

# HANCOCK COUNTY BOARD OF EDUCATION

October 26, 2015

The Hancock County Board of Education met on Monday, October 26, 2015, in the Board Room, New Cumberland, commencing at 5:00 p.m. Board Members present: Marie Brancazio, Michelle Chappell, Toni Hinerman, John Manypenny, and Jerry Durante, President.

## **APPROVAL OF MINUTES**

The minutes of the special meeting of October 5, 2015, the special meeting of October 12, 2015, and the regular meeting of October 12, 2015, were presented for approval.

John Manypenny moved and was supported by Marie Brancazio that the minutes be approved.

Motion Carried: Brancazio, Chappell, Hinerman, Manypenny, and Durante, President.

## **CALLERS**

None

## **INFORMATION**

1. Dr. Kidder received information today that the one (1) percent reduction in school aid has been recalculated and Hancock County Schools will be losing \$163,000.00 instead of the \$228,000.00 first reported.

2. Dr. Kidder stated that the reimagined time proposal is finished and will be submitted to the State.

3. Reports from Directors:

Mark Dziatkowicz reported:

- Oak Glen High School's gym roof is 50% complete. Weather permitting, should be finished by the end of next week.

Andrea Dulaney reported:

- Recognition for State Assessment Scores will be held on November 12<sup>th</sup> for Oak Glen area schools, starting at 6:00 p.m. Weirton Area schools will have their recognition on November 17<sup>th</sup> starting at 7:00 p.m.
- Meeting with Elementary Principals and 5<sup>th</sup> grade Principals to develop a plan to help bridge the gaps from transitioning from elementary school to middle school.
- Held training on Textbook Adoption

Erica Sauer reported:

- State of West Virginia Health and Safety check list for Pre- K programs
- Developed after school tutoring for reading. The tutoring will be held two (2) days per week
- Mary H. Weir Public Library and the Community Breadbasket will be celebrating Hunger Awareness Day, Saturday November 7<sup>th</sup> at the Mary Weir Library from 1:00 – 3:00 p.m. The Author of Maddi's Fridge, Lois Brandt, will be attendance. They are also donating a copy of the book, Maddi's Fridge, to each elementary school in Hancock County

Marty Hudek reported:

- The Career Centers' CDL program will be purchasing a truck driving simulator. The simulator should be in place by January or February, 2016.
- Had a meeting with both high school principals last week and have decided to move away from the trimester schedule. Both principals will be meeting with their staff to discuss different options.

Steve McKinney reported:

- This is the first time that LiveGrades will be used with the Elementary and Middle Schools closing grades soon. Hoping things go smoothly.
- In the process of getting our new website up and running within the next few months.

Andrea Dulaney addressed the Board regarding Hancock County Schools Strategic Plan. Hancock County's goals this year are:

- All 3-11 grade students will score a level 3 or higher on the 15-16 State Summative Assessment
- Students in those grades will receive interventions to assist them in increasing their proficiency levels on the State Summative Assessment
- Each high school will meet or exceed the 85% target required for the four year adjusted cohort and 87.5% target for the 5 year adjusted cohort for 2015-16
- Teachers will increase their skill level and use of technology learning tools

The strategic plan will be submitted to the state but does not require board approval.

## **RECOMMENDATIONS OF THE SUPERINTENDENT**

### **A. PERSONNEL**

#### **1. ASSIGNMENT -- CERTIFIED**

It is recommended that the following assignment be approved, effective 11/12/15:

<u>Name</u>	<u>Position</u>	<u>Degree/Exp.</u>
Mallory Floyd	Teacher (Physical Education/Health/ Wellness) Allison/New Manchester Elementary	B/1

#### **9. ASSIGNMENTS -- MENTORS -- CERTIFIED**

It is recommended that the following be approved as mentors, effective the 2015-16 school year:

#### **MENTORS**

Jennifer Curtis  
Tammy Fields  
Jackie Fodor  
Cinthia Virtue

Dr. Kidder presented items 1 & 9 and recommended approval.

Toni Hinerman moved and was supported by Michelle Chappell that items 1 & 9 be approved.

Motion Carried: Brancazio, Chappell, Hinerman, Manypenny, and Durante, President.

2. ASSIGNMENTS -- CERTIFIED

It is recommended that the following be approved as substitute teachers, effective the 2015-16 school year:

<u>Name</u>	<u>Areas of Certification</u>
Jenna Tate	Social Studies 5-Adult
Frank Lokmer	French 5-Adult, Spanish 5-Adult

10. ASSIGNMENT – SUBSTITUTE - CLASSIFIED

It is recommended that the following person(s) be approved:

<u>Name</u>	<u>Position</u>	<u>Location</u>
Colleen Cervenak	Aide	Countywide
Holly Winterrowd	Aide	Countywide
Erin Woolley	Aide	Countywide
Kristen Cook	Cook	Countywide
Rosanna Guiddy	Cook	Countywide
Melissa Huggins	Cook	Countywide
Emily Roman	Cook	Countywide
Jack “Rick” Games	Custodian	Countywide
Aaron Crago	Food Truck Driver/Custodian	Countywide
Nicholas Donahue	Food Truck Driver/Custodian	Countywide

Dr. Kidder presented items 2 & 10 and recommended approval.

