

HANCOCK COUNTY SCHOOLS
NEW CUMBERLAND, WEST VIRGINIA

POSITION: Special Education Teacher

GENERAL JOB DESCRIPTION: Teachers of special education children are directly responsible to the principal of the school in which they are assigned for routine staff duties. They are directly responsible to the Coordinator of Special Education for the planning and implementing of organizational and program objectives for their students.

QUALIFICATIONS: Hold a valid professional certificate issued by the State Department of Education for West Virginia.

FUNCTIONS AND RESPONSIBILITIES: Special education teachers are responsible for specific curriculum related to individual student needs in addition to the Hancock County Schools core curriculum. This includes the West Virginia Content Standards, the West Virginia Alternate Academic Achievement Standards, and/or Early Learning Standards Framework.

Implement the student's program of student and Individualized Education Plan.

Apply and implement principles of positive behavior support, differentiated instruction, and Response to Intervention.

Co-teach and/or collaborate with other professional staff.

Maintain accurate, compliant, and timely records in both electronic and paper forms as required.

Assess and report student progress using formative, summative, and benchmark assessments.

Foster a classroom climate conducive to learning.

Utilize instructional management systems which increase student learning and maximize time on task.

Monitor and report student progress toward learning outcomes.

Utilize a variety of technology to support individual student and classroom needs.

Maintain and upgrade his/her professional skills and teaching techniques.

Promote and maintain positive student-teacher-parent relationships.

Special Education Teacher (Continued)

Maintain professional work habits.

Maintain a professional appearance.