

HANCOCK COUNTY BOARD OF EDUCATION

September 11, 2017

The Hancock County Board of Education met on Monday, September 11, 2017, in the Board Room, New Cumberland, commencing at 5:00 p.m. Board Members present: Michelle Chappell (arrived at 5:05 p.m.) John Manypenny, Tim Reinard, Carroll Rosenlieb and Toni Hinerman, President.

A moment of silence was observed at the start of the meeting to recognize and remember those who were killed on Sept. 11, 2001, at the World Trade Center in New York City, the Pentagon in Washington, D.C., and in a plane crash near Shanksville, Pa.

APPROVAL OF MINUTES

Regular Meeting – August 28, 2017

The minutes of the regular meeting of August 28, 2017, were presented for approval.

John Manypenny moved and was supported by Tim Reinard that the minutes be approved.

Motion Carried: Chappell, Manypenny, Reinard, Rosenlieb, and Hinerman, President.

TAKE A BOW

Mr. Woodward stated that teachers are doing a fantastic job and deserve to take a bow.

DELEGATIONS

1. Mr. Bartz and Mr. Sikora, addressed the Board in regards to auctioning the Broadview Elementary property.

REPORTS

1. Mr. Dan Enich – JDR IV Career Center

See Attached

UNFINISHED BUSINESS

1. SURPLUS PROPERTY

It is recommended that the superintendent be given authority to prepare proper notice to sell the property, listed below, at a public auction and on such terms as it orders to the highest responsible bidder. The notice of public auction and the sale of the school property at the public auction will be in accordance with W.Va. Code 18-5-7.

Broadview Elementary School Property

Mr. Woodward asked the board to go into executive session to discuss item 1

Michelle Chappell moved and was supported by Carroll Rosenlieb that the Board convene in executive session for the reason stated.

Motion Carried: Chappell, Manypenny, Reinard, Rosenlieb, and Hinerman, President.

The Board reconvened in regular session at 5:43 p.m.

Mr. Woodward presented item 1 and recommended approval.

Tim Reinard moved and was supported by Michelle Chappell that item 1 be approved.

Motion Carried: Chappell, Manypenny, Reinard, Rosenlieb, and Hinerman, President.

NEW BUSINESS - RECOMMENDATIONS OF THE SUPERINTENDENT

A. PERSONNEL

1. RESIGNATION -- CERTIFIED

It is recommended that the following resignation be approved, effective 9/5/17:

<u>Name</u>	<u>Position</u>	<u>Reason</u>
Ruth Tennant	Teacher (Grade 3) New Manchester Elementary	Medical
Megan Marshall	Teacher (Grade 3) Allison Elementary	Personal (9/11/17)
Josh Sektan	Teacher (Sp. Ed) Allison Elementary	Other employment (9/22/17)

Mr. Woodward presented item 1 and recommended approval.

Tim Reinard moved and was supported by Carroll Rosenlieb that item 1 be approved.

Motion Carried: Chappell, Manypenny, Reinard, Rosenlieb, and Hinerman, President.

2. RESIGNATION -- COACHING -- CERTIFIED

It is recommended that the following resignation be approved, effective 9/5/17, due to personal reasons:

WEIR HIGH SCHOOL

Wrestling Assistant

Quinton Smith

3. ASSIGNMENT -- COACHING -- CERTIFIED

It is recommended that the following assignment be approved, effective the 2017-18 school year. He has met state guidelines established for non-certified personnel employed in coaching activities.

WEIR HIGH SCHOOL

Football Assistant (Unpaid)

Michael Buffo*

4. ASSIGNMENTS -- EXTRA-CURRICULAR -- CERTIFIED

It is recommended that the following assignments be approved, effective the 2017-18 school year:

WEIR HIGH SCHOOL

Class of 2020	Candice Dotson
Class of 2021	Alisa Hannah, Nicolette Hill
Literary Magazine	Morgan Bricker

Mr. Woodward presented items 2, 3, & 4 and recommended approval.

Michelle Chappell moved and was supported by Carroll Rosenlieb that items 2, 3, & 4 be approved.

Motion Carried: Chappell, Manypenny, Reinard, Rosenlieb, and Hinerman, President.

5. TERMINATIONS -- CERTIFIED

It is recommended that the following terminations be approved, effective the dates indicated:

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective</u>
John Briscoe	Substitute Teacher	Administrative Release	9/11/17
Theresa D'Aurora	Substitute Teacher	Administrative Release	9/11/17
Millicent Hines	Substitute Teacher	Administrative Release	9/11/17
Linda Makar	Substitute Teacher	Administrative Release	9/11/17
Emily Hambleton	Substitute Teacher	Other employment	9/09/17

Mr. Woodward presented item 5 and recommended approval.

John Manypenny moved and was supported by Michelle Chappell that item 5 be approved.

Motion Carried: Chappell, Manypenny, Reinard, Rosenlieb, and Hinerman, President.

** Mr. Woodward stated that Hancock County Schools has been very nice to our employees for not re-certifying by June 30th. There will be an Administrative Memo going out soon that will state that if on July 1st someone does not have their credentials needed, they will be terminated.

6. ASSIGNMENTS -- CERTIFIED

It is recommended that the following be approved as substitute teachers, effective the 2017-18 school year:

<u>Name</u>	<u>Areas of Certification</u>
Melvin Coleman	Health Education 5-Adult, Physical Education 5-Adult, Biological Science 9-Adult, General Science 5-Adult
Anthony Filberto	Physical Ed 7-12, Safety Education 7-12
Raymond Shaffer	Mathematics 7-12

7. LEAVES OF ABSENCE

It is recommended that the Leaves of Absence as presented in your packet, be approved.

