

HANCOCK COUNTY SCHOOLS
NEW CUMBERLAND, WEST VIRGINIA

POSITION: **Speech-Language Pathologist**

GENERAL JOB DESCRIPTION: Administers speech, language, and hearing screenings and tests; collects data; evaluates results; prepares reports on all diagnostic evaluations and treatment; keeps accurate records; writes and implements the student's IEP; provides therapy; prepares progress reports; plans and arranges for follow-up care as needed; consults with teachers on procedures for use with student's with speech, language, and/or hearing impairment; consults with parents to expedite therapy; provides preventative/early intervention services to help minimize or alleviate certain communication delays.

REPORTS TO: Director of Special Education and the Principal of the school in which he/she is working

QUALIFICATIONS:

- A. Education -- Possession of a Master's Degree in Speech-Language Pathology/Communication Disorders -- Possession of a Certificate of Clinical Competence in speech-language pathology as issued by the American Speech and Hearing Association or a Clinical Fellowship Year candidate.
- B. Experience -- Prefer two (2) years of experience in speech-language pathology or an equivalent combination of training and experience.
- C. General -- Considerable knowledge of speech and language therapy principles, practices, methods, diagnostic/treatment techniques, and identifying appropriate equipment/assistive technology; knowledge of rehabilitation program objectives and goals in treatment and motivation of patients; understanding of possible hazards to patients during treatment.

PERFORMANCE RESPONSIBILITIES - SPECIFIC:

- Serve as a resource to school staff members in the development of a balanced program for oral communication and speech and language improvement.
- Provide a therapeutic program to meet individual needs of students with communication disabilities.
- Assist and guide teachers in observing, describing, and referring suspected and identified speech, phonemic awareness, auditory processing, and language impairments to Student Assistance Teams and through the Support for Personalized Learning (SPL) process.
- Complete a thorough assessment and diagnosis of speech, voice, hearing, auditory processing, phonemic awareness and language impairments according to state eligibility criteria.
- Screen students for communication disabilities as required.
- Assist in proper referrals of individuals to other specialists in the school or to agencies and specialists in the community.
- Provide appropriate individualized programs of speech and language therapy to meet the needs of individual students.
- Collaborate with classroom teachers and other school staff members to implement the consultative model of service delivery grades Pre-K-12.
- Provide information, support, and communications to parents and families as needed.

Speech-Language Pathologist (Continued)

- Provide and participate in continuing education and serve as a consultant to teachers and school staff members on topics concerning speech and language improvement.
- Keep thorough current records for the individual student receiving therapy or other school-provided speech and language services.
- Maintain lists of referred, screened and eligible students, as well as a directory of outside agencies, consultants, specialists, and related services.
- Compile case history data on those cases where additional family history, health history, early developmental history, and environmental history are deemed appropriate.
- Perform other duties assigned by the Coordinator of Special Education.
- Implement programs of study for students as defined by best practice such as Response to Intervention, student assistance team and Phonemic Awareness.
- Evaluate student need for augmentative and alternative communication, determine appropriate mode or device, and provide assistance in implementation.
- Assist teachers in fostering a classroom climate conducive to learning.
- Utilize instructional management systems which increase student learning and maximizes time on task.
- Monitor student progress towards learning outcomes.
- Maintain and upgrade his/her own professional skills.
- Promote and maintain positive pupil-teacher-parent relationships.
- Maintain professional work habits.
- Apply effective school research to enhance instructional activities.
- Complete logs, summary sheets and other required documentation for Medicaid eligible students upon receipt of provider status.
- Comply with all timelines for evaluations, Medicaid and IEPs.