

HANCOCK COUNTY BOARD OF EDUCATION

September 12, 2016

The Hancock County Board of Education met on Monday, September 12, 2016, in the Board Room, New Cumberland, commencing at 5:00 pm. Board Members present: Michelle Chappell, John Manypenny, Caroll Rosenlieb, Tim Reinard, and Toni Hinerman, President.

APPROVAL OF MINUTES

The minutes of the special meeting of August 17, 2016, were presented for approval.

Michelle Chappell moved and was supported by John Manypenny that the minutes be approved.

Motion Carried: Chappell, Manypenny, Rosenlieb, and Hinerman, President. Abstained: Reinard.

The minutes of the special meeting of August 22, 2016, were presented for approval.

Tim Reinard moved and was supported by John Manypenny that the minutes be approved.

Motion Carried: Chappell, Manypenny, Rosenlieb, Reinard, and Hinerman, President.

TAKE A BOW

1. Nancy Holdsworth - Presidential Award for Excellence in Mathematics and Science Teaching. Dr. Kidder gave the background on the Presidential Award and presented Mrs. Holdsworth a certificate for her achievement.

DELEGATIONS

1. Matt Ostrander – Concerns over the first day of school.

2. Gabriela Fighiroae – Concerns over the start times of school for student.

3. Simon Fighiroae – Rental agreement for Board of Education, Dr. Wheaton's answer not on the web, Meeting schedule, start time of meetings.

REPORTS

Dr. Kidder presented the ACT results of Hancock County and how they compared with the State average.

UNFINISHED BUSINESS

1. Requesting Board approval for policies GCMD and GCD. These policies were passed at a first reading on Monday, July 18, 2016 and sent out for comments. Comments were received. This item was tabled at the 8/22/16 board meeting.

GCMD -GCME –GDLA - OVERTIME
GCD – VACATION (was GDD)

Dr. Kidder presented item 1 and recommended approval.

Tim Reinard moved and was supported by Caroll Rosenlieb that item 1 be approved.

Motion Carried: Chappell, Manypenny, Rosenlieb, Reinard, and Hinerman, President.

NEW BUSINESS - RECOMMENDATIONS OF THE SUPERINTENDENT

A. PERSONNEL

1. ASSIGNMENTS -- CERTIFIED

It is recommended that the following assignments be approved, effective the dates indicated:

<u>Name</u>	<u>Position</u>	<u>Degree/Exp.</u>	<u>Effective Date</u>
Auralee Gittings	Teacher (Social Studies) Oak Glen Middle	Masters/10	9/19/16
Nicole Campbell	Teacher (Kindergarten) New Manchester Elem.	Bachelors/4	9/14/16
Kenneth Herron	Teacher (Math) Weir Middle	Masters/40	9/14/16

1a. ASSIGNMENTS -- CERTIFIED

It is recommended that the following assignments be approved, effective the dates indicated:

<u>Name</u>	<u>Position</u>	<u>Degree/Exp.</u>	<u>Effective</u>
Maria Matheny	Teacher (Multi-categorical/ Content area/Autism) Weir Middle	Masters/0	9/14/16
Kathryn Drombosky	Teacher (Kindergarten) New Manchester Elementary	Bachelors/2	9/14/16

Dr. Kidder presented items 1 & 2 and recommended approval.

Michelle Chappell moved and was supported by John Manypenny that items 1 & 1a be approved.

Motion Carried: Chappell, Manypenny, Rosenlieb, Reinard, and Hinerman, President.

2. ASSIGNMENTS -- EXTRA-CURRICULAR -- CERTIFIED

It is recommended that the following assignments be approved, effective the 2016-17 school year:

TECHNOLOGY SITE CONTACTS

Oak Glen Middle	Rick Brown
Weir Middle	Eric Olson
Oak Glen High	Julie Zoellers
Weir High	Elaine Kimmins

ACADEMIC GAMES

~~Academic Games Leader~~ ~~Nicole Drobish~~

Dr. Kidder presented item 2, stating that Nicole Drobish has withdrawn her bid. With that being noted, Dr. Kidder recommended approval

Carroll Rosenlieb moved and was supported by Tim Reinard that item 2 be approved.