8. TRANSFERS- CLASSIFIED

It is recommended that the following be approved, effective September 13, 2017:

<u>Name</u>	<u>From</u>	<u>To</u>
Terry Scott	Substitute Bus Operator Countywide	Bus Operator #46 Transportation 200 days/5.75 hours
Oliver Lonkert	Substitute Custodian Countywide	Custodian II Allison Elementary 220 days/8 hours <i>(2:00pm – 10:00pm)</i>

9. RESIGNATION – CLASSIFIED - SUBSTITUTE

It is recommended that the following resignation be approved, effective August 28, 2017:

<u>Name</u>	<u>Position</u>	<u>Reason</u>
Sheryll Hertzler	Substitute Bus Operator	Other Employment

Mr. Woodward presented items 6, 7, 8, & 9 and recommended approval.

Carroll Rosenlieb moved and was supported by Michelle Chappell that items 6, 7, 8, & 9 be approved.

Motion Carried: Chappell, Manypenny, Reinard, Rosenlieb, and Hinerman, President.

B. FINANCE

1. LIST OF BILLS

Mr. Woodward presented the list of bills and recommended approval.

Carroll Rosenlieb moved and was supported John Manypenny that the bills be approved.

Motion Carried: Chappell, Manypenny, Reinard, Rosenlieb, and Hinerman, President.

C. MISCELLANEOUS

1. SHORT-DAY STUDENTS

It is recommended that the following short-day students be approved for the 2017-18 school year:

Code: SDS/WH/112	SDS/WH/1313
SDS/WH/13	SDS/WH/313
SDS/WH/43	SDS/WH/816
SDS/WH/104	SDS/WH/316
SDS/WH/195	SDS/WH/419
SDS/WH/87	SDS/WH/419A
SDS/WH/57	SDS/WH/122
SDS/OG/1418	SDS/OG/

2. STUDENT ACCEPTANCES

It is recommended that the following student acceptances be approved, for the 2017-18 school year:

Code: HCX319
HCX1819

3. REQUEST FOR OVERNIGHT TRIP

Approval for overnight trip for Oak Glen Middle Volleyball Team to Clarksburg for the Hilltopper Invitational, October 7, 2017.

Mr. Woodward presented items 1, 2, & 3 and recommended approval.

Tim Reinard moved and was supported by Michelle Chappell that items 1, 2, & 3 be approved.

Motion Carried: Chappell, Manypenny, Reinard, Rosenlieb, and Hinerman, President.

4. 2017-2018 GOALS FOR SUPERINTENDENT

Mr. Woodward presented his 2017-2018 Goals to the Board.

Tim Reinard moved and was supported by John Manypenny that the Board accept the Goals of the Superintendent.

Motion Carried: Chappell, Manypenny, Reinard, Rosenlieb, and Hinerman, President.

D. POLICY ISSUES

1. WEST VIRGINIA STATE BOARD POLICY 2419

It is recommended that West Virginia State Board Policy 2419 – Regulations for the Education of Students with Exceptionalities be re-adopted for Hancock County Schools for the 2017-2018 school year.

Mr. Woodward presented item 1 and recommended approval.

Tim Reinard moved and was supported by Carol Rosenlieb that the Board approve WV State Board Policy 2419

Motion Carried: Chappell, Manypenny, Reinard, Rosenlieb, and Hinerman, President.

COMMUNICATIONS

Mr. Woodward stated that he received information from Mr. Cross that the grievance filed by the bus drivers regarding the 2-hour delay, has been appealed to the Circuit Court of Kanawha County. Mr. Woodward stated he will keep the Board updated.

GOOD OF THE ORDER

1. Superintendent's Report
 - a. Policy 5310 WV Evaluation System – Mr. Woodward explained each procedure depending on position.
 - b. Release of test scores – will be released next board meeting
 - c. Travel Policy DLC/DKCA – will bring back a revised policy to go out for comment.
 - d. County Website – looking into a different company to update our website
 - e. Coaching – head coach also being assistant coach and receiving both pays. Mr. Woodward stated that he is not going to ask for board approval regarding this.
 - f. Verizon – met with them today regarding cell phone service
 - g. IPAD – looking into getting iPad's for the Board Members
 - h. Bowles, Rice contract – will bring back next board meeting
 - i. Mr. Douglas and fence issue – will bring recommendation to the next board meeting
 - j. Overtime – will be on the next agenda to possibly adjust schedules
 - k. Advisory Committee meeting – Oct. 19th starting at 1:00 p.m.
 - l. RESA contract – next board meeting

2. Board Members
 - a. Hancock County Board of Education Goals – Mrs. Hinerman gave each board member a copy and will discuss this further at a work session.

MEETINGS

Monday, September 11, 2017 5:00 p.m. Regular Meeting
Board of Education
JDR IV Career Center, New Cumberland

Town Hall meeting – September 13, 2017 in the Weir High School Theater

Town Hall meeting – October 11, 2017 in the Oak Glen High School Theater
Mrs. Hinerman stated that there was a need for a work session. The work session will be held on Tuesday, September 19, 2017 starting at 5:00 p.m. at the JDR IV Career Center.

With no further business before the board, Mrs. Hinerman declared the meeting adjourned.

Toni Hinerman, President

Mr. Timothy Woodward, Secretary