

HANCOCK COUNTY SCHOOLS
NEW CUMBERLAND, WEST VIRGINIA

POSITION: School Nurse

GENERAL JOB DESCRIPTION: Does vision and hearing screenings; makes throat and dental inspections; assists at immunization clinics and keeps immunization records; contacts parents concerning health problems of children; visits the home to check on condition of children; refers children to health and social agencies where appropriate; assists in health education programs conducted in the schools; keeps schools supplied with first aid equipment; travels with school band and other groups on field trips; keeps records and makes reports.

QUALIFICATIONS:

A. Education.

Graduation from a recognized school of nursing. Possession of a license to practice as a registered nurse in the State of West Virginia and possession of a BSN degree.

B. General.

Good knowledge of the principles, practices, methods, techniques and equipment used in nursing; some knowledge of material medica. Ability to apply nursing principles and practices to the area of school nursing; ability to establish and maintain effective working relations with others, ability to keep records and prepare reports.

FUNCTIONS AND RESPONSIBILITIES: Under general supervision, is responsible for school nursing duties of average difficulty; and performs related work as required. The school nurse is responsible to the Director of Student Services through the office of the school principal.

implementing his/her program of study.

fostering a classroom climate conducive to learning.

utilizing instructional management systems which increase student learning and maximize time on task.

monitoring and reporting student progress towards learning outcomes.

maintaining and upgrading his/her professional skills and teaching techniques.

promoting and maintaining positive pupil-teacher-parent-nurse relationships.