Motion Carried: Chappell, Manypenny, Rosenlieb, Reinard, and Hinerman, President.

3. ASSIGNMENTS -- COACHING -- CERTIFIED

It is recommended that the following assignments be approved, effective the 2016-17 school year. Those indicated with an asterisk (*) have met state guidelines established for non-certified personnel employed in coaching activities.

OAK GLEN HIGH SCHOOL

Cheerleading Assistant Erika Mello*

Girls' Volleyball Chaperones Barb Swan
Natalie Hall
Jenny Roger
Angela Smith

WEIR HIGH SCHOOL

Girls' Soccer Assistant Taylor Gianangeli*

Girls' Basketball Assistant Justin Horstman

Dr. Kidder presented item 3 and recommended approval.

Michelle Chappell moved and was supported by Carroll Rosenlieb that item 3 be approved.

Motion Carried: Chappell, Manypenny, Rosenlieb, Reinard, and Hinerman, President.

4. ASSIGNMENT -- SUBSTITUTES -- CERTIFIED

It is recommended that the following be approved as substitute teachers, effective the 2016-17 school year:

<u>Name</u>	<u>Areas of Certification</u>
Lisa Walker	Elementary Education K-6
Edward Zawatski	Industrial Electronics 9-Adult, Electronics Technology 9-Adult
Diane Bowers	Biological Science 7-12, General Science 7-12, Chemistry 7-12, Physics 7-12
Patricia Carey	Multi-subjects K-8, General Science 5-8
Francine Crow	Elementary Education 1-8, Physical Education
Ruth DelRe	Mathematics 7-12, Social Studies 7-12
Kathleen Griffith	Elementary Education 1-8, Early Childhood, Multi-categorical K-Adult, Autism K-Adult
Kelsey Hayward	Social Studies 7-12
Millicent Hines	English 5-Adult, French 5-Adult
Joyce Keister	Elementary Education 1-8, Social Studies 1-9
Jeanne Roberts	General Home Economics 7-12, Social Studies 7-9, Consumer/Homemaking 5-12
Martha Roberts	Multi-subjects K-8, Reading Specialist K-12
Robert Rosnick	Physical Education 7-12, Safety 7-12, Learning Disabilities K-12
Michelle Ticich	Elementary Education 1-8, Early Childhood
Barbara VanBeveren	Elementary Education 1-8, Mental Retardation, Learning Disabilities K-12

Dr. Kidder presented item 4 and recommended approval, she is pulling Kelsey Hayward at this time pending required paperwork.

Michelle Chappell moved and was supported by Tim Reinard that item 4 be approved.

Motion Carried: Chappell, Manypenny, Rosenlieb, Reinard, and Hinerman, President.

5. UNPAID LEAVE OF ABSENCE -- CERTIFIED

It is recommended that the following unpaid leave of absence be approved, effective 9/27/16 thru 10/3/16 (also taking three (3) personal leave days of 9/22, 23, and 24/16) for her wedding.

<u>Name</u>	<u>Position</u>
Christina Kober	Teacher (Spanish) Weir Middle

6. UNPAID LEAVE OF ABSENCE -- CERTIFIED

It is recommended that the following unpaid leave of absence be approved, effective 10/5/16 thru 10/7/16 (also taking two (2) personal leave days of 10/3/16 and 10/4/16) for a trip.

<u>Name</u>	<u>Position</u>
Sara Snider	Teacher (Social Studies) Oak Glen High

7. UNPAID DAYS – CLASSIFIED

It is recommended that the following employee be approved three (3) dock days, September 29, 30, & October 3, 2016, which follows three (3) permissive personal days, September 26, 27, 28, 2016):

<u>Name</u>	<u>Position</u>	<u>Reason</u>
Lori Waite	Secretary	Out of town

Dr. Kidder presented items 5, 6, & 7 and recommended approval.

Carroll Rosenlieb moved and was supported by Tim Reinard that items 5, 6, & 7 be approved.

Motion Carried: Chappell, Manypenny, Rosenlieb, Reinard, and Hinerman, President.

