. Dr. Michael West and Davis Brothers Pharmacy will provide a prize for the middle school, each week if a student has perfect attendance they will be given a ticket to place in the drawing for the prizes.

Andrea Dulaney reported that:

- McDonald's has partnered with Hancock County Schools to help provide hats/gloves, etc. for students.

Marty Hudek reported:

- The Career Centers' CDL trip for the Wreaths Across America went well.
- The JDR IV Career Center float won first prize in all three parades.

## RECOMMENDATIONS OF THE SUPERINTENDENT

### A. PERSONNEL

#### 1. UNPAID DAYS -- CERTIFIED

It is recommended that the following unpaid days of January 14 and 15, 2016 be approved:

| <u>NAME</u>       | <u>POSITION</u>                      | <u>REASON</u>                     |
|-------------------|--------------------------------------|-----------------------------------|
| Annette Littleton | Teacher (Science 7-8)<br>Weir Middle | All-expense paid trip out-of-town |

#### 10. UNPAID DAYS – CLASSIFIED

It is recommended that the following employee be approved one (1) dock day, December 8, 2015:

| <u>Name</u>     | <u>Position</u> | <u>Reason</u>  |
|-----------------|-----------------|----------------|
| Michele DeGarmo | Custodian       | Family Medical |

Dr. Kidder presented items 1 & 10 and recommended approval.

Toni Hinerman moved and was supported by John Manypenny that items 1 & 10 be approved.

Motion Carried: Brancazio, Chappell, Hinerman, Manypenny, and Durante, President.

#### 2. ASSIGNMENT -- COACHING -- CERTIFIED

It is recommended that the following assignment be approved, effective the 2015-16 school year. This individual has met state guidelines established for non-certified personnel employed in coaching activities.

### WEIR HIGH SCHOOL

Girls' Track Assistant (Non-paid) Tom Apesos\*

Dr. Kidder presented item 2 and recommended approval.

Marie Brancazio moved and was supported by Michelle Chappell that item 2 be approved.

Motion Carried: Brancazio, Chappell, Hinerman, Manypenny, and Durante, President.

#### 3. TERMINATION -- COACHING -- CERTIFIED

It is recommended that the following termination be approved, effective 12/14/15, due to fingerprints not being received:

### OAK GLEN HIGH SCHOOL

Wrestling Assistant (Non-paid) A. J. Rhodes

Dr. Kidder presented item 3 and recommended approval.

Michelle Chappell moved and was supported by Marie Brancazio that item 3 be approved.

Motion Carried: Brancazio, Chappell, Hinerman, Manypenny, and Durante, President.

4. TRANSFER – CLASSIFIED

It is recommended that the following transfers be approved effective, as indicated:

| <u>Name</u>   | <u>From</u>  | <u>To</u>   | <u>Effective</u>  |
|---------------|--|---|-------------------|
| Linda Nicoles | Substitute Cook                                      | Cook II<br>Weir High<br>200 days/3.5 hours<br><i>(to fill a leave of absence)</i> | December 16, 2015 |
| Lisa Sayre    | Secretary II<br>Weirton Elem.<br>210 flex days/8 hrs | Cook III<br>Weirton Elem.<br>200 days/7 hours                                     | January 4, 2016   |

Dr. Kidder presented item 4 and recommended approval.

John Manypenny moved and was supported by Toni Hinerman that item 4 be approved.

Motion Carried: Brancazio, Chappell, Hinerman, Manypenny, and Durante, President.

5. RESIGNATION – CLASSIFIED

It is recommended that the following resignations be approved effective, as indicated:

| <u>Name</u>         | <u>Position</u> | <u>Reason</u> | <u>Date</u>       |
|---------------------|-----------------|---------------|-------------------|
| Timothy J. Shughart | Custodian       | Medical       | December 2, 2015  |
| Donald Foltz, Jr.   | Custodian       | Retirement    | December 31, 2015 |

Dr. Kidder presented item 5 and recommended approval.

Marie Brancazio moved and was supported by Toni Hinerman that item 5 be approved.

Motion Carried: Brancazio, Chappell, Hinerman, Manypenny, and Durante, President.

6. RESIGNATION – CLASSIFIED - SUBSTITUTE

It is recommended that the following resignation be approved effective, as indicated:

| <u>Name</u>      | <u>Position</u> | <u>Reason</u> | <u>Date</u>       |
|------------------|-----------------|---------------|-------------------|
| Vickey Gallagher | Secretary       | Personal      | November 30, 2015 |

7. LEAVE OF ABSENCE – CLASSIFIED

It is recommended that the following Family Medical Leave of Absence (FMLA) be approved effective February 15, 2016. Employee will use sick leave Feb 15-29, 2016, and begin unpaid March 1, 2016. Return to work is April 19, 2016.

| <u>Name</u>    | <u>Position</u> | <u>Reason</u> |
|----------------|-----------------|---------------|
| Shanna Doggett | LPN/Aide        | Maternity     |

7a. UNPAID MEDICAL LEAVE OF ABSENCE (FMLA) -- CERTIFIED

It is recommended that the following be approved for unpaid family medical leave of absence, effective Monday, November 23, 2015 for a period of up to 12 weeks:

| <u>Name</u>   | <u>Position</u>                           |
|---------------|---|
| Monica Nelson | Professional Accountant<br>Finance Office |

8. LEAVE OF ABSENCE – CLASSIFIED

It is recommended that the following paid leave be approved effective January 8, 2016, through March 1, 2016. Return to work is March 2, 2016.

| <u>Name</u>         | <u>Position</u> | <u>Reason</u> |
|---------------------|-----------------|---------------|
| Valentina Stoneking | Cook            | Medical       |

Dr. Kidder presented items 7, 7a & 8 and recommended approval.

