

HANCOCK COUNTY BOARD OF EDUCATION

November 23, 2015

The Hancock County Board of Education met on Monday, November 23, 2015, in the Board Room, New Cumberland, commencing at 5:00 p.m. Board Members present: Marie Brancazio, Michelle Chappell, Toni Hinerman, John Manypenny, and Jerry Durante, President.

APPROVAL OF MINUTES

The minutes of the special meeting of November 9, 2015, were presented for approval.

Michelle Chappell moved and was supported by John Manypenny that the minutes be approved.

Motion Carried: Brancazio, Chappell, Hinerman, Manypenny, and Durante, President.

TAKE A BOW

1. Dr. Kidder presented Pete Karpyk with a certificate for his amazing accomplishment. Mr. Karpyk was a 2015 recipient of the Presidential Award for Excellence in Mathematics and Science Teaching. Mr. Karpyk was given the award at a ceremony at the White House earlier this summer.

DELEGATIONS

None

INFORMATION

1. Reports from Directors:

Erica Sauer reported:

- Passed our literature regarding the Make A Wish Gala which 2 Hancock County Students were apart of: One student from Weirton Elementary and one student from Oak Glen High School.
- Passed out 2 pictures of the preschool classes, students collected more than 400 pounds of food for Maddi's Fridge program.

Marty Hudek reported:

- The Career Centers' CDL program was approved to drive to Maine to participate in the Wreaths Across America. The drivers will take the Wreaths to Bridgeville where they will be placed on veteran's gravesites.

RECOMMENDATIONS OF THE SUPERINTENDENT

A. PERSONNEL

1. **TEACHING IN LIEU OF PLANNING PERIOD -- CERTIFIED**

It is recommended that the following be approved for teaching in lieu of their planning periods, effective as indicated:

Sheila Robinson, Oak Glen High School, Accounting, trimester 2
John Ranhart, Weir Middle School, Music, third nine weeks

Dr. Kidder presented item 1 and recommended approval.

Toni Hinerman moved and was supported by Michelle Chappell that item 1 be approved.

Motion Carried: Brancazio, Chappell, Hinerman, Manypenny, and Durante, President

2. UNPAID LEAVE OF ABSENCE -- CERTIFIED

It is recommended that the following unpaid day be approved, effective January 14, 2016.

<u>Name</u>	<u>Position</u>	<u>Reason</u>
Shawna Phillips	Teacher (Special Ed./Autism/ Resource Co-teaching) Weirton Elementary	Out-of-town

Dr. Kidder presented item 2 and recommended approval.

John Manypenny moved and was supported by Marie Brancazio that item 2 be approved.

Motion Carried: Brancazio, Chappell, Hinerman, Manypenny, and Durante, President

3. LEAVE OF ABSENCE – CLASSIFIED

It is recommended that the following leave of absence be approved effective December 10, 2015, through March 10, 2016. Employee will use sick leave and begin unpaid leave on or about January 25, 2016.

<u>Name</u>	<u>Position</u>	<u>Reason</u>
Cecilia Wounaris	Cook	Medical

4. LEAVE OF ABSENCE – CLASSIFIED

It is recommended that the following unpaid leave of absence be approved effective November 9, 2015, through May 6, 2016.

<u>Name</u>	<u>Position</u>	<u>Reason</u>
Martha Smith	LPN/Aide	Medical

5. LEAVE OF ABSENCE (FMLA) – CLASSIFIED

It is recommended that the following leave of absence (FMLA) be approved effective December 14, 2015. Employee will use sick leave and begin unpaid leave for a period of 6-8 weeks.

<u>Name</u>	<u>Position</u>	<u>Reason</u>
Jill Swan	Cook	Medical

Dr. Kidder presented items 3, 4, & 5 and recommended approval.

Marie Brancazio moved and was supported by John Manypenny that items 3, 4, & 5 be approved.

Motion Carried: Brancazio, Chappell, Hinerman, Manypenny, and Durante, President

6. RETURN FROM LEAVE OF ABSENCE – CLASSIFIED

It is recommended that the following return from unpaid leave of absence be approved effective November 16, 2015:

<u>Name</u>	<u>Position</u>	<u>Location</u>
S. Renee Barber	Custodian	Weirton Elementary

Dr. Kidder presented item 6 and recommended approval.

Michelle Chappell moved and was supported by Toni Hinerman that item 6 be approved.

Motion Carried: Brancazio, Chappell, Hinerman, Manypenny, and Durante, President

7. ASSIGNMENTS -- COACHING -- CERTIFIED

It is recommended that the following assignments be approved, effective the 2015-16 school year. These individuals have met state guidelines established for non-certified personnel employed in coaching activities.

OAK GLEN HIGH SCHOOL

Girls' Basketball Assistant (Non-paid)	Jeremy Krzys*
Girls' Basketball Assistant (Non-paid)	Sam Paletta*

Dr. Kidder presented item 7 and recommended approval.