8. LEAVE OF ABSENCE – CLASSIFIED

It is recommended that the following intermittent Family Medical Leave of Absence (FMLA) be approved effective September 12, 2016:

<u>Name</u>	<u>Position</u>	<u>Reason</u>
Cecilia Wounaris	Cook II	Family Illness

Dr. Kidder presented item 8 and recommended approval.

Tim Reinard moved and was supported by Carroll Rosenlieb that item 8 be approved.

Motion Carried: Chappell, Manypenny, Rosenlieb, Reinard, and Hinerman, President.

9. RESIGNATION -- CERTIFIED

It is recommended that the following resignation be approved, effective 9/7/16, due to retirement:

<u>Name</u>	<u>Position</u>
Barbara Ralston	Substitute Teacher (RIF)
	Countywide

Dr. Kidder pulled item 9.

10. RESIGNATIONS -- COACHING -- CERTIFIED

It is recommended that the following resignations be approved, effective the dates indicated, due to personal reasons:

OAK GLEN HIGH SCHOOL

Football Assistant	Ryan Wells	8/10/16
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WEIR HIGH SCHOOL

Cheerleading Assistant	Jenna Maine	8/15/16
Football Assistant	Mike McKenzie	8/15/16

Dr. Kidder presented item 10 and recommended approval.

John Manypenny moved and was supported by Michelle Chappell that item 10 be approved.

Motion Carried: Chappell, Manypenny, Rosenlieb, Reinard, and Hinerman, President.

11. EXTRA WORK DAYS -- CERTIFIED

It is recommended that the following school nurses receive one (1) extra work day, effective the 2016-17 school year (prior to the start of the school year), for immunization records, etc.:

Deborah Covey
Jody Shenton

Dr. Kidder presented item 11 and recommended approval.

Tim Reinard moved and was supported by Carroll Rosenlieb that item 11 be approved.

Motion Carried: Chappell, Manypenny, Rosenlieb, Reinard, and Hinerman, President.

12. TRANSFER -- CLASSIFIED

It is recommended that the following transfer be approved effective September 14, 2016:

<u>Name</u>	<u>From</u>	<u>To</u>
Melissa Dirling	Substitute Cook	Cook II Weirton Elementary 200 days/3.5 hours <i>(to fill a leave of absence)</i>

12a. TRANSFER – CERTIFIED

It is recommended that the following transfer be approved, effective the 2017-18 school year:

<u>Name</u>	<u>From</u>	<u>To</u>
Cara Seymour	Teacher (Multi-categorical/Content Area/Autism) Oak Glen High	Teacher (English) Rockefeller Career Center

Dr. Kidder presented items 12 & 12a and recommended approval.

Michelle Chappell moved and was supported by Tim Reinard that items 12 & 12a be approved.

Motion Carried: Chappell, Manypenny, Rosenlieb, Reinard, and Hinerman, President.

B. FINANCE

1. LIST OF BILLS – REGULAR & BOND

Dr. Kidder presented the list of bills and recommended approval.

John Manypenny moved and was supported by Tim Reinard that the bills be approved.

Motion Carried: Chappell, Manypenny, Rosenlieb, Reinard, and Hinerman, President.

C. MISCELLANEOUS

1. STUDENT RELEASE

It is recommended that the following student release be approved, for the 2016-17 school year:

Code:

BCX1223

2. STUDENT ACCEPTANCES

It is recommended that the following student acceptances be approved, for the 2016-17 school year:

Code:

HCX106

HCX1319

HCX323B

Dr. Kidder presented items 1 & 2 and recommended approval.

Michelle Chappell moved and was supported by Carroll Rosenlieb that items 1 & 2 be approved.

Motion Carried: Chappell, Manypenny, Rosenlieb, Reinard, and Hinerman, President.

3. PROGRAM – TRAUMA INFORMED ELEMENTARY SCHOOLS (TIES)

It is recommended that Hancock County Schools enter into a Memorandum of Understanding regarding the TIES program and Weirton Elementary School for the 2016-17 school year:

Dr. Kidder presented item 3 and recommended approval.

Tim Reinard moved and was supported by Carroll Rosenlieb that item 3 be approved.