Marie Brancazio moved and was supported by John Manypenny that items 2 & 10 be approved.

Motion Carried: Brancazio, Chappell, Hinerman, Manypenny, and Durante, President.

3. UNPAID LEAVE OF ABSENCE -- CERTIFIED

It is recommended that the following unpaid leave of absence be approved, effective 1/21/16 thru 2/19/16 (to return to work on 2/22/16), due to maternity:

<u>Name</u>	<u>Position</u>
Amanda Wydra	Teacher (Pre-school Special Needs) Allison Elementary

4. LEAVE OF ABSENCE – CLASSIFIED

It is recommended that the following unpaid leave of absence be approved effective October 12, 2015, through April 6, 2015 (return to work April 7, 2015):

<u>Name</u>	<u>Position</u>	<u>Reason</u>
Mary Steineman	Cook II	Medical

Dr. Kidder presented items 3 & 4 and recommended approval.

Michelle Chappell moved and was supported by Marie Brancazio that items 3 & 4 be approved.

Motion Carried: Brancazio, Chappell, Hinerman, Manypenny, and Durante, President.

5. RETURN FROM LEAVE OF ABSENCE – CLASSIFIED

It is recommended that the following return from unpaid leave of absence be approved effective October 19, 2015 (original return date was October 26, 2015):

<u>Name</u>	<u>Position</u>	<u>Location</u>
Lindy Dunlap	Secretary	Weirton Elementary

Dr. Kidder presented item 5 and recommended approval.

Toni Hinerman moved and was supported by Marie Brancazio that item 5 be approved.

Motion Carried: Brancazio, Chappell, Hinerman, Manypenny, and Durante, President.

6. RESIGNATION -- COACHING -- CERTIFIED

It is recommended that the following resignation be approved, effective 10/10/15, due to personal reasons:

WEIR HIGH SCHOOL

Cheerleading Assistant	Jenna Maine
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14. RESIGNATION -- CERTIFIED

It is recommended that the following resignation be approved, effective 11/14/15:

<u>Name</u>	<u>Position</u>	<u>Reason</u>
Vince Gilliam	Teacher (Driver Ed./Work-based Learning) Weir High/Oak Glen High	Retirement

Dr. Kidder presented items 6 & 14 and recommended approval.

John Manypenny moved and was supported by Marie Brancazio that items 6 & 14 be approved.

Motion Carried: Brancazio, Chappell, Hinerman, Manypenny, and Durante, President.

7. ASSIGNMENTS -- COACHING -- CERTIFIED

It is recommended that the following coaching assignments be approved, effective the 2015-16 school year. \*The individuals with an asterisk (\*), have met state guidelines established for non-certified personnel employed in coaching activities.

OAK GLEN HIGH SCHOOL

Wrestling Assistant (Non-paid)  
Wrestling Assistant (Non-paid)

A. J. Rhodes\*  
Steve Flowers\*

WEIR HIGH SCHOOL

Girls' Softball Assistant  
Cheerleading Assistant

Terry Rea  
Amy Yobbagy

Dr. Kidder presented item 7 and recommended approval.

Toni Hinerman moved and was supported by Michelle Chappell that item 7 be approved.

Motion Carried: Brancazio, Chappell, Hinerman, Manypenny, and Durante, President.

8. ASSIGNMENT -- EXTRA-CURRICULAR -- CERTIFIED

It is recommended that the following assignment be approved, effective the 2015-16 school year:

WEIR HIGH SCHOOL

Interact Act

Scott Wiley

Dr. Kidder presented item 8 and recommended approval.

Marie Brancazio moved and was supported by John Manypenny that item 8 be approved.

Motion Carried: Brancazio, Chappell, Hinerman, Manypenny, and Durante, President.

11. TRANSFER – CLASSIFIED

It is recommended that the following transfers be approved effective October 28, 2015:

<u>Name</u>	<u>From</u>	<u>To</u>
Ronald Heacock	Substitute Custodian	Custodian II Weir High School 220 days/8 hours (2-10p)
Charles Wright	Custodian II Oak Glen High School 220 days/8 hours	Custodian II Weir High School 220 days/8 hours (10a-6p)

12. TRANSFER – CLASSIFIED

It is recommended that the following transfers be approved effective January 4, 2016:

<u>Name</u>	<u>From</u>	<u>To</u>
Jodi Davis	Bus Operator #143 Transportation 200 days/5.75 hours	Bus Operator #104 Transportation 200 days/7 hours

Dr. Kidder presented items 11& 12 and recommended approval.