Michelle Chappell moved and was supported by Marie Brancazio that items 1 & 10 be approved.

Motion Carried: Brancazio, Chappell, Hinerman, Manypenny, and Durante, President.

9. LEAVE OF ABSENCE – CLASSIFIED - CANCELLED

It is recommended that the following Family Medical Leave of Absence (FMLA) be cancelled:

| <u>Name</u> | <u>Position</u> |
|-------------|-----------------|
| Jill Swan   | Cook            |

Dr. Kidder presented item 9 and recommended approval.

John Manypenny moved and was supported by Michelle Chappell that item 9 be approved.

Motion Carried: Brancazio, Chappell, Hinerman, Manypenny, and Durante, President.

**B. FINANCE**

1. LIST OF BILLS

It is recommended that the list of bills be approved for payment.

Dr. Kidder presented the list of bills and recommended approval.

Toni Hinerman moved and was supported by Michelle Chappell that the list of bills be approved.

Motion Carried: Brancazio, Chappell, Hinerman, Manypenny, and Durante, President.

**C. MISCELLANEOUS**

**1. SURPLUS PROPERTY**

It is recommended that following Oak Glen High School Band items be declared surplus property:

|    |  |    |                                  |
|----|--|----|----------------------------------|
| 44 | Long white jackets                       | 2  | White pants w/blue               |
| 35 | Blue trouser pants                       | 1  | Blue cape                        |
| 4  | Short White drum major jackets           | 7  | Raincoats                        |
| 9  | Blue & Gold military style jackets       | 24 | Silver bows                      |
| 1  | Blue & white military style jacket       | 24 | Black bows                       |
| 15 | Gold & white military style jacket       | 1  | Shako – gold starburst           |
| 1  | Blue w/white & Gold pullover top         | 1  | Shako – gold eagle               |
| 19 | Blue w/gold & white pullover top         | 1  | Shako – silver eagle             |
| 67 | Gold w/blue & white pullover top         | 6  | Plain white jabots               |
| 11 | Blue Capri pants w/sequins               | 7  | Blue cummerbunds                 |
| 1  | White Majorette bodysuit w/sequins       | 2  | Gold cummerbunds w/OG            |
| 5  | White shorts blue & gold                 | 3  | Yellow trouser pants             |
| 1  | White flowing pants                      | 1  | EL jacket                        |
| 1  | set of sequin headband, belt & wristlets | 5  | Navy trouser pants w/red         |
| 1  | White pants w/blue & gold                | 1  | Navy trouser pants w/red & white |
| 4  | White shirts w/gold                      | 2  | WRHS jackets                     |
| 1  | White skirt w/no stripes                 |    |                                  |
| 1  | White skirt w/blue                       |    |                                  |

**1a. SURPLUS PROPERTY**

It is recommended that following items be declared surplus property:

110 Monitors  
4 Printers  
60 Laptops  
69 Computers

Dr. Kidder presented items 1 & 1a and recommended approval.

John Manypenny moved and was supported by Toni Hinerman that items 1 & 1a be approved.

Motion Carried: Brancazio, Chappell, Hinerman, Manypenny, and Durante, President.

**2. SHORT-DAY STUDENTS**

It is recommended that the following short-day students be approved for the 2015-16 school year:  
(This is for the second trimester)

SDS/OG/127

Dr. Kidder presented item 2 and recommended approval.

Michelle Chappell moved and was supported by Marie Brancazio that item 2 be approved.

Motion Carried: Brancazio, Chappell, Hinerman, Manypenny, and Durante, President.

## **D. POLICY ISSUES**

### **1. POLICY - IHA**

The following policy is being recommended for approval, with revisions:

IHA Evaluating Pupil Progress

### **2. It is recommended that the following policies be approved, they have been **up-dated** to align with WV Code and Policy:**

BA School Board Operational Goals  
BB School Board Legal Status (new)  
BBA School Board Powers and Duties  
BBB Board Membership (new)  
BBC School Board Liability (new)

Dr. Kidder presented items 1 & 2 and recommended approval.

Toni Hinerman moved and was supported by Michelle Chappell that items 1 & 2 be approved.

Motion Carried: Brancazio, Chappell, Hinerman, Manypenny, and Durante, President

## **COMMUNICATIONS**

Dr. Kidder stated that RESA will be meeting with legislators, but she is unable to attend. Dr. Kidder will meet with them prior to the Legislative Session.

Kristen Bissett received a card from a football official regarding the incident on the field, our student wrote an apology letter and the official wrote back to thank them for taking the time to do this.

Dr. Kidder stated that the Board received the Medicaid Update in their packets.

## **GOOD OF THE ORDER**

Michelle Chappell stated that RESA 6 donated 10 coats for our elementary/middle school students.

Jerry Durante stated that there will be upcoming changes to our curriculum.

**MEETINGS**

Monday, January 11, 2016                      5:00 p.m.                      Regular Meeting  
Board of Education  
Board Room, New Cumberland

Mr. Durante stated that he would like to schedule a special meeting for a work session on Wednesday, December 16, 2015. The meeting will start at 9:30 a.m.

With no further business before the board, Mr. Durante declared the meeting adjourned.

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Gerald Durante, President

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Dr. Kathy Kidder-Wilkerson, Secretary