Motion Carried: Chappell, Manypenny, Rosenlieb, Reinard, and Hinerman, President.

4. REQUEST FOR OVERNIGHT TRIP

Approval for overnight trip for Oak Glen Middle Volleyball Team to Clarksburg for the Hilltopper Invitational, September 24, 2016.

Dr. Kidder presented item 4 and recommended approval.

Carroll Rosenlieb moved and was supported by Michelle Chappell that item 4 be approved.

Motion Carried: Chappell, Manypenny, Rosenlieb, Reinard, and Hinerman, President.

5. AK ENERGY MANAGEMENT (Enspire Energy)

It is recommended that the Board enter into an agreement with AK Energy Management (Enspire Energy) for one year through September 30, 2017.

Dr. Kidder presented item 5 and recommended approval.

Michelle Chappell moved and was supported by Carroll Rosenlieb that item 5 be approved.

Motion Carried: Chappell, Manypenny, Rosenlieb, Reinard, and Hinerman, President.

6. LEASE – BOARD OFFICE

Discussion on Hancock County Board of Education rental agreement with the City of New Cumberland.

Dr. Kidder stated that discussion needs to start regarding the lease of the board offices from the City of New Cumberland. This item will be discussed at a future work session.

D. POLICY ISSUES

1. Requesting Board approval for the following county policies that have been up-dated to align with WV Code and Policy.

EBCE School Closings and Cancellations – Title changed, file change (was EBCD), website updated
ECAB Access to Buildings – Title changed
ECABA Staff/Student/Visitor/Vendor/ Identification Procedures – Title changed
ECABB Keys – code changed (was ECAB)
ECB Buildings and Grounds Maintenance – Title changed, reformatted
ECE Traffic and Parking Procedures – Title changed, code changed (was ECD)
ECF Energy Conservation – Title changed
EDC Authorized Use of School-Owned Materials and Equipment – Computer Resources – Title changed, reformatted
EE Transportation Services – Title changed, Code changed (was ED), Supervisor changed to Director, added old EEA and old EEAAE-A
EEA Student Transportation - Title changed, Code changed (was EDDB), Supervisor changed to Director, added old EDBB-G and old EEAA-A
EEAC Bus Scheduling and Routing – Title changed, reformatted
EEAEF Use of Communication Devices by Bus Drivers – Title changed, Code changed (was EEAJ),
EEAFA Extra-curricular Activity/Field Trip/Special Events Transport – Title changed

Dr. Kidder presented item 1 and recommended approval. There was a change in wording in policy ECB –changing the word should to must in the area of School Based Decisions.

Tim Reinard moved and was supported by Carroll Rosenlieb that item 1 be approved.

Motion Carried: Chappell, Manypenny, Rosenlieb, Reinard, and Hinerman, President.

2. The following policies are being recommended to be repealed from the Hancock County Schools Policy Manual:

ED, EDBB-G, EEA, EEAA-A, and EEAAE-A.

Dr. Kidder presented item 2 and recommended approval.

Tim Reinard moved and was supported by John Manypenny that item 2 be approved.

Motion Carried: Chappell, Manypenny, Rosenlieb, Reinard, and Hinerman, President.

COMMUNICATIONS

Mrs. Hinerman read a letter from the WV Dept. of Education stating that the Audit of fiscal year 2015 has been closed.

Dr. Kidder read a thank you note from Roseanna Finney.

GOOD OF THE ORDER

Caroll Rosenlieb thanked Mr. Campinelli for the budget report and asked that the board receive this report monthly. The report will be made available for the 2nd meeting of the month.

Michelle Chappell stated that she was nominated Vice President of RESA 6. Mrs. Chappell requested that timelines of contracts also be included at the work session.

MEETINGS

Monday, September 26, 2016	5:00 p.m.	Regular Meeting Board of Education Board Room, New Cumberland
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Mrs. Hinerman stated that she would like to schedule a work session. Dr. Kidder stated that she would be emailing the board with possible dates for the work session.

With no further business before the board, Mrs. Hinerman declared the meeting adjourned.

Toni Hinerman, President

Dr. Kathy Kidder-Wilkerson, Secretary