

HANCOCK COUNTY SCHOOLS
NEW CUMBERLAND, WEST VIRGINIA

POSITION: Title I Reading Teacher

GENERAL JOB DESCRIPTIONS: Under general direction and is responsible for the educational program within their classroom and performance and work as required by the building principal.

QUALIFICATIONS: Must hold a valid certificate for the particular position in which they are assuming from the State Department of Education for West Virginia in Charleston. Must have experience in the primary and intermediate teaching.

FUNCTIONS AND RESPONSIBILITIES: The goals of the program with this classroom should provide for the following:

- A. That each student within his/her classroom be given the attention needed for them to achieve their highest possible potential.
- B. This achievement should be recorded under the policy set forth by the school administration, and all achievement should be reported fairly and accurately, regardless of the attitude, personality, or conduct of the student.
- C. The teacher must always act in a very professional manner in dealing with superiors, co-workers, parents, and students.
- D. The teacher is responsible for all reporting which is required by the immediate supervisor.
- E. The teacher must work under the supervision of the principal in duties related to general supervision of hall duty, bus duty, lunch duty, and any other supervisory related job that is necessary to the total operation of the school.
- F. Any other obligations which the building principal determines necessary to the proper operation of the school.
- G. implementing his/her program of study
- H. Implementing Title I plan, professional development, and other Title I programs within the school.
- I. Provide collaborative support to teachers through problem solving, modeling lessons, scheduling lessons, scheduling opportunities for peer mini-training sessions.

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Title I Reading Teacher (Continued)

- J. Collaborate with school leaders in determining teachers academic-group assignments, and meet regularly with the leadership team to report on student achievement data.
- K. Knowledge of scientifically researched based strategies for reading and mathematics.
- L. Fostering a classroom climate conducive to learning
- M. Utilizing instructional management systems which increase student learning and maximize time on task.
- N. Monitoring and reporting student progress towards learning outcomes.
- O. Maintaining and upgrading his/her professional skills and teaching techniques.
- P. Promoting and maintaining positive pupil-teacher-parent relationships.
- Q. Implement Supports for Personalized Learning (SPL) within the classroom and school.
- R. Integrate technology within the school/classroom.