Michelle Chappell moved and was supported by Toni Hinerman that items 11 & 12 be approved.

Motion Carried: Brancazio, Chappell, Hinerman, Manypenny, and Durante, President.

13. NEW POSITION -- COACHING -- CERTIFIED

Due to the increased interest in the boys' basketball program, it is recommended that the following position be approved and advertised, effective the 2015-16 school year only:

Boys' Basketball Assistant (Freshman)  
Oak Glen High School

Dr. Kidder presented item 13 and recommended approval.

John Manypenny moved and was supported by Toni Hinerman that item 13 be approved.

Motion Carried: Brancazio, Chappell, Hinerman, Manypenny, and Durante, President.

**B. FINANCE**

1. LIST OF BILLS

It is recommended that the list of bills be approved for payment.

Dr. Kidder presented the list of bills and recommended approval.

Toni Hinerman moved and was supported by Marie Brancazio that the list of bills be approved.

Motion Carried: Brancazio, Chappell, Hinerman, Manypenny, and Durante, President.

**NEW BUSINESS**

1. REQUEST FOR OVERNIGHT TRIP

Approval is recommended for an overnight trip - Oak Glen High School Wrestling team will be competing in the University High School Wrestling Tournament on December 4th and 5th. We will be staying overnight for three nights at the Days Inn located in Fairmont, WV. We will be taking 20 students with us and four coaches for the overnight trip. The responsible adults attending this trip will be Patrick McGillian, Frank Crain, Jessie Mahan, and Ian Whittington. The school will be providing a school bus but the boosters will be paying for the hotel rooms.

## 2. REQUEST FOR OVERNIGHT TRIP

Approval is recommended for an overnight trip - The Oak Glen High School Wrestling team will be competing in the Wheeling Park Duals Tournament on December 29th and 30th. We will be staying overnight for one night at the Americas Best Value Inn located in St. Clairsville, Ohio. We will be taking 20 students with us and four coaches for the overnight trip. The responsible adults attending this trip will be Patrick McGillian, Frank Crain, Jessie Mahan, and Ian Whittington. The OGHS wrestling booster will be paying for the hotels and food we just need a school bus provided for this trip.

## 3. REQUEST FOR OVERNIGHT TRIP

Approval is recommended for an overnight trip - The Oak Glen High School Wrestling team will be competing in OVAC Tournament on January 14<sup>th</sup>- 16<sup>th</sup> in Wheeling, WV. We will be staying overnight for two nights at the Americas Best Value Inn located in St. Clairsville, Ohio. We will be taking 20 students with us and four coaches for the overnight trip. The responsible adults attending this trip will be Patrick McGillian, Frank Crain, Jessie Mahan, and Ian Whittington. The OGHS wrestling booster will be paying for the hotels and food we just need a school bus provided for this trip.

Dr. Kidder presented items 1, 2 & 3 and recommended approval.

Michelle Chappell moved and was supported by Marie Brancazio that items 1, 2, & 3 be approved.

Motion Carried: Brancazio, Chappell, Hinerman, Manypenny, and Durante, President.

## 4. APPROVAL OF A.L.I.C.E. TRAINING

Request that Sheriff Fletcher be permitted to conduct the 2<sup>nd</sup> phase of the A.L.I.C.E. training for all Hancock County School Employees. Date to be determined.

Dr. Kidder presented item 4 and recommended approval.

John Manypenny moved and was supported by Michelle Chappell that item 4 be approved.

Motion Carried: Brancazio, Chappell, Hinerman, Manypenny, and Durante, President.

## COMMUNICATIONS

Dr. Kidder announced that she had received a letter from the West Virginia School Activities Commission official, commending the Weir High and Brooke football players and coaches for their good conduct at Friday's game. Dr. Kidder read the letter.

**POLICY ISSUES**

1. **POLICY AA – SCHOOL DISTRICT LEGAL STATUS**

The following policy is being presented for adoption.

AA – School District Legal Status

Dr. Kidder presented item 1 and recommended approval.

Michelle Chappell moved and was supported by Toni Hinerman that item 1 be approved.

Motion Carried: Brancazio, Chappell, Hinerman, Manypenny, and Durante, President.

**MEETINGS**

Monday, November 9, 2015	5:00 p.m.	Regular Meeting Board of Education Board Room, New Cumberland
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Mr. Durante stated that he would like to schedule a special meeting for a work session on Monday, November 2, 2015. The meeting will start at 3:00 p.m.

With no further business before the board, Mr. Durante declared the meeting adjourned.

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Gerald Durante, President

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Dr. Kathy Kidder-Wilkerson, Secretary