John Manypenny moved and was supported by Michelle Chappell that item 7 be approved.

Motion Carried: Brancazio, Chappell, Hinerman, Manypenny, and Durante, President

8. TRANSFER – CLASSIFIED

It is recommended that the following transfers be approved effective November 30, 2015:

<u>Name</u>	<u>From</u>	<u>To</u>
Adam McNally	Substitute Custodian	Custodian II Weir High School 220 days/8 hours

9. TRANSFER – CLASSIFIED

It is recommended that the following transfers be approved effective January 4, 2016:

<u>Name</u>	<u>From</u>	<u>To</u>
Christopher Roseberry	Substitute Bus Operator	Bus Operator #75 Transportation 200 days/5.75 hours
Cindy Blake	Cook III Weirton Elementary 200 days/7 hours	Cook III Central Kitchen 200 days/3.5 hours

Dr. Kidder presented items 8 & 9 and recommended approval.

Marie Brancazio moved and was supported by Toni Hinerman that items 8 & 9 be approved.

Motion Carried: Brancazio, Chappell, Hinerman, Manypenny, and Durante, President

10. UNPAID DAYS – CLASSIFIED

It is recommended that the following employee be approved two (2) dock days, December 21st and December 22nd:

<u>Name</u>	<u>Position</u>	<u>Reason</u>
Roseanna Finney	Bus Operator	Out of town

Dr. Kidder presented item 10 and recommended approval.

Toni Hinerman moved and was supported by John Manypenny that item 10 be approved.

Motion Carried: Brancazio, Chappell, Hinerman, Manypenny, and Durante, President

B. FINANCE

1. LIST OF BILLS

It is recommended that the list of bills be approved for payment.

Dr. Kidder presented the list of bills and recommended approval.

Michelle Chappell moved and was supported by Toni Hinerman that the list of bills be approved.

Motion Carried: Brancazio, Chappell, Hinerman, Manypenny, and Durante, President.

C. MISCELLANEOUS

1. JOHN D. ROCKEFELLER IV CAREER CENTER STRATEGIC PLAN

It is recommended that the JDR IV Career Centers' strategic plan, which includes, reviewing/acceptance of the JDR mission, purpose of all programs and the overall strategic plan. The approval is needed to become COE compliant.

Dr. Kidder presented item 1 and recommended approval.

Toni Hinerman moved and was supported by Michelle Chappell that item 1 be approved.

Motion Carried: Brancazio, Chappell, Hinerman, Manypenny, and Durante, President

2. VEHICLE BIDS

See attached

Dr. Kidder presented item 2 and recommended approval.

John Manypenny moved and was supported by Toni Hinerman that item 2 be approved.

Motion Carried: Brancazio, Chappell, Hinerman, Manypenny, and Durante, President

3. SHORT-DAY STUDENTS

It is recommended that the following short-day students be approved for the 2015-16 school year:
(This is for the second trimester)

SDS/OG/1322	SDS/WH/120
SDS/WH/112	SDS/WH/57
SDS/WH/213	SDS/WH/195
SDS/WH/218	SDS/WH/316
SDS/WH/1019	

Dr. Kidder presented item 3 and recommended approval.

Toni Hinerman moved and was supported by Marie Brancazio that item 3 be approved.

Motion Carried: Brancazio, Chappell, Hinerman, Manypenny, and Durante, President

D. POLICY ISSUES

1. It is recommended that the following policies be approved, they have been **up-dated** to align with WV Code and Policy:

AC	Nondiscrimination/Equal Opportunity
ACA	Racial, Sexual, Religious/Ethnic Harassment/Violence
ACB	Grievance Procedures for Complaints of Discrimination
AD	Philosophy of Hancock County Schools

Dr. Kidder presented item 1 and recommended approval.

Marie Brancazio moved and was supported by Toni Hinerman that item 1 be approved.

Motion Carried: Brancazio, Chappell, Hinerman, Manypenny, and Durante, President

COMMUNICATIONS

Dr. Kidder read a Thank You Card from the Comfort Inn, in Beckley WV, commenting on how well behaved the students from Weir High were during their stay.

GOOD OF THE ORDER

Michelle Chappell thanked everyone who helped with the student recognition program that was recently held. She also commended the students on their behavior. Mr. Durante stated that there was a tremendous turnout.

MEETINGS

Monday, December 7, 2015	5:00 p.m.	Regular Meeting Board of Education Board Room, New Cumberland
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Mr. Durante stated that he would like to schedule a special meeting for a work session on Monday, November 30, 2015. The meeting will start at 3:30 p.m. and will be held at the JDR IV Career Center.

With no further business before the board, Mr. Durante declared the meeting adjourned.

Gerald Durante, President

Dr. Kathy Kidder-Wilkerson, Secretary